

Commissioners:

SCOTT L. METZGER  
*Chairman*

MARC C. SORTMAN  
*Vice Chairman*

MARK MUSSINA  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

CHRISTOPHER H. KENYON  
*Solicitor*

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Telephone (570) 320-2124  
Fax (570) 320-2127

COUNTY of LYCOMING  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701

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www.lyco.org  
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING AGENDA  
THURSDAY, JUNE 27, 2024  
10:00 A.M.**

**ADDITIONS/REVISIONS TO THE AGENDA NOT PREVIOUSLY POSTED**

Add Agenda item 5.18 - Vote to approve payment of individual agreement for CAP Cover Crops in the amount of \$49,411.00. (2024 approved budgeted item)  
Correct Agenda item 5.9 – amount to \$39,950.00

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

**2.0 REPORTS**

- 2.1 Krista Rogers – Vote to approve accounts payable cash requirement report for invoices due through 7/3/24 to be paid on 6/26/24 in the amount of \$1,691,403.19.

**3.0 INFORMATION ITEMS**

- 3.1 Jamie Shrawder, SEDA-CoG – Review projects for FFY 2024 Community Development Block Grant Funds
- 3.2 Michael Hagen- Elected Officials Personnel Actions:
  - Sheriff – Shayna Ragan, Deputy Sheriff, Full-Time, \$22.63 per Hour, 80 Hours per Pay Period, Effective Date: June 17, 2024

**4.0 PERSONNEL ACTIONS**

- 3.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

**5.0 ACTION ITEMS**

- 5.1 Jason Yorks – Vote to approve purchase of a Carlson VX7 Antenna in the amount of \$14,945.00. (2024 approved budgeted item)
- 5.2 Jason Yorks – Vote to approve the purchase of a Signet Flowmeter replacement in the amount of \$13,695.76. (2024 approved budgeted item)

- 5.3 Jason Yorks – Vote to approve a roll up door framed opening for the new weld shop in the amount of \$20,787.00. (not an approved budgeted item but funds are available)
- 5.4 Jason Yorks –Vote to approve the purchase of a pipe for the gas system in the amount of \$26,890.00. (2024 approved budgeted item)
- 5.5 Beth Baylor – Vote to approve an Agreement with Keystone Communications in the amount of \$73,680.00 1<sup>st</sup> year, \$77,364.00 2<sup>nd</sup> year, \$81,232.20 3<sup>rd</sup> year. (2024 approved budgeted item.
- 5.6 Beth Baylor – Vote to approve Agreement with United Power System in the amount of \$14,740.00. (2024 approved budgeted item)
- 5.7 Nancy Schenck – Vote to approve Agreement with Jefferson County for Juvenile Detention Services. (2024 approved budgeted item)
- 5.8 Nancy Schenck – Vote to approve Agreement with George Junior Republic in Pennsylvania. (2024 approved budgeted item)
- 5.9 Leslie Kilpatrick – Vote to approve Agreement with Keystone Communications in the amount of \$39,000.00 (2024 approved budgeted item)
- 5.10 Leslie Kilpatrick – Vote to approve Amendment to the Agreement with CDWG in the amount of \$142,117.50. (2024 approved budgeted item).
- 5.11 Shannon Rossman – Vote to approve Agreement with Barton Loguidice in the amount of \$21,000. The County expects to receive reimbursement for these expenditures from PADEP Planning Grant (2024 approved budgeted item).
- 5.12 Shannon Rossman – Vote to approve a grant match letter of commitment for the Greater Williamsport Area Levee System \$3.5 Federal Earmark to complete rehabilitation of cross pipes in South Williamsport Borough in the amount of \$83,333.25. (2024 approved budgeted item)
- 5.13 Ken George -Vote to approve Amendment to the Agreement with Fred Hamm. (2024 approved budgeted item)
- 5.14 Sal Vitko – Vote to approve the Subrecipient Monitoring Agreement with River Valley Transit Authority. (2024 approved budgeted item - FTA Funds)
- 5.15 Mya Toon – Vote to approve the Agreement with Financial Solution Partner in the amount of \$56,325.00. (2024 approved budgeted funds- Costs will be paid via WDGC profits)
- 5.16 Matthew McDermott – Vote to ratify the January 1,2024 Agreement with Luminare Health Benefits.

5.17 Matthew McDermott – Vote to approve the following appointments to the County Farm Advisory Committee for a 4-year term ending 12/31/27:

- Brett Bowes – Planning Commission Appointee
- Tom Hamm- Conservation District Board Appointee
- Beth Miller – Member at Large
- Cameron Koons – Member at Large
- Brett Taylor – Member at Large

5.18 Matthew Long – Vote to approve payment of individual agreement for CAP Cover Crops in the amount of \$49,411.00. (2024 approved budgeted item)

## **8.0 COMMISSIONER COMMENT**

## **9.0 GENERAL PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

## **10.0 NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Thursday, July 11, 2024, at 10:00 A.M. in the Commissioner’s Board Room, 3rd Floor, Third Street Plaza, 33 West Third Street, Williamsport, PA 17701.

## ATTACHMENT (A)

### **PERSONNEL ACTIONS:**

Resource Management Services – Christopher Swisher, Recycling Laborer, 4, Full-Time Replacement, \$16.24 per Hour, 80 hours per Pay Period, Anticipated Start Date: July 8, 2024

9-1-1 Center / Department of Public Safety – Megan Strassner, Telecommunicator I Trainee, 7, Full-Time Replacement, \$18.72 per hour, 80 Hours per Pay Period, Anticipated Start Date: July 8, 2024

9-1-1 Center / Department of Public Safety – Tyler Fetterman, Communications Training Coordinator, 10, Full-Time, \$26.013268 per hour, 80 Hours per Pay Period, Anticipated Effective Date: July 7, 2024

Prison – Maelynn Johnson, Prison Nurse Supervisor, 10, Full-Time Replacement, \$37.20 per Hour, 75 Hours per Pay Period, Anticipated Effective Date: July 21, 2024

Conservation District – Nichole Carter, Dirt & Gravel Roads Technician, 8, Full-Time Replacement, \$40,794.39 per Year, 75 Hours per Pay Period, Anticipated Start Date: July 8, 2024

Prison – Ryan Barnes, Deputy Warden/Operations and Security, PG 12, Adjusted Compensation Rate per Compensation Policy, \$84,896.8848 per year, 80 Hours per Pay Period, Anticipated Effective Date, July 7, 2024.

Commissioners – Roxanna Morfesis, Administrative Coordinator, PG 6, Adjusted Compensation Rate per Compensation Policy, \$37,619.205 per year, 75 Hours per Pay Period, Anticipated Effective Date: July 7, 2024.