

Commissioners:

SCOTT L. METZGER
Chairman

MARC C. SORTMAN
Vice Chairman

MARK MUSSINA
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

CHRISTOPHER H. KENYON
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, MARCH 28, 2024
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only
- 1.6 Mike McMunn – National Vietnam War Veterans Day Proclamation

2.0 REPORTS

- 2.1 Kalen Barnes – Vote to approve accounts payable cash requirement report for payment on March 27, 2024, in the amount of \$2,138,381.65.

Recess Commissioners' Public Meeting for the Salary Board

3.0 SALARY BOARD ACTIONS

- 3.1 Convene Salary Board.
- 3.2 Matthew McDermott – Vote to approve Salary Board minutes of the previous meeting, March 21, 2024.
- 3.3 Matthew McDermott – Vote to approve the following salary board actions as outlined in Attachment (A).

Reconvene Commissioners' Public Meeting

4.0 PERSONNEL ACTIONS

- 4.1 Matthew McDermott – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (B).

5.0 ACTION ITEMS

- 5.1 Matthew McDermott – Vote to approve Letter of Intent with Chance Aluminum Corp. for the proposed land purchase at Timer Run Industrial Park.
- 5.2 Matthew McDermott – Vote to approve Blight Remediation Program for a multi-field, regional baseball/softball complex in the amount of \$1,000,000.00 (ARPA funds).

- 5.3 Mathew McDermott – Vote to approve Agreement with Hickman Consulting Services, LLC (2024 budget funds available).
- 5.4 Matthew McDermott – Vote to approve Memorandum of Understanding with the Lycoming County Detective Bargaining Unit.
- 5.5 Ken George – Vote to approve Agreement with Port Elevators Inc. in the amount of \$631,795.00 (2024 budgeted item).
- 5.6 Ken George – Vote to approve Agreement with Monitronics International LLC in the amount of \$12,000.00 (2024 budgeted item).
- 5.7 Ken George – Vote to approve Amendment to Agreement with Air Management Technologies, Inc. in the amount of \$125,600.00 (2024 budgeted item).
- 5.8 Ken George – Vote to approve Change Order #7 with J & M Construction Specialty, Inc. in the amount of \$3,335.00 (2024 budgeted item).
- 5.9 Jenny Picciano – Vote to approve Riverwalk Extension Project and all related documents (2024 budgeted item).
- 5.10 Maleick Fleming – Vote to approve Amendment to Subrecipient Agreement with the City of Williamsport for the Park Avenue Neighborhood Rental Rehabilitation Program (2019 PHARE funds).
- 5.11 Maleick Fleming – Vote to approve Amendment to Agreement with the City of Williamsport for Williamsport Historic Rehabilitation Program (2016 PHARE funds).
- 5.12 Maleick Fleming – Vote to approve Agreement with ILK Family, LP in the amount of \$1,000,000.00 (Housing Initiative Grant funds).

6.0 COMMISSIONER COMMENT

7.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, April 4, 2024, at 10:00 A.M. in the Commissioner’s Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

ATTACHMENT (A)

SALARY BOARD ACTIONS:

- Pre-Release Center – Add a position – Work Crew Foreman – Full Time – pay grade 8 (to be funded by budget transfer from RMS).
- Cease staffing incentives at the Prison that were approved at the 12/29/2022 Salary Board meeting. (Overtime bonus, Referral Program, Retention/Recruiting Bonus).

ATTACHMENT (B)

PERSONNEL ACTIONS:

- Department of Public Safety – Jessica Ivankina, Telecommunicator II, Full-Time Replacement, \$21.26 per hour, 80 hours per Pay Period, Anticipated Start Date: Retro March 3, 2024.
- Public Defender – Cody Englehart, Clerk III, Full-Time Replacement, \$15.88 per hour, 75 hours per Pay Period, Anticipated Start Date: April 8, 2024.
- Sheriff – Christie Shimp, Clerk III, Part-Time, \$16.17, Not to Exceed 1000 hours annually, Anticipated Start Date: April 1, 2024.
- Prothonotary – Bre O’dell, Civil Processing Clerk, Full-Time Replacement, \$15.75 per hour, 75 hours per Pay Period, Anticipated Start Date: April 8, 2024.
- Prison – Alicia Tice, Correctional Officer I, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Anticipated Start Date: April 7, 2024.