

Lycoming County Pennsylvania



Popular Annual Financial Report For the Year Ended December 31, 2015

Prepared by the Office of the Controller

Krista B. Rogers, Controller

www.lyco.org

To the Residents of Lycoming County:

I am pleased to present to you the Lycoming County Popular Annual Financial Report (PAFR) for the year ending December 31, 2015. The information contained in the annual report summary was derived from Lycoming County's 2015 Comprehensive Annual Financial Report (CAFR). The CAFR was prepared in conformance with Generally Accepted Accounting Principles (GAAP) and audited by the firm of Baker Tilly Virchow Krause, LLP. Readers desiring more detailed information are encouraged to read the CAFR, which is comprised of detailed financial statements, notes, schedules and reports.

Printed copies of the CAFR and PAFR are available for viewing at the County Controller's Office located on the second floor, suite 201, of the Executive Plaza Building at 330 Pine Street in Williamsport. Both reports may also be viewed online on the County's website at www.lyco.org on the Controller's page under the Elected Officials tab. You may also request a copy by calling 570-327-2295.

Since the annual report summary is presented in a simple and easy to understand format, it does not conform to Generally Accepted Accounting Principles. The Popular Annual Financial Report is unaudited and excludes many material disclosures, financial statement, schedules and notes to the financial statements that can be found in the CAFR. Responsibility for the accuracy of these financial reports rests with me, as I fulfill the responsibilities of the Controller of Lycoming County.

I hope you find this report informative.

Sincerely,



Krista B. Rogers
Controller



Lycoming County

Formed on April 13, 1795, from the existing land of Northumberland County, Lycoming County lies in the heart of north central Pennsylvania on the west branch of the Susquehanna River. Encompassing 1,244 square miles, the county is comprised of 52 municipalities; including 42 townships, 9 boroughs and the City of Williamsport.

Williamsport, the county seat, was incorporated as a borough on March 1, 1806, and as a city on January 15, 1866. The city, known as the “Birthplace of Little League Baseball,” is the home of the Little League World Series which is played each year in August by children from around the world.

More than 70 million people live within 300 miles of Williamsport. With its convenient centralized location, Williamsport is in close proximity to New York City, Philadelphia, Baltimore, Washington DC, Pittsburg and the Great Lakes.

As a fifth class county, the county operates under the elected Board of Commissioners form of government. Three commissioners are elected to serve a four-year term with no term limitations. The commissioners serve as managers and administrators of county government awarding contracts, setting salaries, preparing an annual budget and appointing individuals to various boards, commissions and authorities.

Residents and visitors alike, can discover our rich and diverse history by visiting the Thomas T. Taber Museum, Peter J. McGovern Little League Museum, Peter Herdic Transportation Museum or the Rowley House Museum. A stroll down Millionaires’ Row or a little exercise and fresh air on the Susquehanna Riverwalk and Timber Trail will familiarize you with our history.

Come and join us in Lycoming County to celebrate our past, enjoy the present and build our future.



County Information



Residents

Approximately 116,048 people live in the County. The population is comprised of approximately 51% women and 49% men. The median age of a resident is 41.3 years.

Education

There are eight public school districts and a variety of private and parochial schools that provide quality education to our youth. Two institutions of higher education are located in the County. Lycoming College dates back to 1812 as one of the oldest liberal arts colleges in the state. Pennsylvania College of Technology, an affiliate of Penn State University, is one of the premier technical schools in Pennsylvania.

Entertainment

For big-name talent, visit the Community Arts Center which offers inspiring art programs ranging from music to dance, comedy and Broadway Theatre. The Community Theatre League, a modern theatre in the round, showcases local talent in musicals, comedies, dramas and children's productions.

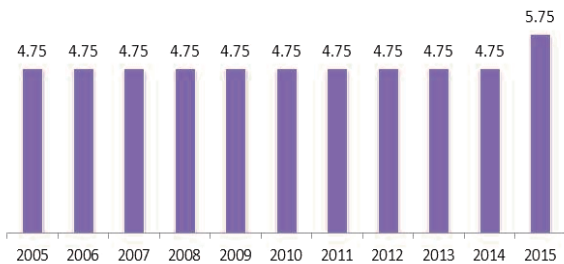
Homes

The average household size is 2.4 people for owner-occupied units and 2.11 people for renter-occupied units. Approximately 68% of County residents own their home. The median value of a single-family home is \$134,600.

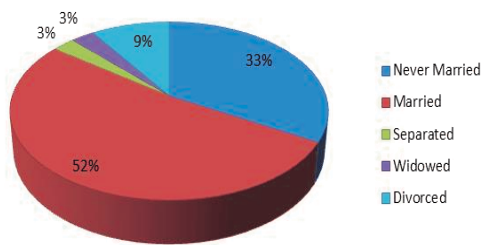
Transportation

Transportation throughout the County is easily accessible whether you are traveling by air, bus or by car.

Real Estate Tax Millage Rates

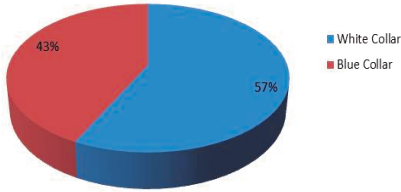


Marital Status



County Information

Occupational Employment



Employment

The local economy is supported by approximately 3,265 establishments that employ over 56,000 individuals. The unemployment rate as of December 2015 was 5.7%, compared to the state rate of 4.7% and the national rate of 5%. Employment levels are supported by the presence of major employers in healthcare services, government sector, education, retail and manufacturing industries.

Income

The median household income is \$45,877. The income per capita is \$23,531, which includes all adults and children.

Top Employers

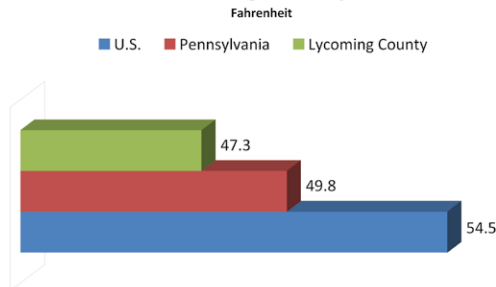
1. Susquehanna Health System
2. Commonwealth of Pennsylvania
3. Pennsylvania College of Technology
4. Williamsport Area School District
5. Weis Markets
6. County of Lycoming
7. West Pharmaceutical Services, Inc.
8. Aramark Management Services, LP
9. CS Group Payroll Services, LLC
10. Hope Enterprises, Inc.



Susquehanna Health System

Lycoming County 47.3 °F
 Pennsylvania 49.8 °F
 U.S. 54.5 °F

Annual Average Temperature



"Oh, you wear flip-flops and snow boots in the same week? You must be from Pennsylvania."

Major Accomplishments and Initiatives

The County continues to undertake major initiatives to provide a wide range of services to all residents to make Lycoming County a better place to live, learn and conduct business.

During 2015...

Planning and Community Development:

Staff began the process to update the 2006 Comprehensive Plan and multi-municipal plans. This process will take approximately two years and include an extensive research, mapping and data analysis effort.

The Grove Street Senior Housing Project, Grove Street Commons, was completed. The 32-unit complex offers a much needed housing opportunity for senior citizen within the county who want to downsize from single-family dwellings to apartments that provide worry-free living.



Commissioners:

Allocated \$25,000 of County Act 13 Marcellus Legacy funds to the City of Williamsport for the Historic Ways Garden Project to complete a land use site map and purchase and installation of solid cedar pergola.



Lysock View Complex:

Work continued on the Penn State Extension Master Gardener Sensory Garden, a project that will create an educational and multi-sensory experience for community members and students of all abilities. Plants are chosen for color, texture, and fragrance. Other elements are added for sound and visual enhancement, and shapes for unique form. There will be an interactive "human sundial", visual and braille signs, a living teepee, hopscotch squares, a dry streambed and a vine covered tunnel. Plants that attract butterflies and hummingbirds will increase enjoyment of the garden. Pathways provide areas for reflection and solitude. Chimes and gazing balls, fountains and arbors will all be added for sensory stimulation.

Judges of the Court of Common Pleas



President Judge Butts



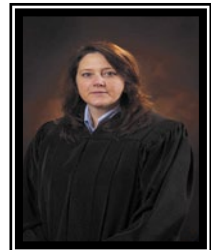
Judge Anderson



Judge Gray



Judge Lovecchio



Judge McCoy

How the Courts Operate:

A case, whether civil or criminal, may be tried before a judge, or a jury with a judge presiding. Juries are primarily available in Common Pleas (trial) courts. There are no juries in Supreme and Superior courts, and only rarely are juries used in Commonwealth Court.

Types of Cases:

Criminal Cases - The Commonwealth, represented by the District Attorney or Attorney General, brings a criminal charge before the courts because a violation of the criminal law is considered an offense against the community. An individual can be charged with a felony, misdemeanor or summary offense. A felony charge, such as murder or arson, carry the most severe penalties while a summary offense carries the least. If the prosecuting attorney proves a defendant is guilty beyond a reasonable doubt, the person can face a prison term, fine or probation.

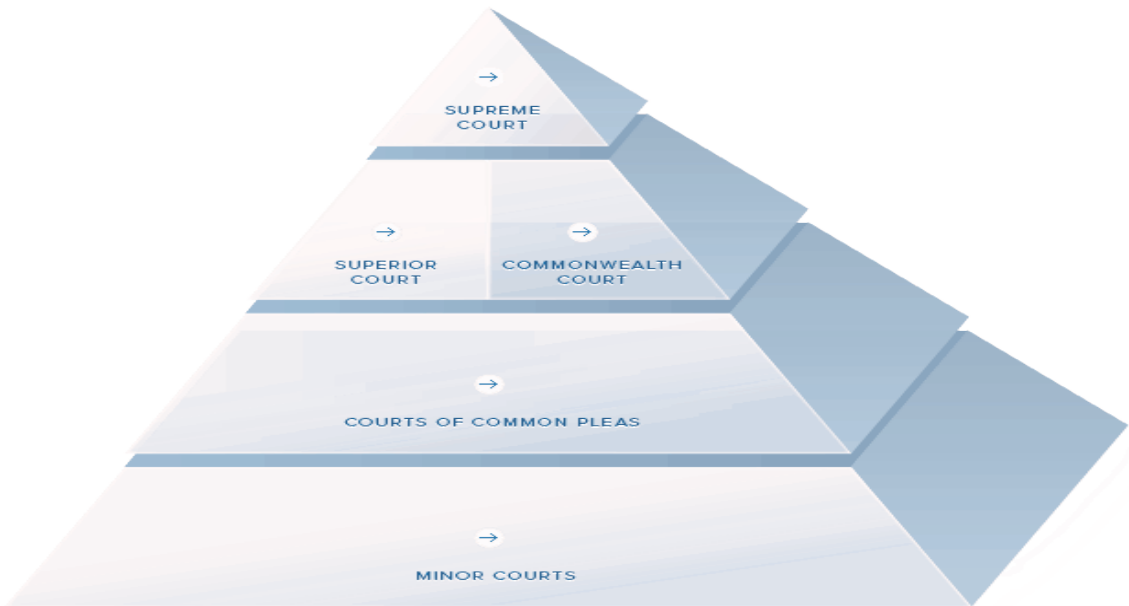
Civil Cases - Civil matters include every type of legal action except criminal actions: personal injuries, contract disputes, adoptions, divorces and faulty consumer goods. The party bringing suit, or plaintiff, must prove his/her case before a judge or jury by presenting evidence that is more persuasive than the opposing evidence.

Judges of the Court of Common Pleas

The Constitution of 1968 established the Commonwealth Court to reduce the workload of the Supreme and Superior courts. The change altered the minor court system and reorganized the judiciary into the Unified Judicial System, consisting of the Supreme, Superior and Commonwealth Court; Courts of Common Pleas; Philadelphia Municipal Courts; Pittsburgh Municipal Courts; Philadelphia Traffic Courts; and Magisterial District Courts, with provisions for any future courts the law might establish.

The Pennsylvania Courts of Common Pleas are organized into 60 judicial districts and are the trial courts. Major civil and criminal cases are heard in these courts. The courts are responsible for:

- ◇ All major criminal and civil cases
- ◇ Appeals from the minor courts in civil, criminal and traffic matters
- ◇ Appeals not exclusively assigned to another court
- ◇ Most matters involving children and families



Elected Officials



Tony R. Mussare
Vice Chairman



R. Jack McKernan
Chairman
(Elected November 2015)



Richard Mirabito
Secretary
(Elected November 2015)

Board of Commissioners

The Board of Commissioners constitutes the chief governing body of the County. The Commissioners ensure compliance with provisions of the County Code and are granted authority to establish the annual County operating budget, approve expenditure of County dollars, authorize all County government contracts and manage all County properties and buildings. The functions of the Commissioners also include delivery of public services, regional planning and economic development, finance and budget management, and personnel administration. Under Pennsylvania law, the Commissioners also serve as members of various specialized boards such as the Board of Elections, Salary Board, Prison Board and Retirement Board.



Krista B. Rogers, Controller

The Controller is responsible for auditing the departments of the County and the accounts of all County Officers who collect and disburse funds, oversight of the accounts payable process, contract management and the supervision of the County employees' retirement plan. Under Pennsylvania law, the Controller also serves as a member of various specialized boards such as Salary Board, Prison Board and Retirement Board.



Charles Kiessling, Jr., Coroner

The Coroner investigates deaths in the County that are sudden, unexpected, medically unattended, suspicious or violent. Deaths are investigated to determine the identity of the deceased and the cause and manner of death. The Coroner is also responsible for maintaining the security of the scene, determining medical history, notifying the next of kin, securing the property on or about the decedent and issuing death certificates.

Elected Officials



Eric R. Linhardt, District Attorney

The District Attorney will ensure that justice is done in a fair, effective and efficient manner. Pursuant to 71 Pa.C.S.A. 732-206, as Chief Law Enforcement Officer of Lycoming County, the District Attorney will investigate and prosecute all crimes regardless of lack of resources of other criminal justice agencies.



Suzanne M. Fedele, Prothonotary / Clerk of Courts

The Prothonotary is the official “record keeper” for the courts of the County. The office is responsible for the records of cases that include, but are not limited to, civil lawsuits, lien filings, divorce, custody, protection from abuse, support and criminal actions. Applications for passports are processed in the office as well. All records maintained in the office are available to the public unless sealed by the court.



Kathy Rinehart, Register of Wills & Recorder of Deeds / Clerk of Orphan’s Court (Elected November 2015)

The Register of Wills processes inheritance tax forms and estate filings. The Recorder of Deeds maintains records of deeds, mortgages and other documents related to real estate within the County. The Clerk of Orphan’s Court issues marriage licenses and handles all adoptions filed in the County.



R. Mark Lusk, Sheriff

The mission of the Office of the Sheriff is to enforce court orders issued from the Lycoming County Court of Common Pleas and to maintain peace throughout the county by enforcement of the Commonwealth's: Crimes Code, Vehicle Code, and the Pennsylvania Rules of Court.



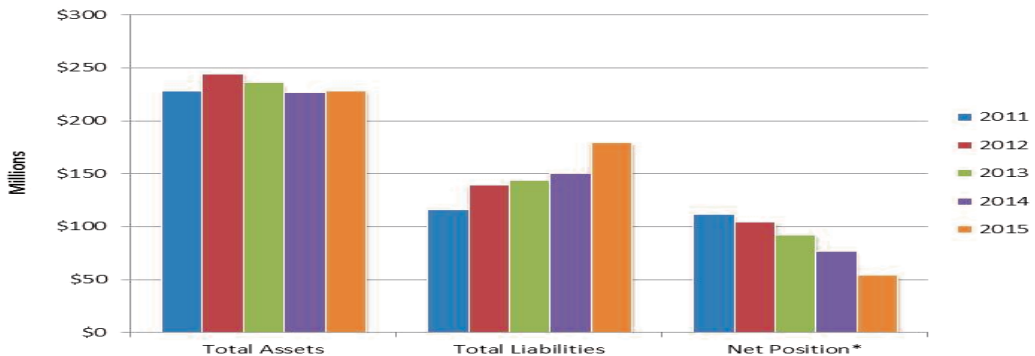
Connie L. Rupert, Treasurer

The Treasurer’s Office is a licensing agent for the PA Fish & Boat Commission, and the PA Game Commission as well as an issuing agent for the Department of Agriculture’s Dog Law Enforcement to issue dog licenses. The office is responsible for collecting and disbursing the County Hotel Tax, issuing Bingo and Small Games of Chance Licenses and processing the current year Tax Collector’s reports and deposits.

Financial Position

The summary of the County's financial position provides a snapshot of the County's resources and obligations at year-end. The net position figure represents the amount that the County owns (assets) versus the amount that the County owes (liabilities). Net position may serve over time as a useful indicator of a government's financial position. In the case of the County, assets exceeded liabilities by \$54.2 million at the close of the most recent fiscal year.

Assets	2011	2012	2013	2014	2015
Cash and Cash Equivalents	\$48,991,950	\$53,851,557	\$55,697,035	\$62,493,561	\$63,027,634
Investments	66,210,967	73,646,078	64,810,762	53,166,666	50,824,593
Accounts Receivable	27,897,121	28,596,403	27,302,994	22,577,827	28,997,008
Capital Assets	83,067,625	85,356,406	86,118,839	86,803,449	84,332,231
Other Current Assets	2,302,862	3,014,171	2,025,506	2,063,451	777,464
Total Assets	\$228,470,525	\$244,464,615	\$235,955,136	\$227,104,954	\$227,958,930
Deferred Outflows of Resources	\$0	\$0	\$0	\$764,233	\$5,931,222
Liabilities					
Current Liabilities	\$6,801,510	\$8,667,607	\$7,552,527	\$6,510,622	\$10,316,683
Long term Liabilities	109,670,981	131,023,590	136,209,164	144,155,186	169,344,472
Total Liabilities	\$116,472,491	\$139,691,197	\$143,761,691	\$150,665,808	\$179,661,155
Net Position*	\$111,998,034	\$104,773,418	\$92,193,445	\$77,203,379	\$54,228,997



*The following component units are not included in the table above: Recreation Authority, Water & Sewer Authority, Soil Conservation, Industrial Development Authority and Municipal Airport Authority.

Financial Position

General Government - Daily operations of county administrative departments. Includes Commissioners, Voter Registration, Controller, Fiscal Services, Tax Collectors, Central Collections, Planning & Community Development and Zoning.

Judicial - Services provided by the Register and Recorder, Prothonotary, Courts, Sheriff, District Attorney, Narcotics Enforcement Unit, Constables, Public Defender, Coroner, Domestic Relations, and District Magistrate Judges.

Human Services - Expenditures for programs promoting general health and well being of residents such as Children & Youth Services and Military Affairs.

Public Safety - Services provided by Adult Probation, Re-Entry Center, Juvenile Probation, Prison, Pre-Release Center, DUI Center, Central Processing Center, Communication Center, Emergency Management Agency, Emergency Medical Services and Hazmat.

Conservation and Development - Services provided for social, economic and environmental issues to help achieve a suitable environment for the community. Includes County Farm, Cooperative Extension and Conservation District.

Public Works - Expenditures for improvements to county infrastructure to provide safe, dependable and efficient transportation.

Culture and Recreation - Expenditures for maintenance and operations of county libraries, historical landmarks and the SPCA.

Core Services Provided	2011	2012	2013	2014	2015
General Government	\$ 8,033,356	\$8,064,721	\$9,101,794	\$8,599,292	\$9,422,509
Judicial	7,296,310	7,887,638	8,095,378	8,830,440	8,742,398
Human Services	17,106,934	21,935,284	12,654,518	13,306,447	11,923,206
Public Safety	14,939,017	16,338,861	16,150,482	17,307,101	20,190,635
Conservation & Development	1,315,989	2,014,930	1,343,633	1,091,869	398,031
Public Works	2,208,068	3,565,956	5,385,679	5,571,539	3,677,756
Culture & Recreation	1,217,386	1,260,601	1,273,912	3,551,685	1,487,888
Total Service Expenditures	\$52,117,060	\$61,067,991	\$54,005,396	\$58,258,373	\$55,842,423

Financial Position

County governmental revenues totaled \$66,645,242 in 2015.

Property Taxes -

Levied by resolution of the Board of Commissioners on real property located in the County. The estimated value of taxable real estate for 2015 was \$5,637,427,540 and the total assessed value was \$5,637,427,540.

Occupancy Taxes - Levied by resolution of the Board of Commissions on the use of occupancy of a room in an establishment held out to the public for overnight accommodations.

Licenses and Permits - Fee income consisting of marriage license fees, gun permits, hunting licenses, dog licenses and other charges assessed by the County.

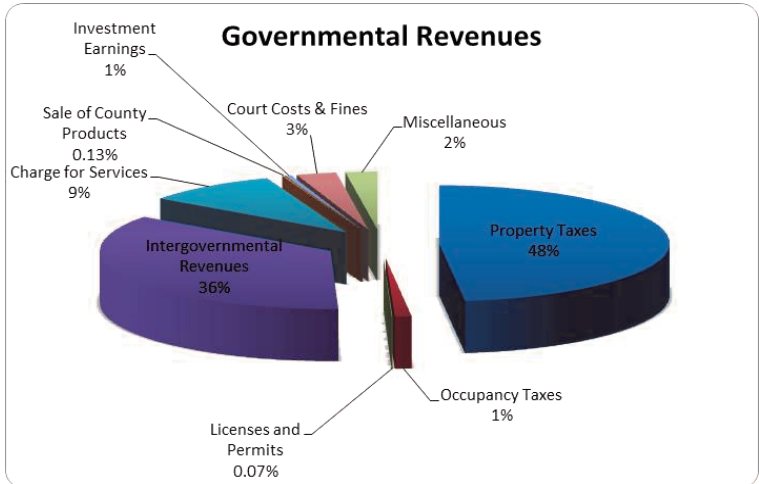
Intergovernmental Revenues - Funds that one level of government receives from another level of government, such as grants.

Charges for Services - Fee income for services of various County departments.

Sale of County Products - Income from sale of property and assets.

Investment Earnings - Earning on County investments.

Court Costs & Fines - Fee income from costs and fines assessed by the courts.



Revenues	2011	2012	2013	2014	2015
Property & Occupancy Taxes	\$27,384,947	\$27,270,594	\$27,302,944	\$27,545,342	\$32,920,360
Licenses & Permits	46,817	43,402	46,350	45,854	45,112
Intergovernmental Revenues	23,992,124	32,992,778	24,471,083	28,034,308	23,677,094
Charge for Services	6,114,661	6,263,551	6,340,973	6,188,156	6,256,990
Sale of County Products	113,359	124,401	110,889	291,430	84,966
Investment Earnings	472,803	466,875	413,912	388,435	301,601
Court Cost & Fines	1,014,444	1,328,268	1,902,866	1,946,702	1,874,572
Miscellaneous Income	2,502,834	3,702,409	1,681,446	1,728,889	1,484,547
Total Revenues:	\$61,641,989	\$72,192,278	\$62,270,463	\$66,169,116	\$66,645,242

Financial Position

Major Governmental Fund Types:

General Fund:

The general fund is the chief operating fund of the County, which is used to account for all financial resources, except those accounted for in another fund.

At the end of the current fiscal year, the unassigned fund balance was \$21.9 million (a decrease of \$2.1 million from the prior year). The total fund balance decreased \$2.9 million from \$34.6 million to \$31.7 million in 2015.

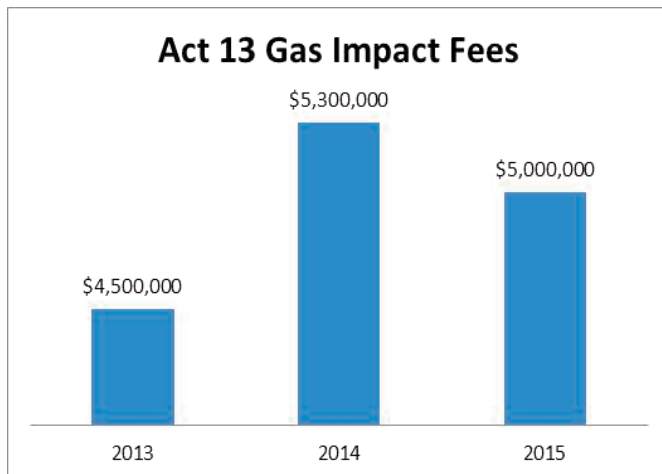


General fund revenues increased \$3.7 million from \$48.8 million to \$52.5 million over the prior year. Expenditures increased \$0.5 million from \$53.9 million to \$54.4 million.

The increases in revenue can be attributed to \$5.4 million more in property taxes due to a one mill tax increase, sale of assets, investment earnings and cost and fines. The increases in expenditures can be attributed to an additional \$1.3 million of spending in Public Safety for the reentry program, juvenile probation and continued overcrowding of the prison.

Act 13 Gas Impact Fees:

The County receives funds from the State's unconventional gas well impact fees. In 2015, a total of \$5 million was received from the State to be utilized for eligible projects.



Proprietary Fund

The County maintains one proprietary fund (enterprise) to account for its solid waste and resource recovery operations. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements, only in more detail. The unrestricted net position of Resource Management Services at year-end amounted to a negative \$2.2 million.

Veterans Memorial Park

The Lycoming County Veterans Memorial Park was established as a tribute to our fallen soldiers. Monuments stand to honor those who made the ultimate sacrifice during each of the major wars in the 20th century and beyond. The park is the only place in the entire county that contains the names of all county residents killed from World War I to the present conflicts.

The park is located at the intersection of West Fourth Street and Wahoo Drive in Williamsport. The park is administered by the Veterans Memorial Park Commission and supported by the Lycoming County Veterans Council, Inc.

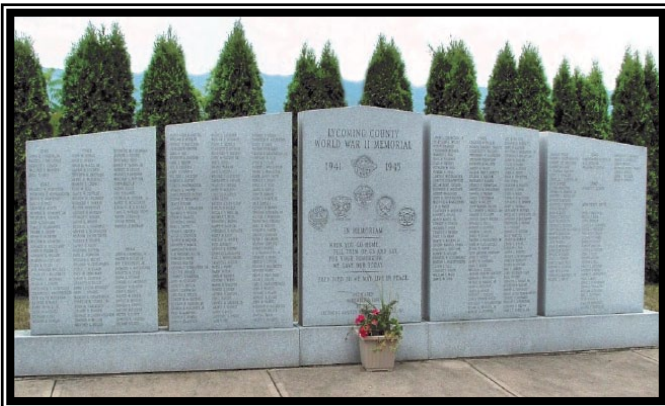


The Torpedo and propeller from the submarine USS Torsk was the first memorial established in the park to honor Lycoming County native Robert B. Logue, who died aboard the USS Wahoo, a submarine that was destroyed by the Japanese on October 11, 1943.

The WWI monument was dedicated November 1998 and bears the names of 131 Lycoming County residents who perished during the war.



The WWII monument was dedicated November 1997 and is inscribed with the names of 415 County residents who died during the war.



Veterans Memorial Park



The Korean War monument was dedicated in May 2000 and bears the names of 60 Lycoming County residents killed in action during the war.

The Vietnam monument was dedicated May 2001 and is inscribed with the names of 43 Lycoming County residents killed during the war.



The Global Conflicts for Peace and Freedom monument was dedicated in May 2008 and denotes areas of conflict where the U.S. has engaged in military action since Desert Storm.



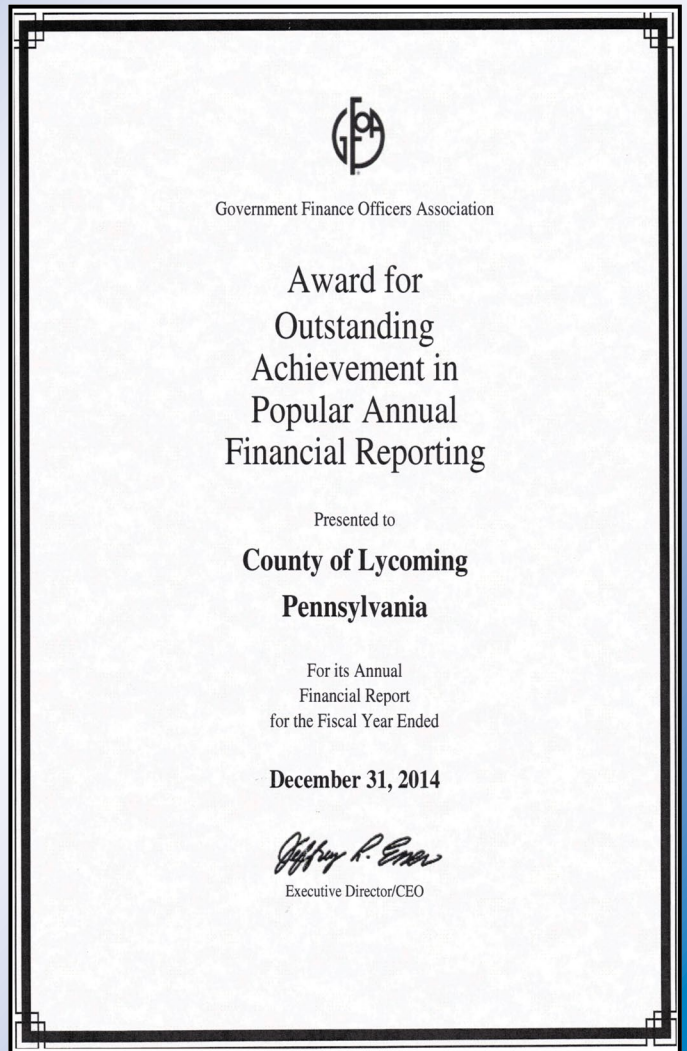
"A hero is an ordinary individual who finds the strength to persevere and endure in spite of overwhelming obstacles."

Christopher Reeve

The Government Finance Officers Association of the United States and Canada (GFOA) has given an Award for Outstanding Achievement in Popular Annual Financial Reporting to County of Lycoming for its Popular Annual Financial Report for the fiscal year ended December 31, 2014. The Award for Outstanding Achievement in Popular Annual Financial Reporting is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government popular reports.

In order to receive an Award for Outstanding Achievement in Popular Annual Financial Reporting, a government unit must publish a Popular Annual Financial Report, whose contents conform to program standards of creativity, presentation, understandability and reader appeal.

An Award for Outstanding Achievement in Popular Annual Financial Reporting is valid for a period of one year only. The County of Lycoming has received a Popular Award for the last seven consecutive years (fiscal years ended 2008, 2009, 2010, 2011, 2012, 2013 and 2014). We believe our current report continues to conform to the Popular Annual Financial Reporting requirements, and we are submitting it to GFOA.



Fraud, Waste and Abuse Hotline

Please report tips, if you suspect or have knowledge of specific instances of any of the following:

1. Theft of money, equipment, or supplies;
2. Illegitimate invoices for goods or services or other false claims;
3. False reporting of hours worked;
4. False reporting of travel or other expense reimbursements;
5. Mismanagement of taxpayer dollars;
6. Gross disregard of policies or procedures;
7. Any other suspected fraud, waste, or abuse.

If you suspect or have knowledge of fraud, waste, or abuse of taxpayer dollars, please report tips by calling 570-327-2208, or

Clicking on the secure WEB-FORM at www.lyco.org on the Controller's page; or

Mailing your tip to:

**FRAUD, WASTE and ABUSE HOTLINE
CONFIDENTIAL**

**c/o Lycoming County Controller
48 West Third Street
Williamsport, PA 17701**

How to report suspected fraud, waste, and abuse:

You may report confidential tips by secure telephone, web form, or the regular mail system. Be sure to include as much detail in your report. Some suggestions are as follows:

1. **What?** Explain in as much detail as possible what happened or what is happening.
2. **When?** When did the fraud, waste, or abuse occur? Is it still occurring?
3. **Where?** Where did the suspected fraud, waste, or abuse occur? In what office or department? Or does it involve a particular vendor, contract, or program?
4. **Who?** Who is involved? Who else knows about it?
5. **How much?** How much money is involved?

Tipsters should provide as much detail as possible, including contact information. Anonymous tips will be accepted. Reports of fraud, waste, or abuse in the office of the District Attorney will be referred by the Controller's office directly to the local office of the FBI. Reports of fraud, waste, or abuse in the Controller's office should be made directly to the District Attorney's office. The Controller's office or the District Attorney's office may not be able to substantiate vague or frivolous reports.

Contact information for other important resources:

1. PA Auditor General, Office of the Taxpayer Advocate: 800-922-8477
2. PA State Police in Montoursville: 570-368-5700
3. Local Office of the FBI: 570-323-3791

Lycoming County Elected Officials

Commissioners

R. Jack McKernan, Chairman	570-320-2124	jmckernan@lyco.org
Tony R. Mussare, Vice Chairman	570-320-2124	tmussare@lyco.org
Richard Mirabito, Secretary	570-320-2124	rmirabito@lyco.org

Controller

Krista B. Rogers	570-327-2300	kr Rogers@lyco.org
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Coroner

Charles E. Kiessling, Jr.	570-327-2305	ckiessling@lyco.org
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District Attorney

Eric R. Linhardt	570-327-2456	elinhardt@lyco.org
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Prothonotary

Suzanne M. Fedele	570-327-2256	sfedele@lyco.org
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Register of Wills and Recorder of Deeds / Clerk of Orphan's Court

Kathy Rinehart	570-327-2210	krinehart@lyco.org
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Sheriff

R. Mark Lusk	570-327-2280	mlusk@lyco.org
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Treasurer

Connie L. Rupert	570-327-2248	crupert@lyco.org
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Court of Common Pleas

President Judge	Honorable Nancy L. Butts
Judges	Honorable Dudley N. Anderson
	Honorable Richard A. Gray
	Honorable Marc F. Lovecchio
	Honorable Joy Reynolds McCoy

Magisterial District Justices

29-1-01	Christian Frey	570-322-6159
29-1-02	Allen P. Page, III	570-327-2275
29-3-01	Jerry C. Lepley	570-398-4880
29-3-02	Gary A. Whiteman	570-326-1714
29-3-03	Jon E. Kemp	570-546-7480
29-3-04	William C. Solomon	570-323-9982

