

Commissioners:

SCOTT L. METZGER
Chairman

MARC C. SORTMAN
Vice Chairman

MARK MUSSINA
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

CHRISTOPHER H. KENYON
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, APRIL 11, 2024
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 REPORTS

- 2.1 Kalen Barnes – Vote to approve accounts payable cash requirement report for invoices due through 4/17/27 to be paid on 4/10/24 in the amount of \$2,422,115.65.

3.0 INFORMATION ITEMS

- 3.1 Tanya Collins – CDBG FFY 2024 Application Preparation Schedule

Recess Commissioners' Public Meeting for the Salary Board

4.0 SALARY BOARD ACTIONS

- 4.1 Convene Salary Board.
- 4.2 Michael Hagen – Vote to approve Salary Board minutes of the previous meeting, April 4, 2024.
- 4.3 Michael Hagen – Vote to approve the following salary board actions as outlined in Attachment (A).

Reconvene Commissioners' Public Meeting

5.0 PERSONNEL ACTIONS

- 5.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (B).

Recess Commissioners Meeting for the Community Development Block Grant Public Hearing

6.0 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FFY 21 BUDGET MODIFICATION PUBLIC HEARING

- 6.1 Convene Public Hearing
- 6.2 Tanya Collins – Review of proposed FFY 2021 Budget Modification Review of FFY 2021 Budget Modification Certification.
- 6.3 Public Comment
- 6.4 Adjourn Public Hearing

Reconvene Commissioners' Public Meeting

7.0 ACTION ITEMS

- 7.1 Tanya Collins – Vote to approve submission of the CDBG FFY21 Budget Modification Certification in the amount of \$41,956.00 (2021 CDBG funds).
- 7.2 Mya Toon – Vote to approve with Blake Marks, Counsel to Lepley, Engleman, Yaw & Wilk Attorneys at Law in the amount of \$45,000.00 (2024 budget funds available).
- 7.3 Mya Toon – Vote to approve Pennsylvania Commission on Crime & Delinquency Subgrant Award Notification in the amount of \$111,546.00.
- 7.4 Matthew McDermott – Vote to approve the following individual to the Lycoming County Authority:
 - Steve Johnson – Effective 01.01.2024 to 12.31.2028
- 7.5 Jason Yorks – Vote to approve Resolution 2024-04 for commercial line of credit with Citizens & Northern Bank in the amount of \$40,000,000.00.
- 7.6 Jason Yorks – Vote to approve the purchase of a new 2024 CAT D6 LGP Tractor from Cleveland Brothers in the amount of \$552,550.00 (2024 budgeted item).
- 7.7 Jason Yorks – Vote to approve the purchase of a new 2025 T480 Curbside Recycle Truck from Kenworth in the amount of \$285,443.00 (2024 budgeted item).
- 7.8 Ken George – Vote to approve Change Order #1 with Selsyn Electric, LLC in the credit amount of \$52,300.00.

8.0 COMMISSIONER COMMENT

9.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, April 18, 2024, at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

SALARY BOARD ACTIONS:

- DA – Requesting approval for special county detectives for Lycoming County Drug Task Force, DUI Roving Patrol and DUI Center Patrol.

PERSONNEL ACTIONS:

- Financial Management – Brian Ciotti, Financial Analyst, Full-Time Replacement, \$47,153.34 per year, 75 hours per Pay Period, Anticipated Start Date: April 15, 2024.
- Financial Management – Heather Lehman, Chief Budget Officer, Full-Time Replacement, \$74,274.41 per year, 75 hours per Pay Period, Anticipated Transfer Date: April 14, 2024.
- Pre-Release Center – Sarah Verrastro, Resident Supervisor I, Full-Time Replacement, \$18.64 per hour, 80 hours per Pay Period, Anticipated Start Date: April 15, 2024.
- Adult Probation – Kennedie Bahr, Adult Probation Officer II, Full-Time Replacement, \$24.47 per hour, 80 hours per Pay Period, Anticipated Effective Date: April 28, 2024.