

Commissioners:

SCOTT L. METZGER
Chairman

MARC C. SORTMAN
Vice Chairman

MARK MUSSINA
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

CHRISTOPHER H. KENYON
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, JULY 18, 2024
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 REPORTS

- 2.1 Krista Rogers – Vote to approve accounts payable cash requirement report for invoices due through 7/24/24 to be paid on 7/17/24 in the amount of \$1,292,385.04.

3.0 INFORMATION ITEMS

- 3.1 Mya Toon – Acknowledge the County will be requesting bids for the replacement of seven transformers at the Prison.

- 3.2 Michael Hagen – Elected Official Personnel Actions:

Clerk of Courts – Melissa Astin, Criminal Processing Clerk, 6, Full-Time Replacement, \$17.64 per Hour, 75 Hours per Pay Period, Anticipated Start Date: July 22, 2024

Sheriff – Skylar Corbin, Deputy Sheriff, DS, Full-Time, \$21.63, 80 hours per Pay Period, Anticipated Transfer Date: August 4, 2024

4.0 PERSONNEL ACTIONS

- 4.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

5.0 ACTION ITEMS

- 5.1 Michael Hagen–Approve the Amendment to policy 400 regarding Continuing Education Assessment.

- 5.2 Mya Toon – Vote to approve the Grant Application for the Lycoming County Jail based Vivitrol Program.
- 5.3 Stacy Folk – Vote to approve the following Lycoming County Local Emergency Planning Committee (LEPC) Membership Applications:
- Zachary Divers – Emergency Management
 - Nathan Confers - EMS & Health Provider, Emergency Management and Firefighting
- 5.4 Jenny Picciano– Vote to approve Amendment to the Agreement with ATC Group d.b.a BCM Engineers in the amount of \$27,500 for the River Walk Extension. (2024 approved budgeted item)
- 5.5 Kelsey Green – Vote to approve the Subrecipient Agreement with Loyalsock Township in the amount of \$60,000 for the Reed Street Wetland Project (2024 CAP funds)
- 5.6 Kelsey Green – Vote to approve the Grant Agreement with BRIC in the amount of \$157,500 (\$37,500-local share; \$120,000 federal. (2024 approved budgeted item)
- 5.7 Kelsey Green – Vote to approve the Professional Services Agreement with SEDA-COG for Environmental Reviews of CDBG-DR Acquisition/Demolition Properties in the amount of \$9,700. (2024 approved budgeted item)
- 5.8 Jason Yorks – Vote to approve the Agreement with Martz Technologies. (2024 approved budgeted item)
- 5.9 Ashley Harman – Vote to approve the Amendment to the Agreement with Avenu Enterprise Solutions for a one-year extension of services. (2024 budgeted item).

8.0 COMMISSIONER COMMENT

9.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, July 25, 2024, at 10:00 A.M. in the Commissioner’s Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 1770

ATTACHMENT (A)

PERSONNEL ACTIONS:

Pre-Release Center – Gabrielle Abriatis, Resident Supervisor I, Part-Time Replacement, \$18.643 per hour, not more than 1000 hours annually, Anticipated Transfer Date: July 21, 2024

Prison – Spencer Wands, Corrections Officer, Union, Full-Time Replacement, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: July 29, 2024

Prison – Devin Miller, Corrections Officer, Union, Full-Time Replacement, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: July 29, 2024

Prison – Tate Sechrist, Corrections Officer, Union, Full-Time Replacement, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: July 29, 2024