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Electronic Monitoring (EM) Program Standard Conditions

The Lycoming County Adult Probation Office Electronic Monitoring (EM) Program Standard Conditions applies to all defendants sentenced by the Court to a term of in home confinement.

Deviation from the Electronic Monitoring (EM) Program Standard Conditions is at the sole discretion of the Lycoming County Adult Probation Office.

1. Participants must submit a written schedule weekly utilizing the Lycoming County Electronic Monitoring Program Schedule Form (Exhibit A) and abide by the following:
 - a. All EM schedules begin on Monday and ends on Sunday.
 - b. EM schedules for the following week must be submitted in writing each Wednesday BEFORE 4:00 PM.
 - c. Failure to submit a schedule on time will result in no windows given. No exceptions.
 - d. Schedules must be filled out completely including all addresses for locations or your schedule will be denied.
 - e. Schedules shall be permanent other than an activity where the participant was not given a weeks notice. Schedule changes will only be considered for a treatment/medical appointment for yourself or dependent or Court activity and must be approved by the Probation Office. All potential schedule changes must be accompanied with proper documentation requested by the Probation Office.
2. In the event of a medical emergency for yourself or a legal dependent, the EM participant may seek treatment immediately. You must notify your Probation Officer by the next business day and provide proper documentation. Proper documentation is defined as a verifiable doctor's note detailing the treatment and the date and time of treatment.
3. The EM participant must comply with the following:
 - a. The approved leave and return time.
 - b. The designated location approved on the EM schedule.
 - c. During curfew or a time where the participant does not have an approved window, the participant must remain in the interior of the residence at all times.
 - d. The participant's place of residence may not be changed without prior authorization from the Probation Office.
 - e. The participant's telephone number may not be changed without prior authorization from the Probation Office.
 - f. The participant must maintain working electric service at their place of residence.
 - g. The participant must reside at their approved place of residence every night. No overnight travel is permitted during the duration of in home confinement.

4. Participants placed on the Electronic Monitoring Program for 30 days or more must bring a Check, Credit/Debit Card, or Money Order for \$250.00 on the day unit hookup. Participants placed on the Electronic Monitoring Program for less than 30 days must bring a Check, Credit/Debit Card, or Money Order for the total cost of Electronic Monitoring placement on the day of unit hookup.
5. The following events constitute a violation of the EM Program. This is not a comprehensive list.
 - a. Failing to supply the proper documentation of a schedule change.
 - b. Leaving the interior of the residence for any reason without permission from your Probation Officer.
 - c. Violation of curfew hours including leaving early or failing to return home by curfew time.
 - d. Failing to comply with the designated location permitted on the schedule.
 - e. Tampering with the EM transmitter.
 - f. Severing or attempting to sever the EM transmitter band.
 - g. Failing to maintain a legal/approved Probation residence for the duration of EM monitoring.
 - h. Stops or traveling in other locations or to various locations while on your way to/from approved activities.
 - i. Visiting friends or family outside your residence.
 - j. Visiting a Gym/fitness center.
 - k. Family and other activities outside the residence (ex: sporting events, camping, vacations, school functions, parties).
 - l. Any other activity not approved by the Probation Office.
6. Participants will ONLY be permitted to leave their residence for the following reasons and must provide supporting documentation upon request.
 - a. Self-help meetings (AA/NA/SMART): 2.5 hours per meeting including travel time.
 - b. ReEntry/Color Call: 2.5 hours per meeting including travel time.
 - c. Bank: Once per week for 1 hour including travel time.
 - d. Church: Once per week for no more than 2.5 hours including travel time.
 - e. Doctor/Dental/D&A/MH treatment appointments. Permitted as scheduled.
 - f. Grocery Shopping/Laundry: Permitted once per week up to 2.5 hours including travel time. ONLY permitted if only adult residing in the home.
 - g. Employment: 40 hours per week/10 hours of SCHEDULED overtime will be permitted plus travel time.
 - h. School/College/Trade School: Permitted as scheduled and must be registered as a student.
 - i. Haircut: Only permitted once per month up to 2.5 hours including travel time if electronic monitoring exceeds 30 days.
 - j. Job Search/Interview: Only permitted if not employed full time for a maximum of 4 hours per week includes travel time.
 - k. DUI Education Classes: Permitted as scheduled.
 - l. Community Service: Permitted as scheduled.
 - m. Court Appearances: Permitted as scheduled.
 - n. Probation Appointments: Permitted as scheduled.
 - o. Funeral/Memorial Services: Permitted as scheduled for immediate family members.

By signing below, I have read or have had read to me the foregoing rules and conditions of Electronic Monitoring (EM) Program Standard Conditions. I fully understand them and agree to abide by and strictly follow them. In the event that I violate any of these conditions the Lycoming County Adult Probation and Parole Department has the authority to arrest and detain me in a county prison and make recommendations to the Court, which may result in the revocation of my Probation/Parole and commitment to prison as a Probation/Parole Violator.

Staff Signature

Defendant Signature

Date

Date