

Commissioners:

SCOTT L. METZGER  
*Chairman*

MARC C. SORTMAN  
*Vice Chairman*

MARK MUSSINA  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

CHRISTOPHER H. KENYON  
*Solicitor*

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COUNTY of LYCOMING  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701

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**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING AGENDA  
THURSDAY, SEPTEMBER 12, 2024  
10:00 A.M.**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only
- 1.6 Proclamation – Suicide Prevention Month- Kelly Gordon

**2.0 BID OPENING**

- 3.1 Krista Rogers- Open the following bid:  
Landfill Gas Well Drilling

**3.0 REPORTS**

- 3.1 Krista Rogers – Vote to approve accounts payable cash requirement report for invoices due through 9/18/24 to be paid on 9/11/24 in the amount of \$1,039,433.67.

**4.0 INFORMATION ITEMS**

- 4.1 Michael Hagen – Elected Official Personnel Actions:
  - Courts, Judge Tira – Abigail Way, Law Clerk, 12, \$57,310.50 per Year, 75 Hours per Pay Period, Anticipated Start Date: September 23, 2024
  - Sheriff – Keely Mahosky, Deputy 1<sup>st</sup> Class, DS, \$26.532 per Hour, 80 Hours per Pay Period, Effective Date: August 12, 2024.

**5.0 PERSONNEL ACTIONS**

- 7.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

***Recess Commissioners' Public Meeting for the Board of Assessment Revisions***

**6.0 BOARD OF ASSESSMENT REVISIONS**

- 6.1 Convene Board of Assessment Revisions.
- 6.2 Brooke Wright – Approve the following real estate tax refunds:
  - 41-353-205 - Muncy Greene LP - \$34,700.41

6.3 Adjourn Board of Assessment Revisions.

***Reconvene Commissioners' Public Meeting***

**7.0 ACTION ITEMS**

- 7.1 Kelsey Green- Vote to approve the Amendment to the Agreement with Smith Excavating & Construction in the amount of \$8,377.00. (2024 approved budgeted item)
- 7.2 Jason Yorks – Vote to approve the submission of the CY 2023 904 Grant to obtain PA DEP reimbursement for recycled materials. (2024 approved budgeted item)
- 7.3 Jason Yorks – Vote to approve the purchase of gas piping from ISCO Industries in the amount of \$22,030.00. (2024 approved budgeted item)
- 7.4 Jason Yorks – Vote to approve the submission of a Minor Solid Waste Permit Modification to PADEP in the amount of \$300.00. (2024 approved budgeted item)
- 7.5 Mya Toon - Vote to approve the Agreement with ScanTek in the amount of \$73,309.00. (2024 approved budgeted item)
- 7.6 Mya Toon – Vote to approve the list of contracts approved by the Director of Administration for the month of August. (2024 approved budgeted item)
- 7.7 Mya Toon – Vote to ratify the Agreement with Truveris (2024 approved budgeted item)
- 7.8 Mya Toon – Vote to approve the Agreement with Julian G. Allatt, Esq (not a 2024 approved budgeted item, but funds are available)

**10.0 COMMISSIONER COMMENT**

**11.0 GENERAL PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**12.0 NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Thursday, September 19, 2024, at 10:00 A.M. in the Commissioner's Board Room, 3<sup>rd</sup> Floor, 33 West Third Street, Williamsport, PA 17701.

## **ATTACHMENT (A)**

### **PERSONNEL ACTIONS:**

Pre-Release Center – Timothy Perry, Resident Supervisor I, Union, Full-Time, \$18.64 per Hour, 80 Hours per Pay Period, Anticipated Start Date: September 23, 2024.