

Commissioners:

SCOTT L. METZGER  
*Chairman*

MARC C. SORTMAN  
*Vice Chairman*

MARK MUSSINA  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

CHRISTOPHER H. KENYON  
*Solicitor*

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**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING MINUTES  
THURSDAY, SEPTEMBER 26, 2024  
10:00 A.M.**

**Present: Commissioner Metzger, Commissioner Sortman, Commissioner Mussina,  
Director Matthew McDermott, and Solicitor Christopher H. Kenyon**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

- 1.5 Public Comment on Agenda Items Only **None**

**2.0 AWARDS**

- 2.1 Sheriff Award – Recognize the following individuals:
  - Deputy Scott Lose
  - Sargent. Ryan Kepner

**3.0 REPORTS**

- 3.1 Krista Rogers – Vote to ratify invoices due through 10/2/24 paid on 9/25/24 in the amount of \$2,005,178.08.

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

*Recess Commissioners' Public Meeting for the Salary Board*

**4.0 SALARY BOARD**

- 4.1 Convene Salary Board.
- 4.2 Vote to approve the Salary Board minutes from the September 5, 2024 meeting.
- 4.3 Vote to approve the following Salary Board Actions:
  - Facilities Management – Delete Part Time Electrician from the TDA
  - Controller's Office – Delete Lead Payroll/AP Specialist from the TDA
- 4.4 Adjourn Salary Board.

*Reconvene Commissioners' Public Meeting*

## 5.0 PERSONNEL ACTIONS

5.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

## 6.0 ACTION ITEMS

6.1 Monica Fox – Vote to approve the projects and allocations for FFY 2024 CDBG funding consideration.

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

6.2 Monica Fox – Vote to approve the Resolution 2024 - 17 to submit Lycoming County's FFY 2024 Community Development Block Grant application to the Pennsylvania Department of Community & Economic Development.

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

6.3 Monica Fox – Vote to approve Resolution 2024-18 designating 504 Compliance Officer.

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

6.4 Monica Fox – Vote to approve Fair Housing Resolution 2024-19

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

6.5 Jason Yorks- Vote to approve the rebuild of the engine in the Ford F-750 Hook Lift Truck by Cummins Sales & Service in the amount of \$30,979.92. (Not an approved 2024.budged item but funds are available)

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

6.6 Nancy Schenck – Vote to approve Agreement with Community Specialists Corp., dba The Academy. (2024 approved budgeted item)

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

6.7 Nancy Schenck – Vote to approve the Agreement with the Summit School. (2024 approved budgeted item)

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

6.8 Leslie Kilpatrick – Vote to approve the Amendment to the Marco Maintenance & Repair 2024 Agreement in the amount of \$4403.94 per quarter with .033000 excess color print charge and .003750 BW charge. (2024 approved budgeted item)

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

6.9 Ken George - Vote to approve the Amendment to the Agreement with McClure Company in the amount of \$30,000.00. (2024 approved budgeted item)

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

6.10 Ken George – Vote to approve the Amendment to the Agreement with Integitec, Inc. (2024 approved budgeted item)

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

6.11 Maleick Fleming – Vote to approve the Amendment to the Agreement with Greater Lycoming Habitat for Humanity 2020 PHARE. (2024 approved budgeted item)

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

6.12 Mya Toon – Vote to approve the Lease Agreement with Lycoming-Clinton Joinder Board.

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

6.13 Mya Toon- Vote to approve the Form of Agreement with Apollo Group, Inc in the amount of \$60,000.00. (2024 approved budgeted item)

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

6.14 Mya for Tom Ungard – Vote to ratify a Grant Award and Agreement for funding from First Community Foundation in the amount of \$15,000.00. (2024 approved budgeted item)

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

## **10.0 COMMISSIONER COMMENT**

**Commissioners Metzger, Mussina and Sortman addressed the youth in attendance, emphasizing the positive impact that local and county government have on our communities.**

## **11.0 GENERAL PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**None**

### ***YOUTUBE COMMENT***

*Thomas Adams: Good morning Lycoming County! Thank-you for all the support for our law enforcement officers and all staff. As we witness increasing crime in the nation, we must continue to ensure we have people determined to uphold our constitutions and rule of law. To have these people know they have the full support of their communities is imperative! Whenever serving whether in serving noncriminal or in petty criminal activity to the most violent crime and dangerous situations; that these heroes know their work is fully appreciated and that all crime will be prosecuted to the fullest extent of the and that no crime is not inconsequential. We see in many areas we witness Soros backed AGs, who are paid to ignore our Godly constitution and refuse to protect law and order.*

*We must not allow these things to happen here. As citizens and officials, we are all responsible to ensure the rule of law is upheld. When we see anyone coming in to be slack or nonresponsive or wanting to reduce financial support of those departments, we as citizens must demand public hearings and determine if removal is appropriate. We cannot allow outside influences to change our local authority and requirements for law enforcement for a safe, decent and orderly society. This includes any state or federal authorities that might try to usurp our local governmental authorities. We are losing the nation to chaos, because the citizenry of the problem areas expect someone else to do the right thing. Our elected officials must know their constituents....'have their backs,'...to do the right thing. God demands this from everyone, if we want Liberty. When the Godless gain control, chaos ensues, and we only have ourselves to blame.  
Tony Cooper: It's Suicide Prevention Month. The "Walk Out of the Darkness" event will be held at Indian Park on Sunday. Hope to see everyone there.*

**12.0 NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Thursday, October 3, 2024, at 10:00 A.M. in the Commissioner's Board Room, 3<sup>rd</sup> Floor, 33 West Third Street, Williamsport, PA 17701.

*To view this meeting click on the link below:*

<https://www.youtube.com/watch?v=4EqWnocRgPM>

**ATTACHMENT (A)**

**PERSONNEL ACTIONS:**

Prison – Hunter Shedden, Correctional Officer, Union, Full-Time, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: October 7, 2024.