

Commissioners:

SCOTT L. METZGER  
*Chairman*

MARC C. SORTMAN  
*Vice Chairman*

MARK MUSSINA  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

CHRISTOPHER H. KENYON  
*Solicitor*

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**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING MINUTES  
THURSDAY, MAY 2, 2024  
10:00 A.M.**

**Present: Commissioner Metzger, Commissioner Sortman, Commissioner Mussina,  
Director Matthew McDermott, and Solicitor Christopher H. Kenyon**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

- 1.5 Public Comment on Agenda Items Only

**None**

**2.0 REPORTS**

- 2.1 Kalen Barnes – Vote to ratify invoices due through 5/8/24 for payment on 5/1/24 in the amount of \$461,952.42.

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

**3.0 INFORMATION ITEMS**

- 3.1 Mya Toon -Acknowledge the County will be requesting quotes from qualified bidders for broadband consulting services.
- 3.2 Matthew McDermott – Shayna Ragan, Deputy Sheriff, Full-Time Replacement, \$21.63, 80 hours per Pay Period, Anticipated Start Date: May 6, 2024

**4.0 PERSONNEL ACTIONS**

- 4.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check as outlined in Attachment (A).

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

**5.0 ACTION ITEMS**

- 5.1 Brooke Wright - Vote to appoint and reappoint the following individuals to the Board of Assessment and Appeals:
  - Appoint Robert Boob - effective 1/1/2024 to 12/31/27
  - Reappoint Jeffrey Bower– effective 1/1/24 to 12/31/27
  - Reappoint Karen Mitchell – effective 1/1/24 to 12/31/27

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

- 5.2 Mya Toon - Vote to approve Grant & Monitoring Agreement with Lycoming County Fire Police Association in the amount of \$3,000.00 (Act 13 funds).

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

- 5.3 Mya Toon – Vote to approve Intergovernmental Agreement with the PA Department of Corrections (2024 budgeted item).

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

- 5.4 Matthew McDermott for Nancy Schenck – Vote to approve Amendment to the Agreement between Lycoming County and Cardio4dayz, LLC (2024 budgeted item).

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

- 5.5 Matthew McDermott for Nancy Schenck – Vote to approve Agreement with Crossroads Counseling Inc. (2024 budgeted item).

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

- 5.6 Matthew McDermott for Nancy Schenck – Vote to approve Agreement with Dinges, Dinges & Waltz, LLC. (2024 budgeted item).

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

- 5.7 Matthew McDermott for Nancy Schenck – Vote to approve Agreement with Gillum Psychological & Counseling Services (2024 budgeted item).

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

**Mr. Metzger expressed his commendation for Ms. Schenck, acknowledging her exceptional skills in negotiating contracts on behalf of the county.**

- 5.8 Ken George – Vote to approve Amendment to the Agreement with Hunter & Lomison, Inc. in the amount of \$1,749.00 (2024 budgeted item).

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

- 5.9 Ken George – Vote to approve Agreement with Williamsport Moving Company in the amount of \$10,229.25 (2024 budgeted item).

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

**Mr. Metzger congratulated Mr. George and his department on receiving an award from the Salvation Army, recognizing their commitment to fundraising for the Christmas Tree Program.**

- 5.10 Jason Yorks – Vote to approve the purchase of piping materials from Core & Main in the amount of \$14,162.31 (2024 budgeted item)

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

- 5.11 Jason Yorks -Vote to approve repair purchase of the 2021 CAT 450 Backhoe Loader Grapple from Cleveland Brothers in the amount of \$16,0191.27 (2024 budgeted item).

**Mr. Yorks noted that there was an error in the amount and it should read \$16,019.27. Mr. Mussina moved to approve with the correction. Mr. Sortman 2nd the motion. Approved 3-0**

- 5.12 Natalie Steppe – Vote to approve the purchase of flags from Flag Zone in the amount of \$16,842.24 (2024 budgeted item).

**Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0**

**Mr. Metzger expressed his honor for being part of the flag placing process along with the little league of Montoursville. He emphasized the significance of the immense sacrifice of our veterans and their families. He commented on using this opportunity to teach our youth the importance of honoring our veterans, their families and our history. Mr. Metzger recounted one experience when a young boy from the little league demonstrated his dedication and exuberance placing the flags.**

**Ms. Steppe reported the number of flags placed is over 19,000 flags to honor our fallen heroes across 141 cemeteries.**

- 5.13 Matthew McDermott – Vote to approve the establishment of an advisory committee to provide input on County Farm operations. The members will be appointed for a term of four years. The committee will be comprised of one member from the Agricultural Land Preservation Board, one member from the Conservation District Board and three members from at large.

**Mr. McDermott requested to make a correction to one of the names. Instead of the agriculture land preservation board it is actually the Ag Committee, which falls under the County Planning Commission.**

**Mr. Mussina moved to approve with the correction. Mr. Sortman 2nd the motion. Approved 3-0**

**Mr. Mussina emphasized that our county is unique in owning a farm. The committee's role is crucial in ensuring the most efficient utilization of the facilities and farmland.**

**Mr. Sortman addressed the importance of assessing the condition and future use of the barn and preserving the farmland.**

## **10.0 COMMISSIONER COMMENT**

**Mr. Mussina invited the community to enjoy Lycoming Arts First Friday which commences tomorrow and encouraged volunteering, if feasible.**

**Mr. Sortman urged parents to remind their young drivers to be vigilant and watch for motorcycle riders. Now that the weather is warmer, motorcycle rider traffic is increasing.**

**Mr. Metzger addressed the Spongy Moth issue that is currently affecting our area. The State will spray state owned lands. Private property owners will be responsible for spraying their own properties. Matt Long from the Conservation District and an expert from the DCNR are invited to attend a future meeting; the intention is to provide expertise and possible solutions to the community.**

**Mrs. Jodi McDermott shared her research on a vendor that treats Spongy Moths in New York and Pennsylvania using drones; for more information visit *cnydroneservices.com*.**

#### **11.0 GENERAL PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**Mr. Chase Bottorf, WVIA , Scranton, asked several questions about the County Farm and the Farm advisory committee which the Commissioners and Director answered.**

**Mr. Metzger reported that currently there is a county farmer managing the farmland which is located in Montoursville; the advisory committee is being established with the purpose of overseeing the operations and making recommendations to the Commissioners.**

**Mr. Sortman informed that the Gardener's Association has been active on the farm as well. There are a lot of activities that go on out there.**

**Thomas Adams of Williamsport read from Proverbs 145, emphasizing the significance of teaching generations good lessons in the Bible, taking care of the less fortunate and being a humanitarian. Mr. Adams praised the Commissioners on their vision of the farm and recommended American Economist, Thomas Sowell, as a reliable source for solutions, truth and answers. Mr. Adams requested the community to focus their prayers on the ongoing war.**

**Mr. Metzger requested the community to thank our State Troopers today in honor of her 119<sup>th</sup> birthday. Mr. Metzger encouraged everyone to acknowledge and appreciate the Nurses for their dedicated service, Monday, May 6<sup>th</sup>, marks their National Recognition day.**

#### **12.0 NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Thursday, May 9, 2024, at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

***TO VIEW THIS MEETING CLICK ON THE LINK BELOW:***  
***<https://www.youtube.com/watch?v=NcWb897ke6Q>***

## ATTACHMENT (A)

### PERSONNEL ACTIONS:

- Pre-Release Center – Robert Squires, Work Crew Foreman, Full-Time Replacement, \$23.18 per hour, 80 hours per Pay Period, Anticipated Transfer Date: May 13, 2024.
  
- Department of Public Safety – EMS – Amber Snyder, EMS Field Coordinator, Full-Time Replacement, \$38,329.20 per year, 80 hours per Pay Period, Anticipated Start Date: May 6, 2024.
  
- Planning – Salvatore Vitko, Transportation Planner, Full-Time, \$55,299.23 per year, 75 hours per Pay Period, Retro Date: April 28, 2024.
  
- Planning – Kelsey Green, Hazard Reduction Planner, Full-Time, \$49,822.05 per year, 75 hours per Pay Period, Retro Date: April 28, 2024.