

Commissioners:

SCOTT L. METZGER
Chairman

MARC C. SORTMAN
Vice Chairman

MARK MUSSINA
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

CHRISTOPHER H. KENYON
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, APRIL 4, 2024
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 REPORTS

- 2.1 Kalen Barnes – Vote to approve accounts payable cash requirement report for invoices due through 4/10/24 to be paid on 4/3/24 in the amount of \$1,030,279.76.

Recess Commissioners' Public Meeting for the Salary Board

3.0 SALARY BOARD ACTIONS

- 3.1 Convene Salary Board.
- 3.2 Michael Hagen – Vote to approve Salary Board minutes of the previous meeting, March 28, 2024.
- 3.3 Michael Hagen – Vote to approve the following salary board actions as outlined in Attachment (A).

Reconvene Commissioners' Public Meeting

4.0 PERSONNEL ACTIONS

- 4.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (B).

5.0 ACTION ITEMS

- 5.1 Matthew McDermott – Vote to approve Memorandum of Understanding with the Council 86, American Federation of State, County, and Municipal Employees, AFL-CIO and, the Lycoming County Deputy Sheriff's Association.

- 5.2 Ken George – Vote to approve Agreement with G.R. NOTO Electrical Construction in the amount of \$43,605.00 (2024 budgeted item).
- 5.3 Ken George – Vote to approve Agreement with Anthony Visco Jr. Architects for Law Clerks Office Renovation Project in the amount of \$10,000.00 (2024 budget funds available).
- 5.4 Ken George – Vote to approve Agreement with Anthony Visco Jr. Architects for Sub-Level 1 Project in the amount of \$77,300.00 (2024 budget funds available).
- 5.5 Ken George – Vote to approve Amendment to Agreement with Hulton Contracting, Inc. in the amount of \$29,800.00 (2024 budgeted item).
- 5.6 Mya Toon – Vote to approve Agreement with Stathill Investigations in an amount not to exceed \$20,000.00 (2024 budgeted item).
- 5.7 Mya Toon – Vote to approve Agreement with Columbia County Prison (2024 budgeted item).
- 5.8 Mya Toon – Vote to approve the ratification of the Agreement with First National Insurance Agency, LLC.
- 5.9 Jason Yorks – Vote to approve Amendment to Agreement with Barton & Loguidice, D.P.C, (2024 budgeted item).
- 5.10 Leslie Kilpatrick – Vote to approve the ratification of the following Agreements with Monitronics (2024 budgeted item):
- LCRMS Transfer Station
 - LCRMS Shop Building
 - LCRMS Admin Scale House
 - LCRMS Pump Station
 - LCRMS Recycling Building
- 5.11 Maleick Fleming – Vote to approve Appalachian Regional Commission Construction RSBA Grant Contract in the amount of \$500,000.00.
- 5.12 Adrienne Stahl – Vote to approve Agreement with Donald Martino, Esq. in the amount of \$50,000.00 (2024 budgeted item).

6.0 COMMISSIONER COMMENT

7.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, April 11, 2024, at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

ATTACHMENT (A)

SALARY BOARD ACTIONS:

- District Attorney – DUI Center – Part Time Special Detective positions (total of 17) – Move starting rate from \$19.36/hr to \$25.00/hr (effective 4/14/2024) as long as individual in position, or being hired, has law enforcement background/experience. Without law enforcement background/experience starting rate will be \$19.36/hr.
- Controller’s Office – Add (2) intern positions to assist with accounting.

ATTACHMENT (B)

PERSONNEL ACTIONS:

- District Attorney –Stacie Aldinger, Paralegal, Full-Time Replacement, \$21.53 per hour, 75 hours per Pay Period, Anticipated Transfer Date: April 14, 2024.
- Pre-Release Center – Charles Morehart, Resident Supervisor I, Full-Time Replacement, \$18.64 per hour, 80 hours per Pay Period, Anticipated Start Date: April 15, 2024.
- District Attorney – Karen Wilson, Clerk III, Full-Time Replacement, \$16.32 per hour, 75 hours per Pay Period, Anticipated Effective Date: April 14, 2024.
- District Attorney – Lynelle Cromley, Clerk III, Full-Time Replacement, \$16.64 per hour, 75 hours per Pay Period, Anticipated Effective Date: April 14, 2024.