

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
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Commissioners' Meeting Agenda

January 3 , 2019

Opening Prayer

Pledge to the Flag

Bid Opening

1.0 OPERATIONS

- 1.1 Convene Commissioners' meeting.
- 1.2 Approve the minutes of the previous meetings.
- 1.3 Receive public comments (agenda items only).

2.0 ACTION ITEMS

- 2.1 Approve Resolution 2019-01 for the revised 2019 TDA with changes. (Ann Gehret/Roxanne Greico)
 - Maintenance – Reclassification - Maintenance Supervisor position changed to Maintenance III HVAC
 - Maintenance – Reclassification - Maintenance I position changed to Maintenance III
 - Planning – Addition of part-time Assistant Transportation Planner
 - Pre-Release – Removal of full-time Work Crew Caseworker Coordinator
 - District Attorney – Removal of one full-time Clerk III
- 2.2 Approve update to County Policy and Procedures Manual for the following policies: 400 (job code listing) and 401(County Pay Plans). (Ann Gehret/Roxanne Greico)
- 2.3 Approve Revised TDA Totals Report to reflect changes above. (Ann Gehret/Roxanne Greico).
- 2.4 Approve Personnel Actions: (Roxanne Grieco)
Maintenance – Scott Schenck – as full time replacement Custodial Worker – Pay grade 1 - \$10.84/hour effective 1/7/19.

Planning & Community Development- Mark R. Murawski – as a new position part-time Assistant Transportation Planner- Pay grade 14 -\$40.00/hour effective 1/14/19 not to exceed 1000 hours annually.

DPS- Communications- Brenton J. Pfleeger-as full time replacement – Pay grade 6 - \$16.59/hour effective 1/7/19.

Adult Probation – Reese L. Holmes- as full time replacement Probation Officer- APO- \$21.95/hour effective 1/6/19.

2.5 Approve Grant Application for the Lycoming County Hazard Mitigation Plan in the amount of \$60,000 with a 25% match requirement. (Chelsea Blair)

2.6 Approve 2018 FMA Grant Application in the amount of \$260,500 with a 10% match requirement. (Chelsea Blair)

2.7 Approve professional service agreement with Port Elevator, Inc. for preventative elevator maintenance for County facilities. (Leslie Kilpatrick)

2.8 Approve FY 2019 professional service agreement with Cybergenetics for expert consultation and forensic laboratory services. (Mya Toon)

Recess Commissioners' Meeting

3.0 SALARY BOARD

3.1 Convene Salary Board.

3.2 Approve revised 2019 Salary Schedule to reflect Pay Plan changes for the new year. (Ann Gehret/Roxanne Greico)

3.4 Adjourn Salary Board.

Reconvene Commissioners' Meeting

5.0 REPORTS/INFORMATION ITEMS

6.0 COMMISSIONER COMMENT:

7.0 PUBLIC COMMENT:

8.0 NEXT REGULARLY SCHEDULED MEETING: Planning Session on Tuesday, January 8, 2019.

9.0 ADJOURN COMMISSIONERS' MEETING.