Commissioners’ Meeting Agenda

***March 8, 2018***

***Opening Prayer***

***Pledge to the Flag***

**1.0 OPERATIONS**

1.1 Convene Commissioners’ meeting.

1.2 Approve the minutes of the previous meetings.

1.3 Receive public comments (agenda items only).

**2.0 ACTION ITEMS**

2.1 Proclaim March 12-17, 2018, as AmeriCorps Week. (Jamey Williams)

2.2 Approve professional service agreement with Adelphoi for the Juvenile Probation Office. (Ed Robbins)

2.3 Approve agreement with Cummings Township for tax collection. (Tom Heap)

2.4 Approve purchase from Overhead Door Company of Lycoming County for the replacement of the Overhead Garage Door Number-17 at the LCRMS Regional Resource Recovery Facility in the amount of $15,664. (Jason Yorks)

2.5 Approve purchase from Wood’s CRW Corporation for hydraulic hammer attachment repair in the amount of $30,126.93. (Jason Yorks)

2.6 Approve update to TDA as follows:

Courts - Adult Probation Officers, Juvenile Probation Officers, Domestic Relations Officers are now noted as APO/JPO/DRO under Grade on the TDA reflecting that these positions are now Union positions.

RMS - Eliminate Assistant Operations Supervisor position, grade 6/7 and create Operations Supervisor position, grades 7/8, rename one (1) Equipment Operator, grade 5/6 as a Lead Equipment Operator, grade 7.

Conservation District - Create one part-time West Nile Virus Technician, grade 7/8.

2.7 Approve the following personnel actions:

Prison – Maelynne Murphy as full time replacement LPN – Pay grade 6 - $23.00/hour effective 3/12/18.

Prison – reclassification of Beverly V. Agnoni as full time LPN – Pay grade 6 - $23.00/hour effective 3/11/18.

Prison – reclassification of Nicole Dawson as full time LPN – Pay grade 6 - $23.00/hour effective 3/11/18.

Prison – reclassification of Erin M. Dvorscak as full time LPN – Pay grade 6 - $23.00/hour effective 3/11/18.

Prison – reclassification of Andrea R. Hoover as full time LPN – Pay grade 6 - $23.00/hour effective 3/11/18.

Prison – reclassification of Iesha Leatherbury-Glover as full time LPN – Pay grade 6 - $23.00/hour effective 3/11/18.

Pre Release – Wade M. Reese as full time replacement Resident Supervisor – Pay grade 6 - $16.59/hour effective 3/11/18.

Pre Release – Jamie L. Shoemaker as full time replacement Resident Supervisor – Pay grade 5 - $16.32/hour effective 3/11/18.

Pre Release – Elizabeth N. Deuel as part time replacement Female Resident Supervisor – Pay grade 5 - $14.14/hour effective 3/19/18, not to exceed 1,000 hours annually.

District Attorney – Aaron Gallogly as full time replacement Assistant District Attorney – Union - $52,764.08/annually effective 3/15/18.

RMS - Operations – promotion of Joseph H. Bryson as full time Operations Supervisor – Pay grade 8 - $23.15/hour effective 3/11/18.

RMS - Operations – promotion of Terry L. Moser as full time Lead Equipment Operator – Pay grade 7 - $21.20/hour effective 3/11/18.

RMS - Operations – reclassification of Jared P. Gilbert as full time Equipment Operator – Pay grade 6 - $18.00/hour effective 3/11/18.

RMS - Operations – reclassification of Randy A. Clayton as full time Equipment Operator – Pay grade 6 - $18.00/hour effective 3/11/18.

RMS - Operations – reclassification of William R. Moore Jr. as full time Equipment Operator – Pay grade 6 - $18.00/hour effective 3/11/18.

RMS - Operations – reclassification of Charles G. Ulrich as full time Equipment Operator – Pay grade 6 - $18.00/hour effective 3/11/18.

RMS - Operations – reclassification of Lukas A. Brungard as full time Equipment Operator – Pay grade 6 - $18.00/hour effective 3/11/18.

***Recess Commissioners’ Meeting***

**3.0 SALARY BOARD**

3.1 Convene Salary Board

3.2 Approve update to salary schedule as follows:

Courts - Adult Probation Officers, Juvenile Probation Officers, Domestic Relations Officers are now noted as APO/JPO/DRO under Grade on the TDA reflecting that these positions are now Union positions.

RMS - Eliminate Assistant Operations Supervisor position, grade 6/7 and create Operations Supervisor position, grades 7/8, rename one (1) Equipment Operator, grade 5/6 as a Lead Equipment Operator, grade 7.

Conservation District - Create one part-time West Nile Virus Technician, grade 7/8.

3.3 Adjourn Salary Board.

**4.0 BOARD of ASSESSMENT REVISION**

4.1 Convene Board of Assessment Revision.

4.2 Approve Real Estate Refunds:

51-004-817.A – SSN Williamsport LLC - $5150.92.

41-352-111 – Lycoming Mall Realty - $128,312.90.

41-352-111-100 – Lycoming Mall Realty - $6557.20.

4.3 Approve Real Estate Exonerations:



4.4 Adjourn Board of Assessment Revision.

***Reconvene Commissioners’ Meeting***

**5.0 REPORTS/INFORMATION ITEMS**

5.1 Present CAFR award.

5.2 Comp Plan review “Flooding.” (Josh Schnitzlein)

**6.0 COMMISSIONER COMMENT:**

**7.0 PUBLIC COMMENT:**

**8.0 NEXT REGULARLY SCHEDULED MEETING:** Planning Session on Tuesday, March 13, 2018.

**9.0 ADJOURN COMMISSIONERS’ MEETING.**