

Commissioners:
REBECCA A. BURKE
Chairperson
ERNEST P. LARSON
Vice-Chairman
JEFF C. WHEELAND
Secretary



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WILLIAMSPORT PA 17701

FRED F. MARTY
Chief Clerk
Director of Administration

THOMAS C. MARSHALL
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Minutes of the Meeting of September 9, 2010

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Assistant Solicitor Yaw - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:02 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2010-25. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2010-25 authorizing interim chief clerk to execute lease agreements.

2.2 ADOPT RESOLUTION 2010-26. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2010-26 designating interim chief clerk as certifying officer for CDBG.

2.3 ADOPT RESOLUTION 2010-27. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2010-27 authorizing interim chief clerk to execute waste disposal agreements.

2.4 APPROVE REVISION TO POLICY 910. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved revision to Policy 910- Bomb Threat - of the County Policy & Procedures manual.

- 2.5 APPROVE TDA CHANGE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved TDA change - Voter Services - change Clerk II (EVM Custodian) to Clerk III (EVM Custodian), pay grade 4; and change Assistant Registrar to Clerk III, pay grade 4.
- 2.6 APPROVE MATP GRANT AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the FY 2010-2011 MATP grant agreement with the Department of Public Welfare in the amount of \$1,608,763.
- 2.7 APPROVE SUBRECIPIENT CONTRACT WITH STEP FOR MATP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved subrecipient agreement with STEP for MATP in the amount of \$1,608,763.
- 2.8 APPROVE JAG GRANT RECEIPT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved 2010 JAG Grant receipt from the Department of Justice in the amount of \$14,383.
- 2.9 APPROVE JUVENILE VICTIM WITNESS SERVICES GRANT RECEIPT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Juvenile Victim/Witness Services grant receipt from PCCD in the amount of \$43,870.
- 2.10 APPROVE EMERGENCY SHELTER GRANT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Emergency Shelter Grant receipt from DCED in the amount of \$75,036.
- 2.11 APPROVE PCTI GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved submission of PA Community Transportation Initiative (PCTI) grant application to PA Department of Transportation in the amount of \$982,000 for the Phase 2 Pathway to Health project.
- 2.12 APPROVE LIQUID FUELS GRANT PROGRAM FUNDING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved 2010 Lycoming County Liquid Fuels Grant Program funding as follows: (Mark Murawski)
- \$20,000 to Muncy Creek Township for Rock Road Bridge replacement.
 - \$22,500 to Jersey Shore Borough for Locust Street culvert repairs.
 - \$30,000 to Old Lycoming Township for Phase 2 Colvin Road reconstruction.
- 2.13 APPROVE AGREEMENT WITH LARSON DESIGN GROUP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved supplemental engineering agreement with Larson Design Group for Riverwalk construction inspection in the amount not to exceed \$19,909.54.

2.14 APPROVE AGREEMENT WITH MONTGOMERY SCHOOL DISTRICT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved agreement with Montgomery Area School District for collection of real estate taxes.

2.15 APPROVE PSA WITH TRANE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Trane US, Inc.

Mrs. Burke recessed the Commissioners' Meeting at 10:17 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Deputy Controller Miller was present.

3.2 VOTER SERVICES - A motion by Mrs. Miller and seconded by Mr. Wheeland and passed (4-0), approved the reclassification of Becky J. Steppe as full time Clerk III (EVM Custodian) - Pay grade 4 - \$15.29/hour effective 9/19/2010.

3.3 VOTER SERVICES - A motion by Mrs. Miller and seconded by Mr. Wheeland and passed (4-0), approved the reclassification of Mary Kay Camp as full time Clerk III - Pay grade 4 - \$17.46/hour effective 9/19/2010.

3.4 PRISON - A motion by Mrs. Miller and seconded by Mr. Wheeland and passed (4-0), approved the Heather E. Orton as part time replacement Female Correctional Officer - COI - \$11.63/hour effective 9/19/2010, not to exceed 1,000 hours annually.

3.5 PRE-RELEASE - A motion by Mrs. Miller and seconded by Mr. Wheeland and passed (4-0), approved Jodie L. Kilmer as part time replacement Female Resident Supervisor - Pay grade 5 - \$12.51/hour effective 9/13/2010, not to exceed 1,000 hours annually.

3.6 PRE-RELEASE - A motion by Mrs. Miller and seconded by Mr. Wheeland and passed (4-0), approved Darlene F. Ellzy as part time replacement Pre-Release Center Driver - Pay grade 4 - \$11.45/hour effective 9/20/2010, not to exceed 1,000 hours annually.

3.7 ADJOURN SALARY BOARD. A motion by Mrs. Miller and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:19 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:19 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 The Commissioners recognized Fred F. Marty upon his retirement.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, September 14, 2010.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:39 a.m.