

Commissioners:

SCOTT L. METZGER
Chairman

MARC C. SORTMAN
Vice Chairman

MARK MUSSINA
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

CHRISTOPHER H. KENYON
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, SEPTEMBER 19, 2024
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 REPORTS

- 2.1 Krista Rogers – Vote to approve accounts payable cash requirement report for invoices due through 9/25/24 to be paid on 9/18/24 in the amount of \$1,747,193.97.

Recess Commissioners' Public Meeting for TEFRA Hearing

3.0 TEFRA HEARING

- 3.1 Convene Hearing
- 3.2 Ann Pepperman- Public notice to discuss the issuance by the Lycoming County Authority of tax-exempt revenue bonds for specific projects.
- 3.3 Adjourn Hearing

Reconvene Commissioners' Public Meeting

4.0 INFORMATION ITEMS

- 4.1 Jenny Picciano – 2024/2025 PHARE Funding Grant Round Announcement
- 4.2 Maleick Fleming – Whole Home Repair Program Press Release
- 4.3 Michael Hagen – Elected Official Personnel Actions:
 - District Attorney – Gwen Brion, Paralegal, 7, \$22.82995 per Hour, 75 Hours per Pay Period, Effective Date: September 1, 2024.

5.0 PERSONNEL ACTIONS

- 5.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Recess Commissioners' Public Meeting for the Board of Assessment Revisions

6.0 BOARD OF ASSESSMENT REVISIONS

- 6.1 Convene Board of Assessment Revisions.
- 6.2 Brooke Wright – Approve/Deny the following real estate exemptions as outlined in Attachment B.
- 6.3 Adjourn Board of Assessment Revisions.

Reconvene Commissioners' Public Meeting

Recess Commissioners Meeting for the Final Public Hearing for FFY24 Community Development Block Grant

7.0 FINAL PUBLIC HEARING FOR FFY24 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

- 7.1 Convene Public Hearing
- 7.2 Monica Fox -Discuss final Public hearing for FFY 2024 Community Development Block Grant Program and project selection for funding in the amount of \$590,736.00
- 7.3 Public Comment
- 7.4 Adjourn Public Hearing

Reconvene Commissioners Public Meeting

8.0 ACTION ITEMS

- 8.1 Jason Yorks- Vote to award R&L Development Company, Inc. the Landfill Gas Well Drilling Contract in the amount of \$263,041.00. (2024 approved budgeted item)
- 8.2 Jason Yorks – Vote to approve the purchase of four drums of odor control product from Kroff in the amount of \$20,794.80. (2024 approved budgeted item)
- 8.3 Shannon Rossman – Vote to approve the RFP release and advertisement for the Williamsport Cross Pipe Rehabilitation Project. (2024 approved budgeted item – project is 80% funded by a Federal EDA grant)

- 8.4 Maleick Fleming – Vote to approve the Agreement with Poco Vista Estates for the Housing Starts Initiative in the amount of \$500,000.00. (2024 approved budgeted item)
- 8.5 Austin Daily - Vote to approve the encumbrance of \$100,000.00 of County Liquid Fuels funding for maintenance of County Bridge 105. (2024 approved budgeted item)
- 8.6 Austin Daily – Vote to approve the encumbrance of \$100,000.00 of County Liquid Fuels funding for maintenance of County Bridge 111. (2024 approved budgeted item)
- 8.7 Austin Daily – Vote to approve the Addendum to the Agreement with SEDA – COG JRA for use of the River Walk parking lot.
- 8.8 Mya Toon – Vote to approve the Bill of sale for surplus property to Scott Clark in the amount of \$582.00.
- 8.9 Mya Toon – Vote to approve the Hazardous Material Response Fund Agreement for the fiscal year 2024-2025 with PEMA in the amount of \$16,318.00. (2024 approved budgeted item)
- 8.10 Mya Toon – Vote to approve the change order with H&P Construction in the amount of \$2,015.00. (2024 approved budgeted item)
- 8.11 Mya Toon – Vote to approve the Radiation Emergency Response Fund Agreement for fiscal year 2024-2025 with PEMA in the amount of \$5,876.00. (2024 approved budgeted item)

10.0 COMMISSIONER COMMENT

11.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

12.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, September 26, 2024, at 10:00 A.M. in the Commissioner’s Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701.

ATTACHMENT (A)

PERSONNEL ACTIONS:

Pre-Release Center – Jody Butters, Resident Supervisor I, Union, Full-Time, \$18.64 per Hour, 80 Hours per Pay Period, Anticipated Start Date: September 23, 2024.

Pre-Release Center – Madisyn Barker, Resident Supervisor I, Union, Full-Time, \$18.64 per Hour, 80 Hours per Pay Period, Anticipated Start Date: September 30, 2024.

Resource Management – Andrew Venema, Equipment Operator, 5, Full-Time, \$20.34 per Hour, 80 Hours per Pay Period, Anticipated Transfer Date: September 29, 2024.

Juvenile Probation Office – Marquis Delgado, Juvenile Probation Officer II, Union, Full-Time, \$23.82 per Hour, 75 Hours per Pay Period, Effective Date: September 29, 2024

ATTACHMENT (B)

2024 EXEMPTION REQUESTS					
<u>PARCEL</u>	<u>NAME</u>	<u>SITE LOCATION</u>	<u>REASON FOR EXEMPTION</u>	<u>ASSESSED VALUE</u>	<u>LOSS IN TAXES</u>
08-227-136	Cogan House Community Church	3779 Cogan House Rd	Church Community Hall	103,030	-
08-227-135-998	Cogan House Community Church	3782 Cogan House Rd	Church	186,240	-
08-227-104	Centennial Chapel of Cogan Valley	2724 Cogan House Rd	Church	86,840	-
45-367-197.B	Big Woods Bible Church	19 Wagner Rd	Church	397,570	-
62-002-503	Liberty Bible Church	260 Mulberry St	Church	695,340	-
11-001-611	Eldred Township	40 Grange Dr	Garage/Park	40,620	264.03
67-027-205.A	Lycoming Clinton Cty Commission	181 Daughertys Run Rd	Will be building a garage for	189,620	1,232.53
	for Community Action (Step)		the buses used by Step and have		
			a office & training space for		
			transportation staff		
			Total loss in county taxes		1,496.56