

Commissioners:  
SCOTT L. METZGER  
*Chairman*  
MARC C. SORTMAN  
*Vice Chairman*  
MARK MUSSINA  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*  
CHRISTOPHER H. KENYON  
*Solicitor*

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COUNTY of LYCOMING  
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WILLIAMSPORT, PA 17701

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**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING AGENDA  
THURSDAY, OCTOBER 17, 2024  
10:00 A.M.**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

**2.0 AWARDS**

- 2.1 Prison – The following individuals were recognized with a Job Well Done Award for their quick response to a medical emergency which saved the life of an inmate:  
Sgt. Monica Laird, CO Zachary Baylor, CO Jonathon Hamm, CO Matthew Vogel, CO Evan Young, CO Michael Grosso, CO Shane Bastress, CO Justin Witmer.

**3.0 BID OPENING**

- 3.1 Krista Rogers – Open the following bid:  
Hazard Mitigation Plan Consultant

**4.0 REPORTS**

- 4.1 Krista Rogers – Vote to approve accounts payable cash requirement report for invoices due through 10/23/24 to be paid on 10/16/24 in the amount of \$4,559,346.70.

**5.0 INFORMATION ITEMS**

- 5.1 Jenny Picciano and Michele Christina – Presentation of the Analysis of Brownfield Cleanup Alternative for the Williamsport Ballpark Project.
- 5.2 Michael Hagen – Elected Official Personnel Actions:
  - Sheriff –Marc Storms, Deputy Sheriff 114, DS, \$22.63 per hour, 80 hours per pay period, Effective Date: October 14, 2024.

***Recess Commissioners' Public Meeting for the Salary Board***

## **6.0 SALARY BOARD**

- 6.1 Convene Salary Board.
- 6.2 Vote to approve the Salary Board minutes from the October 10, 2024 meeting.
- 6.3 Vote to approve the following Salary Board Actions:
  - Prison -Delete Full Time LPN position from the TDA
- 6.4 Adjourn Salary Board.

### *Reconvene Commissioners' Public Meeting*

## **7.0 PERSONNEL ACTIONS**

- 7.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

### *Recess Commissioners' Public Meeting for the Board of Assessment Revisions*

## **8.0 BOARD OF ASSESSMENT REVISIONS**

- 8.1 Convene Board of Assessment Revisions.
- 8.2 Brooke Wright – Approve/Deny the following real estate exemptions as outlined in Attachment B:
- 8.3 Adjourn Board of Assessment Revisions.

### *Reconvene Commissioners' Public Meeting*

## **9.0 ACTION ITEMS**

- 9.1 Jenny Picciano – Vote to approve the Bownfield RFL Loan Agreement with Williamsport Ballpark, Inc. in the amount of \$670,000.00. (2024 approved budgeted item)
- 9.2 Jenny Picciano – Vote to ratify the ARC Power Grant Agreement with the Appalachian Regional Commission in the amount of \$1,867,395.00. (2024 approved budgeted item)
- 9.3 Forrest Lehman– Vote to approve the revised Change Order #2 to the contract with H&P Construction to correct a mathematical error on the original Change Order #2. (2024 approved budgeted item)
- 9.4 John Lavelle – Vote to approve the Grant Contract with Lycoming County Fair Association in the amount of \$260,000.00 of ARPA funding. (2024 approved budgeted item)

- 9.5 Matthew McDermott – Vote to approve the Amendment to the LOI with Chance Aluminum.
- 9.6 Matthew McDermott - Vote to ratify the Engagement Letter with Hickman Consulting Services, LLC. (2024 approved budgeted item)
- 9.7 Mya Toon – Vote to approve the Bill of Sale for Surplus Property in the amount of \$6,200.00 Issued by check # 1957000. (2024 approved budgeted item)

**10.0 COMMISSIONER COMMENT**

**11.0 GENERAL PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**12.0 NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Thursday, October 24, 2024, at 10:00 A.M. in the Commissioner’s Board Room, 3<sup>rd</sup> Floor, 33 West Third Street, Williamsport, PA 17701.

## ATTACHMENT (A)

### PERSONNEL ACTIONS:

Adult Probation – Alexandria Horafus, Adult Probation Officer, AP, \$21.81 per Hour, 80 Hours per Pay Period, Anticipated Start Date: October 21, 2024.

Facilities Management – Mary Peterman, Custodial Worker, 3, \$13.4128 per Hour, 75 Hours per Pay Period, Anticipated Start Date: October 28, 2024.

Human Resources – Awhbree Friday, HR Support Specialist, 5, \$15.75 per Hour, 75 Hours per Pay Period, Effective Date: October 13, 2024.

Human Resources – Michael Hagen, Director of Human Resources, 14, \$87,750 per Year, 75 Hours per Pay Period, Effective Date: October 13, 2024.

Prison – Mercedes Beck, Licensed Practical Nurse, 10, \$30.00 per Hour, Not to exceed 1000 hours annually, Anticipated Start Date: October 28, 2024.

Public Defender – Kristin Tarantella, Paralegal, 7, \$19.6575 per Hour, 75 Hours per Pay Period, Anticipated Start Date: October 28, 2024.

Public Defender – Giovanna Daniele, Assistant Public Defender, Union, \$62,315.00 per Year, 75 Hours per Pay Period, Anticipated Transfer Date: October 24, 2024.

**ATTACHMENT B**

<b>2024-EXEMPTION- REQUESTS</b>					
<u>PARCEL</u>	<u>NAME</u>	<u>SITE-LOCATION</u>	<u>REASON-FOR-EXEMPTION</u>	<u>ASSESSED- VALUE</u>	<u>LOSS- IN- TAXES</u>
26-349-105.Z-999	West-Cong-Jehovah-Witnesses	Cemetery-Rd	Water-retention-pond-&-hillside	35,180	-
73-005-108	George-Henry-Whaley-Jr-Private	675-677-Campbell-St	<u>Non-Profit-Agency</u>	80,760	-
	Express-Trust				