

Commissioners:

SCOTT L. METZGER
Chairman

MARC C. SORTMAN
Vice Chairman

MARK MUSSINA
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

CHRISTOPHER H. KENYON
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, SEPTEMBER 19, 2024
10:00 A.M.**

Present: Commissioner Metzger, Commissioner Mussina, Director Matthew McDermott, and Solicitor Christopher H. Kenyon. Commissioner Sortman was not in attendance.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

- 1.5 Public Comment on Agenda Items Only **None**

2.0 REPORTS

- 2.1 Krista Rogers – Vote to ratify invoices due through 9/25/24 paid on 9/18/24 in the amount of \$1,747,193.97.

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

Recess Commissioners' Public Meeting for TEFRA Hearing

3.0 TEFRA HEARING

- 3.1 Convene Hearing
- 3.2 Ann Pepperman- Public notice to discuss the issuance by the Lycoming County Authority of tax-exempt revenue bonds for specific projects.

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

- 3.3 Adjourn Hearing

Reconvene Commissioners' Public Meeting

4.0 INFORMATION ITEMS

- 4.1 Jenny Picciano – 2024/2025 PHARE Funding Grant Round Announcement
- 4.2 Maleick Fleming – Whole Home Repair Program Press Release
- 4.3 Michael Hagen – Elected Official Personnel Actions:

- District Attorney – Gwen Brion, Paralegal, Pay Grade 7, \$22.82995 per Hour, 75 Hours per Pay Period, Effective Date: September 1, 2024.

5.0 PERSONNEL ACTIONS

- 5.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

Recess Commissioners' Public Meeting for the Board of Assessment Revisions

6.0 BOARD OF ASSESSMENT REVISIONS

- 6.1 Convene Board of Assessment Revisions.

- 6.2 Brooke Wright – Approve/Deny the following real estate exemptions as outlined in Attachment B.

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

- 6.3 Adjourn Board of Assessment Revisions.

Reconvene Commissioners' Public Meeting

Recess Commissioners Meeting for the Final Public Hearing for FFY24 Community Development Block Grant

7.0 FINAL PUBLIC HEARING FOR FFY24 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

- 7.1 Convene Public Hearing

- 7.2 Monica Fox -Discuss final Public hearing for FFY 2024 Community Development Block Grant Program and project selection for funding in the amount of \$590,736.00

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

- 7.3 Public Comment

- 7.4 Adjourn Public Hearing

Reconvene Commissioners Public Meeting

8.0 ACTION ITEMS

- 8.1 Jason Yorks- Vote to award R&L Development Company, Inc. the Landfill Gas Well Drilling Contract in the amount of \$263,041.00. (2024 approved budgeted item)

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

8.2 Jason Yorks – Vote to approve the purchase of four drums of odor control product from Kroff in the amount of \$20,794.80. (2024 approved budgeted item)

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

8.3 Shannon Rossman – Vote to approve the RFP release and advertisement for the Williamsport Cross Pipe Rehabilitation Project. (2024 approved budgeted item – project is 80% funded by a Federal EDA grant)

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

8.4 Shannon Rossman for Maleick Fleming – Vote to approve the Agreement with Poco Vista Estates for the Housing Starts Initiative in the amount of \$500,000.00. (2024 approved budgeted item)

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

8.5 Austin Daily - Vote to approve the encumbrance of \$100,000.00 of County Liquid Fuels funding for maintenance of County Bridge 105. (2024 approved budgeted item)

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

8.6 Austin Daily – Vote to approve the encumbrance of \$100,000.00 of County Liquid Fuels funding for maintenance of County Bridge 111. (2024 approved budgeted item)

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

8.7 Austin Daily – Vote to approve the Addendum to the Agreement with SEDA – COG JRA for use of the River Walk parking lot.

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

8.8 Matthew McDermott for Mya Toon – Vote to approve the Bill of sale for surplus property to Scott Clark in the amount of \$582.00.

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

8.9 Matthew McDermott for Mya Toon – Vote to approve the Hazardous Material Response Fund Agreement for the fiscal year 2024-2025 with PEMA in the amount of \$16,318.00. (2024 approved budgeted item)

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

8.10 Matthew McDermott for Mya Toon – Vote to approve the change order with H&P Construction in the amount of \$2,015.00. (2024 approved budgeted item)

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

8.11 Matthew McDermott for Mya Toon – Vote to approve the Radiation Emergency Response Fund Agreement for fiscal year 2024-2025 with PEMA in the amount of \$5,876.00. (2024 approved budgeted item)

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

10.0 COMMISSIONER COMMENT

Mr. Metzger expressed condolences to the family on behalf of everyone in the county for the passing of Chief Casale, who was a dedicated and incredible individual.

Mr. Mussina echoed the condolences as well.

Mr. Metzger apologized for the streaming outage and welcomed everyone online to attend future public meetings.

11.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

None

YOUTUBE COMMENT

Thomas Adams: Good morning Lycoming County. Good job, Firetree! Thank-you, American Rescue Workers, you really helped my friend when I was not in a position to help him. ARW really shows the love of Christ! Hopefully, we will strengthen our fossil fuel industry, as it is most efficient, clean and reliable sources for a healthy economy and healthy living. I think it is a stark contrast of the Haitian culture compared to American culture. It is steeped in voodoo and ritualistic worship of false gods. America is the only nation founded on Biblical Christian principles and this is the main reason

LycoSecrets: good morning Commissioners!

12.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, September 26, 2024, at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701.

Due to unforeseen technical issues this public meeting was streamed in 2 parts. To view this meeting please click on the following links:

<https://www.youtube.com/watch?v=6BHDPBB7F4>

https://www.youtube.com/watch?v=6o3_bquY-aQ

ATTACHMENT (A)

PERSONNEL ACTIONS:

Pre-Release Center – Jody Butters, Resident Supervisor I, Union, Full-Time, \$18.64 per Hour, 80 Hours per Pay Period, Anticipated Start Date: September 23, 2024.

~~Pre-Release Center – Madisyn Barker, Resident Supervisor I, Union, Full-Time, \$18.64 per Hour, 80 Hours per Pay Period, Anticipated Start Date: September 30, 2024. (Offer Rescinded).~~

Resource Management – Andrew Venema, Equipment Operator, Pay Grade 5, Full-Time, \$20.34 per Hour, 80 Hours per Pay Period, Anticipated Transfer Date: September 29, 2024.

Juvenile Probation Office – Marquis Delgado, Juvenile Probation Officer II, Union, Full-Time, \$23.82 per Hour, 75 Hours per Pay Period, Effective Date: September 29, 2024

ATTACHMENT (B)

2024 EXEMPTION REQUESTS					
<u>PARCEL</u>	<u>NAME</u>	<u>SITE LOCATION</u>	<u>REASON FOR EXEMPTION</u>	<u>ASSESSED VALUE</u>	<u>LOSS IN TAXES</u>
08-227-136	Cogan House Community Church	3779 Cogan House Rd	Church Community Hall	103,030	-
08-227-135-998	Cogan House Community Church	3782 Cogan House Rd	Church	186,240	-
08-227-104	Centennial Chapel of Cogan Valley	2724 Cogan House Rd	Church	86,840	-
45-367-197.B	Big Woods Bible Church	19 Wagner Rd	Church	397,570	-
62-002-503	Liberty Bible Church	260 Mulberry St	Church	695,340	-
11-001-611	Eldred Township	40 Grange Dr	Garage/Park	40,620	264.03
67-027-205.A	Lycoming Clinton Cty Commission	181 Daughertys Run Rd	Will be building a garage for	189,620	1,232.53
	for Community Action (Step)		the buses used by Step and have		
			a office & training space for		
			transportation staff		
			Total loss in county taxes		1,496.56