

Commissioners:

SCOTT L. METZGER  
*Chairman*

MARC C. SORTMAN  
*Vice Chairman*

MARK MUSSINA  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

CHRISTOPHER H. KENYON  
*Solicitor*

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Telephone (570) 320-2124  
Fax (570) 320-2127

COUNTY of LYCOMING  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701

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[www.lyco.org](http://www.lyco.org)  
[county.commissioners@lyco.org](mailto:county.commissioners@lyco.org)

**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING AGENDA  
THURSDAY, MAY 2, 2024  
10:00 A.M.**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

**2.0 REPORTS**

- 2.1 Kalen Barnes – Vote to approve accounts payable cash requirement report for invoices due through 5/8/24 for payment on 5/1/24 in the amount of \$461,952.42.

**3.0 INFORMATION ITEMS**

- 3.1 Mya Toon -Acknowledge the County will be requesting quotes from qualified bidders for broadband consulting services.
- 3.2 Matthew McDermott – Shayna Ragan, Deputy Sheriff, Full-Time Replacement, \$21.63, 80 hours per Pay Period, Anticipated Start Date: May 6, 2024

**4.0 PERSONNEL ACTIONS**

- 4.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check as outlined in Attachment (A).

**5.0 ACTION ITEMS**

- 5.1 Brooke Wright - Vote to appoint and reappoint the following individuals to the Board of Assessment and Appeals:
  - Appoint Robert Boob - effective 1/1/2024 to 12/31/27
  - Reappoint Jeffrey Bower– effective 1/1/24 to 12/31/27
  - Reappoint Karen Mitchell – effective 1/1/24 to 12/31/27
- 5.2 Mya Toon - Vote to approve Grant & Monitoring Agreement with Lycoming County Fire Police Association in the amount of \$3,000.00 (Act 13 funds).

- 5.3 Mya Toon – Vote to approve Intergovernmental Agreement with the PA Department of Corrections (2024 budgeted item).
- 5.4 Nancy Schenck – Vote to approve Amendment to the Agreement between Lycoming County and Cardio4dayz, LLC (2024 budgeted item).
- 5.5 Nancy Schenck – Vote to approve Agreement with Crossroads Counseling Inc. (2024 budgeted item).
- 5.6 Nancy Schenck – Vote to approve Agreement with Dinges, Dinges & Waltz, LLC. (2024 budgeted item).
- 5.7 Nancy Schenck – Vote to approve Agreement with Gillum Psychological & Counseling Services (2024 budgeted item).
- 5.8 Ken George – Vote to approve Amendment to the Agreement with Hunter & Lomison, Inc. in the amount of \$1,749.00 (2024 budgeted item).
- 5.9 Ken George – Vote to approve Agreement with Williamsport Moving Company in the amount of \$10,229.25 (2024 budgeted item).
- 5.10 Jason Yorks – Vote to approve the purchase of piping materials from Core & Main in the amount of \$14,162.31 (2024 Budgeted item)
- 5.11 Jason Yorks -Vote to approve repair purchase of the 2021 CAT 450 Backhoe Loader Grapple from Cleveland Brothers in the amount of \$16,0191.27 (2024 budgeted item).
- 5.12 Natalie Steppe – Vote to approve the purchase of flags from Flag Zone in the amount of \$16,842.24 (2024 budgeted item).
- 5.13 Matthew McDermott – Vote to approve the establishment of an advisory committee to provide input on County Farm operations. The members will be appointed for a term of four years. The committee will be comprised of one member from the Agricultural Land Preservation Board, one member from the Conservation District Board and three members from at large.

## **10.0 COMMISSIONER COMMENT**

## **11.0 GENERAL PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**12.0 NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Thursday, May 9, 2024, at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

## ATTACHMENT (A)

### PERSONNEL ACTIONS:

- Pre-Release Center – Robert Squires, Work Crew Foreman, Full-Time Replacement, \$23.18 per hour, 80 hours per Pay Period, Anticipated Transfer Date: May 13, 2024.
- Department of Public Safety – EMS – Amber Snyder, EMS Field Coordinator, Full-Time Replacement, \$38,329.20 per year, 80 hours per Pay Period, Anticipated Start Date: May 6, 2024.
- Planning – Salvatore Vitko, Transportation Planner, Full-Time, \$55,299.23 per year, 75 hours per Pay Period, Retro Date: April 28, 2024.
- Planning – Kelsey Green, Hazard Reduction Planner, Full-Time, \$49,822.05 per year, 75 hours per Pay Period, Retro Date: April 28, 2024.