Commissioners’ Meeting Agenda

***January 25, 2018***

***Opening Prayer***

***Pledge to the Flag***

**1.0 OPERATIONS**

1.1 Convene Commissioners’ meeting.

1.2 Approve the minutes of the previous meetings.

1.3 Receive public comments (agenda items only).

**2.0 ACTION ITEMS**

2.1 Adopt resolution 2018-01 for $40,000 donation. (Mark Murawski)

2.2 Approve amendment to agreement with Bill Anskis Company for county bridge 113 repairs. (Mark Murawski)

2.3 Approve amendment 2 to agreement with Larson Design Group for county bridge 111/113 repairs. (Mark Murawski)

2.4 Approve submission of Hazardous Materials Emergency Response Preparedness Annual Report to PEMA. (Darla Greiner)

2.5 Award contract for lubrication products to Petrochoice on a per item as needed basis. (Jason Yorks)

2.6 Approve purchase from QED Environmental Services, Inc., for 1- New 2018 GEM5000 Portable Gas Extraction Monitor and accessories in the amount of $11,570. (Jason Yorks)

2.7 Approve update to TDA: RMS – reclassify the Business Manager pay grade 10/11 to Comptroller/Business Manager pay grade 13; Domestic Relations – reclassify 2 Clerk I (II) positions pay grade 2/3 to Clerk III paygrade 4; Information Services – reclassify Network Engineer pay grade 8/9 to Senior Network Engineer pay grade 9/10. (Ann Gehret)

2.8 Approve the following personnel actions: (AnnGehret)

Veterans Affairs – reclassification of Frank J. Passaniti as full time Veterans Affairs Assistant – Pay grade 7 - $18.08/hour effective 10/16/17.

RMS – Resource Recovery – Gary O. Evans as full time replacement Shipping Clerk – Pay grade 6 - $17.007239/hour effective 1/28/18.

RMS – Business Office – Steven M. Simms as full time replacement Comptroller/Business Manager – Pay grade 13 - $90,000/annually effective 2/5/18.

Information Services – reclassification of Alix N. Hoover as full time Senior Network Engineer – Pay grade 10 - $48,278.26/annually effective 1/28/18.

Domestic Relations – reclassification of Erika N. Young as full time Clerk III – Pay grade 4 - $13.95/hour effective 1/28/18.

Domestic Relations – reclassification of Julie A. Ault as full time Clerk III – Pay grade 4 - $13.95/hour effective 1/28/18.

Pre-Release – Jeffrey A. Horn as full time replacement Resident Supervisor – Pay grade 6 - $23.83/hour effective 1/28/18.

2.9 Award contract to Perform Reentry Services.

***Recess Commissioners’ Meeting***

**3.0 SALARY BOARD**

3.1 Convene Salary Board.

3.2 Approve update to the 2018 Salary Schedule - Elected officials salaries; Domestic Relations – 2 Clerk III positions salary; Information Services – Senior Network Engineer salary.

3.3 Approve update to the 2018 Salary Schedule -RMS - Comptroller/Business Manager salary.

3.4 Adjourn Salary Board.

***Reconvene Commissioners’ Meeting***

**5.0 REPORTS/INFORMATION ITEMS**

5.1 Present JWD awards to Prison staff. (Kevin Deparlos)

5.2 Present the following service pins:

10 years

Melissa Kalaus District Attorney.

Amy Fry PCD.

Jonathan Foster PRC.

Darla Greiner DPS.

Joe Kyle Maintenance.

20 years

Becky Steppe Prison.

**6.0 COMMISSIONER COMMENT:**

**7.0 PUBLIC COMMENT:**

**8.0 NEXT REGULARLY SCHEDULED MEETING:** Planning Session on Tuesday, January 30, 2018.

**9.0 ADJOURN COMMISSIONERS’ MEETING.**