

Commissioners:
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*
CHRISTOPHER H. KENYON
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COUNTY of LYCOMING
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, NOVEMBER 14, 2024
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 REPORTS

- 2.1 Krista Rogers – Vote to approve accounts payable cash requirement report for invoices due through 11/20/24 to be paid on 11/13/24 in the amount of \$707,386.14.

3.0 INFORMATION ITEMS

- 3.1 Frank Pellegrino – Airport Authority Update
- 3.2 Michael Hagen – Elected Official Personnel Actions:
 - Register & Recorder – Aubrey Hess, Clerk IV, 5, \$16,4285, 75 Hours per Pay Period, Anticipated Start Date: November 18, 2024.

4.0 PERSONNEL ACTIONS

- 4.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

5.0 ACTION ITEMS

- 5.1 Forrest Lehman – Vote to approve the Change Order #6 with H&P construction in the amount of \$20,757.00 for ADA renovations at Northway Community Church polling site. (2024 approved budgeted item)
- 5.2 Mya Toon – Vote to approve the grant contract with Commonwealth Financing Authority to be used to purchase equipment associated with the Central Forensics Facility Equipment Project in the amount of \$346,511.00.

- 5.3 Mya Toon - Vote to approve the list of contracts approved by the Director of Administration for the month of October 2024, prior to policy change.
- 5.4 Shannon Rossman – Vote to approve Resolution 2024-24 to ratify the extension of Waiver of Development Permit Fee for an additional 46 days, retroactive to November 7, 2024 due to Tropical Storm Debbie. The new expiration date is December 23, 2024.
- 5.5 Tom Ungard – Vote to approve the submittal of a funding request to the Spirit of Blue Foundation to acquire safety and tactical equipment for the Narcotics Enforcement Unit.
- 5.6 Maleick Fleming – Vote to approve the 2023-2024 PHARE Subrecipient Agreement with the American Rescue Workers in the amount of \$150,000.00. (2024 approved budgeted item)
- 5.7 Ken George – Vote to approve the purchase of a snow plow & salt spreader from Ground Shaker Motorsports in the amount of \$12,975.00. (not an approved budgeted item, but funds are available)
- 5.8 Matthew McDermott – Vote to approve Resolution 2024-25 Letter of Commitment to the Williamsport Municipal Airport Authority for the Small Community Air Service Development Program in the amount of \$500,000.00.
- 5.9 Matthew McDermott – Vote to approve the reappointment of Commissioner Scott Metzger to the Conservation District, effective 1/1/2025 – 12/31/25 (1-year term)

6.0 COMMISSIONER COMMENT

7.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday November 21, 2024, at 10:00 A.M. in the Commissioner’s Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701.

ATTACHMENT (A)

PERSONNEL ACTIONS:

Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions:

Prison – Rachel Fox, Licensed Practical Nurse, 10, \$30.00 per Hour, 80 Hours per Pay Period, Effective Date: December 22, 2024.

Prison – Jay Rice, Correctional Officer, Union, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: November 25, 2024.

Prison – Joshua Clancy, Correctional Officer, Union, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: November 25, 2024.