

Commissioners:

SCOTT L. METZGER
Chairman

MARC C. SORTMAN
Vice Chairman

MARK MUSSINA
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, OCTOBER 3, 2024
10:00 A.M.**

ADDITION TO THE AGENDA NOT PREVIOUSLY POSTED

- Remove Agenda Item 7.6 – Vote to Award the bid for ADA ramp replacement to C. K. Manufacturing LLC in the amount of \$52,764.00. (2024 approved Budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- Add Agenda Item 7.6 – Vote to approve EWP Sponsorship for Tropical Storm Debbie

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only **None**

2.0 REPORTS

- 2.1 Nicki Gottschall for Krista Rogers – Vote to ratify invoices due through 10/9/24 paid on 10/2/24 in the amount of \$1,957,151.15.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 2.2 Nicki Gottschall for Krista Rogers – Vote to ratify credit card cash requirement report of purchases from 8/27/24 through 9/26/24 in the amount of \$9,789.70

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

3.0 INFORMATION ITEMS

- 3.1 Michael Hagen – Elected Official Personnel Actions:
 - Sheriff – John Ottaviano, Sheriff Deputy, DS, Full Time, ~~\$15.75~~ \$21.63 per hour, 75 Hours per Pay Period, Anticipated Start Date: October 14, 2024.

Recess Commissioners' Public Meeting for the Salary Board

4.0 SALARY BOARD

- 4.1 Convene Salary Board.
- 4.2 Vote to approve the Salary Board minutes from the September 26, 2024 meeting.

- 4.3 Vote to approve the following Salary Board Actions:
- District Attorney -Delete Full Time Clerk III from the TDA
 - District Attorney – Add Part Time Project Coordinator to the TDA

4.4 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

5.0 PERSONNEL ACTIONS

5.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Recess Commissioners' Public Meeting for the Board of Assessment Revisions

6.0 BOARD OF ASSESSMENT REVISIONS

6.1 Convene Board of Assessment Revisions.

6.2 Brooke Wright – Approve the following real estate tax refunds:

- 40-393-112.11 – Muncy Pharmacy DST - \$1556.57
- 41-352-114.G – Target Co - \$14,750.21
- 24-249-152 – A&J Bower LLC - \$92.62
- 47-205-112-003 – Fisher Mining Co - \$6.19
- 47-205-112.M – John & Kathleen Panatalone - \$83.61
- 47-225-107-002 – Jack R. Miller Sr - \$53.38
- 47-225-107-016 – Michael Warfel - \$3.96
- 47-225-107-019 – Ed & Jeanine Sampsell - \$52.70
- 47-225-107-020 – Donald Hickernell - \$52.99
- 47-225-107-021 – Brent Weber - \$25.66
- 31-306-105 – Sharon Welshans - \$130.45

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.3 Adjourn Board of Assessment Revisions.

Reconvene Commissioners' Public Meeting

7.0 ACTION ITEMS

- 7.1 Kristen McLaughlin – Vote to approve the Subrecipient Agreement Amendment #2 with Duboistown Borough in the amount of \$177,664. (2024 approved ARPA Funds)
Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0
- 7.2 Kristen McLaughlin – Vote to approve the Subrecipient Agreement Amendment #1 with Tiadaghton Valley Municipal Authority in the amount of \$250,000.00. (2024 approved ARPA Funds)
Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0
- 7.3 Monica Fox for Jamie Shrawder– Vote to approve the CDBG FFY 2021 budget revision and submission to the Pennsylvania Department of Community and Economic Development. (Reallocation of CDG FFY 21 funds)
Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0
- 7.4 Shannon Rossman – Vote to approve the PA DEP Consent Order to complete the 5 County Solid Waste Plan.
Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0
- 7.5 Shannon Rossman – Vote to approve Resolution 2024-20 to complete the 5 County Solid waste Plan.
Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0
- 7.6 Mya Toon - Vote to approve EWP Sponsorship for Tropical Storm Debbie.
Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0
- 7.7 Mya Toon – Vote to approve the Agreement with Susquehanna Valley CASA in the amount of \$9,200.00. (2024 approved budgeted item)
Mr. Mussina motioned to table this item. Mr. Sortman 2nd the motion. Approved 3-0
- 7.8 Mya Toon – Vote to approve the Agreement with Three + One pending final legal review. (2024 approved budgeted item)
Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

10.0 COMMISSIONER COMMENT

Mr. Mussina spoke on the Pajama Factory issue and that although this is a city issue that it's important that we have opening lines of communication and keep the big picture in mind so the community continues to thrive.

Mr. Metzger echoed Mr. Mussina's comments and hopes they find a solution so people do not lose their homes and work. He also thanked the local residents and several organizations for reaching out to the hurricane victims down south; this shows the spirit of our community and America.

11.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

NONE

YOUTUBE COMMENT

Thomas Adams: Good morning Lycoming County! As we witness the travesty of Helene; we also see Americans helping each other. Tragically the current administration doesn't see it proper to help everyone! Since Biden Harris took control, FEMA has been directed to change its' mission of being prepared to setup stations for quick response after a tragedy and then to pick and choose what areas receive aid and support and what areas are ignored. Go to their website and read their priorities. This current administration thinks it appropriate to give each family \$750 for aid...while sending billions to the puppet Zolensky and using billions to sponsor Illegal sex and slave trade trafficking, drug runners, weapons dealers and terrorists via the Harris nonborder policies. Tennessee Emergency Management Agency has been commandeering food and aid away from women and children while eating. The Feds have informed a town they no longer have any property. The federal government is declaring the land and will be bulldozing the entire town, along with all the dead and people currently dying! I wonder where will people spend their \$750 for supplies!?! Please realize this current administration is for global Government! We must be willing to do what is best for US to maintain Liberty and not expect big government to rescue us. We are very fortunate, now. I notice down south private enterprise and Charities are pulling the weight! God bless America!

Lycosecrets: Good morning commissioners!

Truthseeker: Due to previous decision by Commissioners to recount the 2020 election- what can we expect from this panel of Commissioners for 2024 election to certify upcoming results? Update us all on the recently published Pennsylvania Election Certification Processes and Guardrails, and your individual takeaways from that publication.

12.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, October 10, 2024, at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701.

To view this meeting click on the link below:

https://www.youtube.com/watch?v=eElX_2KQAho

ATTACHMENT (A)

PERSONNEL ACTIONS:

Pre-Release Center – April Marshall, Work Crew Foreman, Union, Full-Time, \$21.7406 per Hour, 80 Hours per Pay Period, Anticipated Transfer Date: October 13, 2024.

Human Resources – Awhbree Friday, Clerk IV, Pay Grade 5, Full-Time, \$15.75 per hour, 75 Hours per Pay Period, Anticipated Start Date: October 14, 2024.