

Commissioners:
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*
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COUNTY of LYCOMING
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, NOVEMBER 7, 2024
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to approve accounts payable cash requirement report for invoices due through 11/13/24 to be paid on 11/6/24 in the amount of \$671,607.57.
- 2.2 Nicki Gottschall – Vote to ratify jury panel payments in the amount of \$1,605.00 due on 11/5/24 due to equipment error.
- 2.3 Nicki Gottschall – Vote to approve the credit card cash requirement report of purchases from 9/27/24 through 10/24/24 in the amount of \$5,663.16.

3.0 INFORMATION ITEMS

- 3.1 Forrest Lehman – Acknowledge the County will open the Bid for LC Voter Services Polling Place ADA Renovations – Group B

4.0 PERSONNEL ACTIONS

- 4.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Recess Commissioners' Public Meeting for the Board of Assessment Revisions

5.0 BOARD OF ASSESSMENT REVISIONS

- 5.1 Convene Board of Assessment Revisions.
- 5.2 Brooke Wright – Approve/deny the real estate refund 43-007-403 Meagher Investments LLC. in the amount of \$760.55.

- 5.3 Brook Wright – Vote to approve to certify the tax rolls for 2025:
 Taxable Parcels- 52,000 Assessment - \$5,785,934,424
 Exempt Parcels - 2,131 Assessment - \$1,064,134,440
 Total Parcels - 54,131 Total Assessment - \$6,850,068,864
- 5.4 Adjourn Board of Assessment Revisions.

Reconvene Commissioners’ Public Meeting

6.0 ACTION ITEMS

- 6.1 Forrest Lehman– Vote to approve Change Order #5 to the contract with H&P construction in the amount of \$1,219.00 for additional handrail work at Heshbon United Methodist Church. (2024 approved budgeted item)
- 6.2 Jason Yorks– Vote to approve the Grant of Right of Way to PPL for the new service on Allenwood Camp Road in Montgomery.
- 6.3 Jason Yorks- Acknowledge the County will be requesting bids for Leachate Force Main at Lycoming County Resource Management Services.
- 6.4 Michael Hagen– Vote to approve the New Process & Procedures for Non-Budgeted Expenditures.
- 6.5 Charles Kiessling– Vote to approve the purchase of Morgue equipment from Mopec in the amount of 619,875.00. (2024 approved budgeted item)
- 6.6 Leslie Kilpatrick - Vote to approve the Letter of Agency to change the service provider from Comcast to Windstream for the phones and ports at MDJ Dieters office.
- 6.7 John Lavelle – Vote to approve the Agreement with Williamsport Ballpark, Inc. in the amount of \$1,000,000.00. (2024 approved ARPA funds)
- 6.8 Angie Himmelman – Vote to approve the Resolution 2024-23 appointing the Environmental Review Certifying Officer.
- 6.9 Salvatore Vitko – Vote to approve the County LTAP Lease Agreement with Old Lycoming Volunteer Fire Company. (100% FHWA funded)
- 6.10 Shannon Rossman – Vote to approve Resolution 2024- 22 and Fund Match Letter to the Statewide Local Share Assessment Grant for the construction of the new Magisterial District Justice Building in Jersey shore Borough in the amount of \$1,000,000.00.
- 6.11 Ken George – Vote to approve the Change order with Dixon AC & R Corporation in the amount of \$13,221.50 (2024 approved budgeted item)

- 6.12 Mya Toon – Vote to approve the Agreement with Donald Martino, Esq. (Not an approved budgeted item but funds are available)
- 6.13 Mya Toon – Vote to approve the agreement with William Miele, Esq. (Not an approved budgeted item but funds are available)
- 6.14 Mya Toon – Vote to award the bid for Testing & Inspection of the Lycoming County Coroner Building to Hillis Carnes in the amount of \$62,390.00
- 6.15 Mya Toon – Vote to approve the Amendment with PennDOT to increase the Time of the Agreement from June 30, 2028 to June 30, 2031 and the budget capacity in the amount of \$1,000,000.00.
- 6.16 Mya Toon – Vote to approve the Amendment to the Agreement with Geo Reentry Services, LLC extending the agreement from 11/1/2024 through 10/31/2025.

7.0 COMMISSIONER COMMENT

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, November 14, 2024, at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701.

ATTACHMENT (A)

PERSONNEL ACTIONS:

Pre-Release Center – Mary Stein, Resident Supervisor, Union, \$18.64 per Hour, 80 Hours per Pay Period, Anticipated Start Date: November 18, 2024.

Public Defender – Rachel Gething, Public Defender Investigator, Grant, \$25.00 per Hour, 75 Hours per Pay Period, Anticipated Start Date: December 2, 2024.

Public Safety – Patrick Cusick, Emergency Management Specialist - Training, 8, \$46,393.62 per Year, 75 Hours per Pay Period, Anticipated Start Date: November 18, 2024.