

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**Minutes of the Meeting of
September 19, 2019
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present
Director of Administration McDermott - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:00 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 APPROVE THE RENEWAL OF 2019-2020 PHARMCHEM, INC. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved for the detection of drug use for the Pre-Release Center and Prison- diagnostic screening.

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- 2.2 APPROVE AMENDMENT TO PSA WITH INSINGER EXCAVATING, L.L.C. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved to extension to 12/31/19.
- 2.3 APPROVE SECOND AMENDMENT TO AGREEMENT WITH OASIS MANAGEMENT SERVICES. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved an additional year of the contract with the same rates and commission.
- 2.4 APPROVE SUB RECIPIENT MONITORING AGREEMENT WITH LYCOMING COUNTY UNITED WAY. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved state allocation in the amount of \$153,112.00 for the Homeless Assistance Program.
- 2.5 APPROVE AGREEMENT JUVENILE SERVICES GRANT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved in the amount of \$242,417.00.
- 2.6 APPROVE FY 2018 904 RECYCLING PERFORMANCE GRANT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved.
- 2.7 APPROVE PROFESSIONAL SERVICES AGREEMENT WITH FIELD TEC SERVICES. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved a five year renewal. Director Yorks stated it is a great company with excellent labor rates and supports Hydraulic systems.
- 2.8 APPROVE PROFESSIONAL SERVICES AGREEMENT L & L BOILER MAINTENANCE. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved five year renewal on an as needed basis.
- 2.9 AWARD A PURCHASE AGREEMENT TO HIGHWAY EQUIPMENT SUPPLY COMPANY. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved for maintenance on a 2008 Volvo A-40E Articulating Haul Truck the estimated cost for this maintenance event is \$19,873.92.
- 2.10 APPROVE THE FOLLOWING PERSONNEL ACTIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved
Planning & Community Development – Shannon L. Rossman as a full time replacement Director of Planning & Community Development – pay grade 14 - \$95,500.00 annually effective 10/14/19.
Department of Public Safety – Logan W. Laidacker as a full time promotion/replacement Communications Training Coordinator – pay grade 8 - \$23.18 per hour effective 9/22/19.
Pre-Release – William Porter as a part time replacement Resident Supervisor – pay grade 5 - \$14.14 per hour effective 9/29/19 not to exceed 1000 hours annually.

2.11 APPROVE APPOINTMENT TO THE THE PENNSYLVANIA COMMISSION FOR THE UNITED STATES SEMIQUINCENTENNIAL (AMERICA205PA) HISTORICAL COMMITTEE. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved Robert E. Kane, Jr. for the term of six years to represent Lycoming County.

Mr. Mirabito – Robert E. Kane, resides in Williamsport and is the Museum Curator and Board Secretary for Preservation Williamsport. He was highly recommended to the position and noted for his expertise in Victorian Design.

6.0 COMMISSIONER COMMENT.

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following and none were received:

Mr. Elliott Weiss – Stated that after reviewing the CAFR report for 2018 and EIP report, both reports paint a bleak financial picture for the County. He commended the Commissioners for moving forward with the recommendations and encouraged them to continue their efforts and hopes they follow through to completion on their plans for the County buildings and property.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, September 24, 2019.

9.0 ADJOURN COMMISSIONERS' MEETING. Mr. McKernan adjourned the Commissioners' Meeting at 10:32 a.m.