

Commissioners:

SCOTT L. METZGER
Chairman

MARC C. SORTMAN
Vice Chairman

MARK MUSSINA
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

CHRISTOPHER H. KENYON
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, JUNE 27, 2024
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 REPORTS

- 2.1 Krista Rogers – Vote to approve accounts payable cash requirement report for invoices due through 7/3/24 to be paid on 6/26/24 in the amount of \$1,691,403.19.

3.0 INFORMATION ITEMS

- 3.1 Jamie Shrawder, SEDA-CoG – Review projects for FFY 2024 Community Development Block Grant Funds
- 3.2 Michael Hagen- Elected Officials Personnel Actions:
 - Sheriff – Shayna Ragan, Deputy Sheriff, Full-Time, \$22.63 per Hour, 80 Hours per Pay Period, Effective Date: June 17, 2024

4.0 PERSONNEL ACTIONS

- 3.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

5.0 ACTION ITEMS

- 5.1 Jason Yorks – Vote to approve purchase of a Carlson VX7 Antenna in the amount of \$14,945.00. (2024 approved budgeted item)
- 5.2 Jason Yorks – Vote to approve the purchase of a Signet Flowmeter replacement in the amount of \$13,695.76. (2024 approved budgeted item)
- 5.3 Jason Yorks – Vote to approve a roll up door framed opening for the new weld shop in the amount of \$20,787.00. (not an approved budgeted item but funds are available)

- 5.4 Jason Yorks –Vote to approve the purchase of a pipe for the gas system in the amount of \$26,890.00. (2024 approved budgeted item)
- 5.5 Beth Baylor – Vote to approve an Agreement with Keystone Communications in the amount of \$73,680.00 1st year, \$77,364.00 2nd year, \$81,232.20 3rd year. (2024 approved budgeted item).
- 5.6 Beth Baylor – Vote to approve Agreement with United Power System in the amount of \$14,740.00. (2024 approved budgeted item)
- 5.7 Nancy Schenck – Vote to approve Agreement with Jefferson County for Juvenile Detention Services. (2024 approved budgeted item)
- 5.8 Nancy Schenck – Vote to approve Agreement with George Junior Republic in Pennsylvania. (2024 approved budgeted item)
- 5.9 Leslie Kilpatrick – Vote to approve Agreement with Keystone Communications in the amount of \$39,000.00 (2024 approved budgeted item)
- 5.10 Leslie Kilpatrick – Vote to approve Amendment to the Agreement with CDWG in the amount of \$142,117.50. (2024 approved budgeted item).
- 5.11 Shannon Rossman – Vote to approve Agreement with Barton Loguidice in the amount of \$21,000. The County expects to receive reimbursement for these expenditures from PADEP Planning Grant (2024 approved budgeted item).
- 5.12 Shannon Rossman – Vote to approve a grant match letter of commitment for the Greater Williamsport Area Levee System \$3.5 Federal Earmark to complete rehabilitation of cross pipes in South Williamsport Borough in the amount of \$83,333.25. (2024 approved budgeted item)
- 5.13 Ken George -Vote to approve Amendment to the Agreement with Fred Hamm. (2024 approved budgeted item)
- 5.14 Sal Vitko – Vote to approve the Subrecipient Monitoring Agreement with River Valley Transit Authority. (2024 approved budgeted item - FTA Funds)
- 5.15 Mya Toon – Vote to approve the Agreement with Financial Solution Partner in the amount of \$56,325.00. (2024 approved budgeted funds- Costs will be paid via WDGC profits)
- 5.16 Matthew McDermott – Vote to ratify the January 1,2024 Agreement with Luminare Health Benefits.
- 5.17 Matthew McDermott – Vote to approve the following appointments to the County Farm Advisory Committee for a 4-year term ending 12/31/27:

- Brett Bowes – Planning Commission Appointee
- Tom Hamm- Conservation District Board Appointee
- Beth Miller – Member at Large
- Cameron Koons – Member at Large
- Brett Taylor – Member at Large

8.0 COMMISSIONER COMMENT

9.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, July 11, 2024, at 10:00 A.M. in the Commissioner’s Board Room, 3rd Floor, Third Street Plaza, 33 West Third Street, Williamsport, PA 17701.

ATTACHMENT (A)

PERSONNEL ACTIONS:

Resource Management Services – Christopher Swisher, Recycling Laborer, 4, Full-Time Replacement, \$16.24 per Hour, 80 hours per Pay Period, Anticipated Start Date: July 8, 2024

9-1-1 Center / Department of Public Safety – Megan Strassner, Telecommunicator I Trainee, 7, Full-Time Replacement, \$18.72 per hour, 80 Hours per Pay Period, Anticipated Start Date: July 8, 2024

9-1-1 Center / Department of Public Safety – Tyler Fetterman, Communications Training Coordinator, 10, Full-Time, \$26.013268 per hour, 80 Hours per Pay Period, Anticipated Effective Date: July 7, 2024

Prison – Maelynn Johnson, Prison Nurse Supervisor, 10, Full-Time Replacement, \$37.20 per Hour, 75 Hours per Pay Period, Anticipated Effective Date: July 21, 2024

Conservation District – Nichole Carter, Dirt & Gravel Roads Technician, 8, Full-Time Replacement, \$40,794.39 per Year, 75 Hours per Pay Period, Anticipated Start Date: July 8, 2024

Prison – Ryan Barnes, Deputy Warden/Operations and Security, PG 12, Adjusted Compensation Rate per Compensation Policy, \$84,896.8848 per year, 80 Hours per Pay Period, Anticipated Effective Date, July 7, 2024.

Commissioners – Roxanna Morfesis, Administrative Coordinator, PG 6, Adjusted Compensation Rate per Compensation Policy, \$37,619.205 per year, 75 Hours per Pay Period, Anticipated Effective Date: July 7, 2024.