

Commissioners:

SCOTT L. METZGER
Chairman

MARC C. SORTMAN
Vice Chairman

MARK MUSSINA
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

CHRISTOPHER H. KENYON
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, FEBRUARY 22, 2024
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 REPORTS

- 2.1 Kalen Barnes – Vote to approve accounts payable cash requirement report for invoices due through 2/28/24 for payment on 2/21/24 in the amount of \$413,656.61.

3.0 INFORMATION ITEMS

- 3.1 Jason Yorks/Lauren Strausser – Battery Recycling Program for Lycoming County Residents.

4.0 PERSONNEL ACTIONS

- 4.1 Matthew McDermott – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

5.0 SALARY BOARD ACTIONS

- 5.1 Convene Salary Board.
- 5.2 Matthew McDermott – Vote to approve Salary Board minutes of the previous meeting, February 15, 2024.
- 5.3 Matthew McDermott – Vote to approve the following salary board actions as outlined in Attachment (B).

6.0 ACTION ITEMS

- 6.1 Nicki Gottschall – Approve the payment of the 2024 ADEC (Actuarially Determined Employer Contribution) in the amount of \$400,000.00. This will be paid in two payments: \$200,000.00 in June of 2024 and \$200,000.00 in December of 2024. (2024 budgeted item).

- 6.2 Matthew McDermott – Vote to approve Memorandum of Understanding (MOU) with the Lycoming County Detective Bargaining Unit.
- 6.3 Matthew McDermott – Vote to approve Settlement Agreement.
- 6.4 Mya Toon – Vote to approve the list of Agreements approved by the Director of Administration for the month of January (2024 budgeted items)
- 6.5 Mya Toon – Vote to approve the ratification of an Agreement of Sale for the purchase of vacant land at 110 Hill Alley, Jersey Shore in an amount up to \$225,000.00, contingent upon subdivision approval, zoning approval, and an appraisal (Act 13 funds).
- 6.6 Mya Toon – Vote to approve First Amendment to CDBG Agreement (2019 CDBG funds).
- 6.7 Jason Yorks – Vote to approve the purchase of C.S. Control for Carbonate Scale from General Products & Supply Inc. in the amount of \$20,692.52 (2024 budgeted item).
- 6.8 Jason Yorks – Vote to approve the purchase of a radio repeater system for the Recycling Building from Keystone Communications in the amount of \$29,947.60 (2024 budgeted item).

7.0 COMMISSIONER COMMENT

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, February 29, 2024, at 10:00 A.M. in the Commissioner’s Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

ATTACHMENT (A)

PERSONNEL ACTIONS:

- Juvenile Probation – Marquis Delgado, Juvenile Probation Officer, Full-Time Replacement, \$21.81 per hour, 75 hours per Pay Period, Anticipated Start Date: March 4, 2024.
- Pre-Release Center – Aleyah Bathurst, Resident Supervisor, Part-Time Replacement, \$18.64 per hour, not to exceed 1,000 hours annually, Anticipated Start Date: March 4, 2024.
- Resource Management Services – Brian Kinney, Equipment Operator, Full-Time Replacement, \$19.62 per hour, 80 hours per Pay Period, Anticipated Start Date: February 26, 2024.

ATTACHMENT (B)

SALARY BOARD ACTIONS:

- Controller's Office: Emily Snyder, Accountant II, Effective 2/18/2024