Commissioners’ Meeting Agenda

***September 28, 2017***

***Opening Prayer***

***Pledge to the Flag***

**1.0 OPERATIONS**

1.1 Convene Commissioners’ meeting.

1.2 Approve the minutes of the previous meetings.

1.3 Receive public comments (agenda items only).

**2.0 ACTION ITEMS**

2.1 Adopt resolutions 2017-22, 23, 24, 25 for extension of KOZ. (Jason Fink)

2.2 Approve grant application First Community Foundation Partnership of Pennsylvania in the amount of $4,790 for the Coroner’s office. (Mya Toon)

2.3 Award contracts for food items to the following on a per item as needed basis: (Mya Toon)

Keyco Distributors Benjamin Foods

Feesers, Inc Sysco Food Services LLC

2.4 Approve lease agreement for forensic center for a period of 60 months in the amount of $25,279.03/annually. (Mya Toon)

2.5 Approve lease agreement for MDJ Lepley through December 2021 in the amount of $1,917.13/month. (Mya Toon)

2.6 Approve agreement with Cummins Sales and Service, in the amount of $21,853.57. (Dave Bonus)

2.7 Approve 904 Recycling Performance Grant application. (Lauren Strausser)

2.8 Approve the following personnel actions: (Roxanne Grieco)

Courts – MDJ Frey – promotion of Deanna M. Roth to Full time replacement Clerk IV – Pay grade 5 – $17.55/hour effective 9/24/17.

Public Defender – Dance F. Drier as full time replacement Assistant Public Defender – Union - $52,250.56/annually effective 10/2/17.

Domestic Relations – reclassification of Greta L. Davis as full time Deputy Chief DRO – Pay grade 11 - $53,556.82/annually effective 10/8/17.

District Attorney – reclassification to full time replacement Assistant County Detective – NEU - $18.305/hour effective 10/22/17.

Coroner – Olivia A. Forney as part time replacement Deputy Coroner/On Call – Pay grade 7 - $16.83/hour effective 10/2/17, not to exceed 1,000 hours annually.

Coroner – Alysse R. Williams as part time replacement Deputy Coroner/On Call – Pay grade 7 - $16.83/hour effective 10/2/17, not to exceed 1,000 hours annually.

2.9 Accept the Human Resources Report through September 30, 2017. (Roxanne Grieco)

***Recess Commissioners’ Meeting***

**4.0 BOARD of ASSESSMENT REVISION**

4.1 Convene Board of Assessment Revision.

4.2 Approve the following real estate exonerations:

46-334-102.09 - Mark & Denise Gatsche - 70 Boston Cove Rd - -$86.94 -Duplicate Interim 2017.

23-337-137-007 - Blaine & Donna Brown - 1205 Mordan Hollow Rd Lt 7 -$211.26 -Trailer moved out of county 2016-2017.

4.3 Approve the following real estate exemption requests:

27-288-179 Quiggleville United Methodist Church 2119 W Rt 973 Hwy.

40-006-200 Muncy Creek Twp 170 W Water St.

15-004-107 Hepburn Township 457 Haleeka Rd.

43-004-100 Apostolic Pentecostal Church 2405 Bottle Run Rd.

18-168-117.02 Jackson Township Blockhouse Rd.

37-003-108 Muncy School District 227 Pepper St.

57-001-307.A Washington Township 15973 S Rt 44 Hwy.

39-001-408 Muncy Historical Soc Museum 296 N Market St.

4.4 Approve request for real estate refund:

41-352-111.20 - May Dept Stores - $2,275.11.

4.5 Deny request for real estate refund:

57-001-307.A – Washington Twp – $30.37.

4.6 Adjourn Board of Assessment Revision.

***Reconvene Commissioners’ Meeting***

**5.0 REPORTS/INFORMATION ITEMS**

5.1 Present JWD awards:

Agent Bryan Bower

Agent Adam Lorson

5.2 Present service awards:

10 years

Adam Gehr

20 years

Brad Shoemaker

Heather Klem

Bill MacInnis

30 years

Roni Kreisher

5.3 Lycoming County is requesting proposals for Muncy Resilience Plan.

**6.0 COMMISSIONER COMMENT:**

**7.0 PUBLIC COMMENT:**

**8.0 NEXT REGULARLY SCHEDULED MEETING:** Planning Session on Tuesday, October 3, 2017.

**9.0 ADJOURN COMMISSIONERS’ MEETING.**