

Commissioners:

SCOTT L. METZGER
Chairman

MARC C. SORTMAN
Vice Chairman

MARK MUSSINA
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

CHRISTOPHER H. KENYON
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, SEPTEMBER 26, 2024
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 AWARDS

- 2.1 Sheriff Award – Recognize the following individuals:
 - Deputy Scott Lose
 - Sargent. Ryan Kepner

3.0 REPORTS

- 3.1 Krista Rogers – Vote to approve accounts payable cash requirement report for invoices due through 10/2/24 to be paid on 9/25/24 in the amount of \$2,005,178.08.

Recess Commissioners' Public Meeting for the Salary Board

4.0 SALARY BOARD

- 4.1 Convene Salary Board.
- 4.2 Vote to approve the Salary Board minutes from the September 5, 2024 meeting.
- 4.3 Vote to approve the following Salary Board Actions:
 - Facilities Management – Delete Part Time Electrician from the TDA
 - Controller's Office – Delete Lead Payroll/AP Specialist from the TDA
- 4.4 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

5.0 PERSONNEL ACTIONS

- 5.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

6.0 ACTION ITEMS

- 6.1 Monica Fox – Vote to approve the projects and allocations for FFY 2024 CDBG funding consideration.
- 6.2 Monica Fox – Vote to approve the Resolution 2024 - 17 to submit Lycoming County’s FFY 2024 Community Development Block Grant application to the Pennsylvania Department of Community & Economic Development.
- 6.3 Monica Fox – Vote to approve Resolution 2024-18 designating 504 Compliance Officer.
- 6.4 Monica Fox – Vote to approve Fair Housing Resolution 2024-19
- 6.5 Jason Yorks- Vote to approve the rebuild of the engine in the Ford F-750 Hook Lift Truck by Cummins Sales & Service in the amount of \$30,979.92. (Not an approved 2024.budged item but funds are available)
- 6.6 Nancy Schenck – Vote to approve Agreement with Community Specialists Corp., dba The Academy. (2024 approved budgeted item)
- 6.7 Nancy Schenck – Vote to approve the Agreement with the Summit School. (2024 approved budgeted item)
- 6.8 Leslie Kilpatrick – Vote to approve the Amendment to the Marco Maintenance & Repair 2024 Agreement in the amount of \$4403.94 per quarter with .033000 excess color print charge and .003750 BW charge. (2024 approved budgeted item)
- 6.9 Ken George - Vote to approve the Amendment to the Agreement with McClure Company in the amount of \$30,000.00. (2024 approved budgeted item)
- 6.10 Ken George – Vote to approve the Amendment to the Agreement with Integitec, Inc. (2024 approved budgeted item)
- 6.11 Maleick Fleming – Vote to approve the Amendment to the Agreement with Greater Lycoming Habitat for Humanity 2020 PHARE. (2024 approved budgeted item)
- 6.12 Mya Toon – Vote to approve the Lease Agreement with Lycoming-Clinton Joinder Board.

- 6.13 Mya Toon- Vote to approve the Form of Agreement with Apollo Group, Inc in the amount of \$60,000.00. (2024 approved budgeted item)
- 6.14 Tom Ungard – Vote to ratify a Grant Award and Agreement for funding from First Community Foundation in the amount of \$15,000.00. (2024 approved budgeted item)

10.0 COMMISSIONER COMMENT

11.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

12.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, October 3, 2024, at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701.

ATTACHMENT (A)

PERSONNEL ACTIONS:

Prison – Hunter Shedden, Correctional Officer, Union, Full-Time, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: October 7, 2024.