

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

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**Minutes of the Meeting of
October 4, 2012
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Absent
Commissioner Mussare - Present

Solicitor Sees - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:05 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 APPROVE TREATMENT COURT ENHANCEMENT GRANT APPLICATION. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved treatment court enhancement grant application to PCCD.
- 2.2 APPROVE AMENDMENT #1 TO THE 2012 AGREEMENT WITH LAND AND MAPPING SERVICE, LLC. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved Amendment #1 to the 2012 agreement with Land and Mapping Services, LLC. for the annual aerial photography & topographic mapping services for RMS.

2.3 APPROVE SUBRECIPIENT AGREEMENT WITH SHREWSBURY TOWNSHIP. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved the subrecipient agreement with Shrewsbury Township.

Mr. Wheeland recessed the Commissioners' Meeting at 10:07 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Deputy Controller Miller was present.

3.2 PRISON - A motion by Mrs. Miller and seconded by Mr. Mussare and passed (3-0), approved Janet M. Bilbay as part-time replacement custodial worker - Pay grade 2 - \$10.16/hour not to exceed 1,000 hours annually effective 10/8/12.

3.3 ADJOURN SALARY BOARD. A motion by Mrs. Miller and seconded by Mr. Mussare and passed (3-0), adjourned the Salary Board at 10:08 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:08 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Cliff Kanz announced a zoning amendment public hearing to be held November 15, 2012.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and the following were received:

Scott Miller of Tucker Street would like to request permission to install a 500 gallon tank for gas in his yard. Commissioners instructed him to go through the City of Williamsport because that is their jurisdiction.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, October 9, 2012.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), adjourned the Commissioners' Meeting at 10:12 a.m.