

Commissioners:

SCOTT L. METZGER
Chairman

MARC C. SORTMAN
Vice Chairman

MARK MUSSINA
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

CHRISTOPHER H. KENYON
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, AUGUST 22, 2024
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 BID OPENING

- 2.1 Krista Rogers – Open the following bid:
 - Replacement of 7 Transformers at the Prison

3.0 REPORTS

- 3.1 Krista Rogers – Vote to approve accounts payable cash requirement report for invoices due through 8/28/24 to be paid on 8/21/24 in the amount of \$1,062,023.98.

4.0 INFORMATION ITEMS

- 4.1 Amy Resh - Lycoming County Library System Update

- 4.2 Michael Hagen – Elected Official Personnel Actions:

District Attorney – Lynelle Cromley, Paralegal, 7, Full-Time, \$21.52, 75 Hours per Pay Period, Anticipated Transfer Date: September 1, 2024.

District Attorney – Tara Snow, Clerk III, 4, Full-Time, \$16.1728, 75 Hours per Pay Period, Anticipated Start Date: September 9, 2024.

District Attorney – Jordan Stugart, Clerk III, 4, Full-Time, \$15.4508, 75 Hours per Pay Period, Anticipated Start Date: September 9, 2024.

District Attorney – Nathaniel Miller, Clerk III, 4, Full-Time, \$15.162, 75 Hours per Pay Period, Anticipated Start Date: September 9, 2024.

5.0 PERSONNEL ACTIONS

- 5.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Recess Commissioners Public Meeting for Community Development Block Grant Public Hearing

6.0 CDBG Public Budget Modification Hearing for FFY 2021 Community Development Block Grant Program.

- 6.1 Convene Public Hearing
- 6.2 Jamie Shrawder – Review of proposed FFY 2021 Budget Modification and certification.
- 6.3 Public Comment
- 6.4 Adjourn Public Hearing

Reconvene Commissioners Public Meeting

7.0 ACTION ITEMS

- 7.1 Jamie Shrawder – Vote to approve submission of FFY 2021 Budget Modification Certification to the Pennsylvania Department of Community and Economic Development.
- 7.2 Brooke Wright–Vote to approve the Amendment to the Agreement with McCormick Law Firm.
- 7.3 Mya Toon – Vote to approve the 24-25 MATP Subrecipient Monitoring Agreement.
- 7.4 Mya Toon – Vote to approve 24-25 MATP Grant Agreement and Allocation in the amount of \$1,646,608.00. (2024 approved budgeted item)
- 7.5 Mya Toon – Vote to approve the list of contracts approved by the Director of Administration for the month of July 2024.
- 7.6 Nancy Schenck –Vote to approve the Agreement with Chor Youth and Family Services. (2024 approved budgeted item)
- 7.7 Ken George – Vote to approve the Change Order with Port Elevator in the amount of \$6,500.00. (2024 approved budgeted item).
- 7.8 Kristen McLaughlin – Vote to approve the Subrecipient Agreement with the YWCA Northcentral PA in the amount of \$600,00.00. (2024 approved ARPA funds)

- 7.9 Jenny Picciano – Vote to approve FFY '23 CDBG Subrecipient Agreement with South Williamsport Borough in the amount of \$100,330.00.(approved CDBG FFY'23 funds)
- 7.10 Jenny Picciano – Vote to approve FFY '23 CDBG Subrecipient Agreement with Lycoming County Water and Sewer Authority in the amount of \$207,862.00. (approved CDBG FFY'23 funds)
- 7.11 Monica Fox – Vote to approve FFY '22 CDBG Subrecipient Agreement with Lycoming County Water and Sewer Authority in the amount of \$121,138.00. (approved CDBG FFY'22 funds)
- 7.12 Jason Yorks- Vote to approve the Change Over #5 with R & L Development in the amount of \$800,837.68. (2024 approved budgeted item)
- 7.13 Jason Yorks – Vote to approve the purchase of C.S Control from State Chemical in the amount of \$24,908.40. (2024 approved budgeted item)
- 7.14 Jason Yorks – Vote to approve the Agreement with Cintas in the amount of \$4,104.00 per month. (2024 approved budgeted item)
- 7.15 Jason Yorks -Vote to approve Resolution 2024-14 Landfill Disposal Fee Waiver for Flood Debris from impacted municipalities.
- 7.16 Jason Yorks – Vote to approve a permit modification with DEP Waste Management Program in the amount of \$300.00. (2024 approved budgeted item)

8.0 COMMISSIONER COMMENT

9.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, August 29, 2024, at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701.

ATTACHMENT (A)

PERSONNEL ACTIONS:

Prison – Nigel Timothy, Correctional Officer, Union, Full-Time, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: August 26, 2024.

Prison – Rory Batson, Correctional Officer, Union, Full-Time, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: September 2, 2024.

Pre-Release Center – Tracy Canfield, Resident Supervisor I, Union, Full-Time, \$18.64, 80 Hours per Pay Period, Anticipated Start Date: September 23, 2024.

Domestic Relations – Allison Allen, Domestic Relations Officer, 4, Full-Time, \$15.4508, 75 Hours per Pay Period, Anticipated Start Date: September 9, 2024.

Public Defender – Richard Dixon, Temporary Law Clerk, 12, Full-Time, \$57,876.00 per Year, 75 Hours per Pay Period, Anticipated Start Date: September 3, 2024.

Public Defender – Maureen Milagros Archibold Carrion, Temporary Law Clerk, 12, Full-Time, \$57,876.00 per Year, 75 Hours per Pay Period, Anticipated Start Date: September 3, 2024.

Resource Management Services – Jim McLaughlin, Recycling Laborer, 4, Full-Time, \$14.50 per Hour, 80 Hours per Pay Period, Anticipated Start Date: September 3, 2024.