

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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## ***Commissioners' Meeting Agenda***

### **May 9, 2019**

#### ***Opening Prayer***

#### ***Pledge to the Flag***

### **1.0 OPERATIONS**

- 1.1 Convene Commissioners' meeting.
- 1.2 Approve the minutes of the previous meetings.
- 1.3 Receive public comments (agenda items only).

### **2.0 ACTION ITEMS**

- 2.1 Approve FY2019-2021 Motorola Solutions Maintenance Agreement. (Scott Konkle)
- 2.2 Approve 2018/2019 PCoRP Loss Prevention grant application for \$20,000.00.  
(Mya Toon)
- 2.3 Approve lease agreement with Lamar Companies for a billboard. (Mya Toon)
- 2.4 Approve the following personnel actions: (Lauren Bower)
  - Prison – Kassandra L. Steele as full time replacement Correctional Officer Relief/Cook – Pay grade CO1 - \$16.81 per hour effective 5/14/19.
  - DPS-Communications-Alexander M. Haefner -as full time replacement Telecommunicator I- without Exp. – Pay grade 6 - \$16.59 per hour effective 5/20/19.
  - DPS-Communications – Eugene L. Schrecongost- as full part-time replacement Telecommunicator I – Pay grade 7 – \$16.83 per hour effective 5/13/19.
  - Controllers – Lori Wallis – department transfer as full time Financial Technician- Pay grade 6 - \$18.667982 per hour effective 5/19/19.
  - Controllers – Cynthia Gira- department transfer as full time Financial Technician – Pay grade 6 - \$17.434971 per hour effective 5/19/19.

Controllers – Charlene Fischer – department transfer as full time General Accountant- Pay grade 9 - \$42,179.89 annually effective 5/19/19.  
Controllers – Heather Lehman- department transfer as full time General Accountant – Pay grade 9 - \$44,993.15 annually effective 5/19/19.

2.5 Approve Resolution 2019-06. Relocation of Bicycle Route G. (John Lavelle)

2.6 Approve Memorandum of Understanding for the construction of the LCCD garage project. (Mark Davidson)

### ***Recess Commissioners' Meeting***

## **3.0 SALARY BOARD**

### **3.1 Convene Salary Board.**

### **3.2 Approve Changes to TDA & TDA Totals Report**

#### Fiscal:

Removal of:

- (2) General Accountant positions
- (2) Fiscal Technician positions

#### Controllers:

Additions:

- (2) General Accountant positions
- (2) Financial Technician positions (Change from previous title of Fiscal Technicians)

### **3.3. Approve Changes to Salary Schedule**

#### Fiscal:

Removal of:

- (2) General Accountant positions
- (2) Fiscal Technician positions

#### Controllers:

Additions:

- (2) General Accountant positions, PG 8/9
- (2) Financial Technician positions, PG 5/6 (Change from previous title of Fiscal Technicians)

*\*Paygrades & Salaries for all (4) positions remain the same\**

### **3.4 Adjourn Salary Board.**

### ***Reconvene Commissioners' Meeting***

## **5.0 REPORTS/INFORMATION ITEMS**

5.1 Recognition of May 15, 2019 as Peace Officers Memorial Day and May as National Police Week May 12- 19, 2019.(Commissioners)

5.2 Mental Health Awareness Month update. (William Weber/Rae Weber)

5.3 Recognizing National EMS Week – May 19<sup>th</sup> -25<sup>th</sup> –Beyond the Call and 2019 EMS for Children (EMSC) Day Proclamation. (Carla Miller/Wendy Hastings)

5.4 Recognition of the 90<sup>th</sup> Anniversary of the Williamsport Junior League. (Commissioners)

5.5 Lycoming County is requesting proposals for Transportation Special Impact Study for Planning and Community Development. (Mya Toon)

5.6 Lycoming County is requesting bids for the Hughesville Streambank Protection Project. (Mya Toon)

5.7 Lycoming County is requesting proposals for Expansion Joint Replacement Project: County Bridge No.101. (Mya Toon)

## **6.0 COMMISSIONER COMMENT:**

## **7.0 PUBLIC COMMENT:**

**8.0 NEXT REGULARLY SCHEDULED MEETING:** Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, May 28, 2019. The next public meeting will be held on Thursday, May 30, 2019. Both meetings begin at 10:00 a.m. Commissioner's Briefing Room. 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701. There will be no work sessions or public meetings on May 14<sup>th</sup>, 16<sup>th</sup>, 21<sup>st</sup> or 23<sup>rd</sup>.

## **9.0 ADJOURN COMMISSIONERS' MEETING.**