

Commissioners:

SCOTT L. METZGER
Chairman

MARC C. SORTMAN
Vice Chairman

MARK MUSSINA
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

CHRISTOPHER H. KENYON
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, MAY 16, 2024
10:00 A.M.**

**Present: Commissioner Metzger, Commissioner Sortman, Commissioner Mussina,
Director Matthew McDermott, and Solicitor Christopher H. Kenyon**

ADDITION TO AGENDA NOT PREVIOUSLY POSTED

- Add Agenda item 6.13 - Vote to approve award notification FCC Allenwood Solid Waste Disposal Contract. in the amount of \$132,137.40 base year estimated maximum.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only **None**

2.0 REPORTS

- 2.1 Kalen Barnes – Vote to ratify invoices due through 5/22/2024 to be paid on 5/15/2024 in the amount of \$1,110,968.40.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

3.0 INFORMATION ITEMS

- 3.1 Mya Toon - Acknowledge the County will be requesting bids for (2) CAP Stream Restoration Projects.

Recess Commissioners' Public Meeting for the Salary Board

**4.0 SALARY BOARD- SALARY BOARD MINUTES CAN BE FOUND ON
LYCO.ORG>ELECTED OFFICIALS>CONTROLLER**

- 4.1 Convene Salary Board.
- 4.2 Vote to approve May 9, 2024, Salary Board minutes.
- 4.3 Vote to approve the following salary board actions as outlined in Attachment (A).
- 4.4 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

5.0 PERSONNEL ACTIONS

- 5.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (B).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.0 ACTION ITEMS

- 6.1 Matthew McDermott – Vote to rescind approval of \$1,012,240.00 in funding to Old City Williamsport LLC (Partnership of Lycoming College and Pine Ridge Construction) for the East End Gateway Project mixed plan for revitalization originally approved at the public meeting on 07.28.2022.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Mr. Metzger expressed that the Commissioners are still in favor of the Old City Project however, the project has not progressed for 2 years. Mr. Metzger met with the Chancellor of Lycoming College and he advised to revisit the approval for future funding once they are prepared to move forward; the funds can be better utilized for projects that are ready today.

Mr. Mussina stated that they are still very much in favor of the Old City Project and the decision to rescind the approval was only made because the project was delayed.

Tony Cooper, South Williamsport, questioned Mr. Metzger if the motive on rescinding the approval was financial and not procedural.

Mr. Metzger expressed that the decision to rescind the approval was financial not procedural.

- 6.2 Matthew McDermott – Vote to ratify the change order with Spencer Mechanical in the amount of \$742.00. (2024 budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.3 Mya Toon – Vote to approve the ratification of Amendment to Agreement with GEO Reentry Services, LLC. (2024 budgeted item)

Mr. Metzger motioned to table this action item for a future meeting.

Mr. Mussina moved to approve Mr. Metzger's motion. Mr. Sortman 2nd the motion. Approved 3-0

Mr. Metzger stated that after reviewing the agreement yesterday there are details that could be advantageous for the county and a discussion with the other two Commissioners is needed to explore those concerns before approval.

- 6.4 Mya Toon – Vote to approve and award funds to the following outside agencies:

- Susquehanna Health Foundation in the amount of \$15,580.00 (Act 13 Funds)
- Commonwealth of PA in the amount of \$20,000.00(Act 13 funds)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Mr. Metzger confirmed that the \$15k is for the SANE program which is very critical and the \$20k is for the Mansfield Police Academy to assist with operating and training.

Mr. Mussina asked for clarification on the \$20,000 dollars going to Mansfield Police department.

- 6.5 Mya Toon – Vote to approve Subrecipient Agreement with Lycoming County United Way in the amount of \$153,114.00. (Pass through funds)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.6 Mya Toon – Vote to Approve the Agreement with Kenneth Osokow, Esquire for legal services to the DA’s office in the amount of \$100.00 per hour not to exceed \$20,000.00. (2024 budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.7 Mya Toon – Vote to approve the list of contracts approved by the Director of Administration for the months of March and April 2024.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.8 Mya Toon – Vote to approve the PCoRP grant application in the amount of \$30,000.00.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Mr. Metzger shared that AED units have saved many lives throughout the nation, locally and if the grant is awarded, this would be a great use of the monies.

- 6.9 Ken George – Vote to approve the purchase of a dump trailer from Best Line Equipment in the amount of \$12,363.40. (2024 budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.10 Jason Yorks – Vote to approve the purchase of a new transmission for the 2017 Volvo L350F Wheel Loader from Highway Equipment & Supply Co. in the amount of \$134,885.55. (2024 budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.11 Jason Yorks -Vote to approve the purchase of a 2023 CV15 SFA service truck from Ascendance Truck Center in the amount of \$188,607.60. Purchase is to replace the 2007 GMC TC5E044 4WD Crew Cab Service Truck. (2024 budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.12 Jason Yorks – Vote to approve the purchase of a Crop Care ATX150 with 30’ Hydraulic Boom from Rovendale Ag & Barn in the amount of \$14,983.00. (2024 budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.13 Matthew McDermott – Vote to approve award notification FCC Allenwood Solid Waste Disposal Contract in the amount of \$132,137.40 base year estimated maximum.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

7.0 COMMISSIONER COMMENT

Mr. Metzger congratulated all of the college graduates, wishing them success in their next season of life; behind every college graduate is a small village that supported them.

Mr. Mussina reminded the community about the Ray of Lights Awards, Saturday at 4pm at the Community Arts Center; it’s a special red-carpet event recognizing talented children in theatre throughout the county and statewide.

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

Tom Adams, Williamsport, read Peter 5:5 from the Bible and shared that we should rely more on books for answers. Technology, specifically Ai reduces our interaction with each other, eliminates jobs and we should focus on guiding our children to care for one another.

Tony Cooper, South Williamsport, referred to the previous Prison Board Meeting and asked Mr. Metzger to describe how the presence of an inmate in the PRC drives the financial equation.

Mr. Metzger clarified that the PRC Center is a positive tool for inmates; we don’t want to see people go to jail for financial reasons.

YOUTUBE Comments:

Em *Em Gee: We need a juvenile holding facility for minors who are arrested and should not be allowed immediately back on the streets.*

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, May 23, 2024, at 10:00 A.M. in the Commissioner’s Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

TO VIEW THIS MEETING CLICK ON THE LINK BELOW:

<https://www.youtube.com/watch?v=AcK00ekez5Q>

ATTACHMENT (A)

SALARY BOARD ACTIONS:

- Public Defender – eliminate PT Public Defender Investigator from TDA
- Public Defender – add a FT Public Defender Investigator – pay grade 10-starting rate \$25- to be added and remain on TDA contingent on PCCD Grant
- Financial Management – eliminate FT Financial Support Specialist position from the TDA

ATTACHMENT (B)

PERSONNEL ACTIONS:

- Prison – David Seldon, Correction Officer, Full time, \$20.00 per hour, 80 hours per pay period, Anticipated Start Date 5/20/2024.
- Domestic Relations – Sue Clayton, Deputy of Domestic Relations, Full Time, \$73,085.298 per year, 75 hours per pay period, Effective 5/26/2024.
- Resource Management Services – Robert Harvey, Work Crew Foreman, Full time, 80 hours per pay period, Anticipated Start Date 5/26/2024