

Commissioners:

SCOTT L. METZGER
Chairman

MARC C. SORTMAN
Vice Chairman

MARK MUSSINA
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

CHRISTOPHER H. KENYON
Solicitor

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COUNTY of LYCOMING
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, MARCH 13, 2025
10:00 A.M.**

Present: Commissioner Metzger, Commissioner Mussina, Director Matthew McDermott, and Solicitor Christopher H. Kenyon. Commissioner Sortman was not present.

ADDITIONS/REVISIONS TO AGENDA NOT PREVIOUSLY POSTED:

- Add Agenda Item 4.12 – Vote to ratify for signature by the current Board of Commissioners the Local Economic Revitalization Tax Assistance Act (LERTA) that supports the city of Williamsport efforts (City Ordinance:6459 7/20/2023) to improve Deteriorated Property (Commercial) in LERTA Zones #1, #2, and #3 and Residential properties in determined Deteriorated Areas as approved and adopted on October 5, 2023.

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

- Correction to Agenda Item 4.5

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

1.0 OPERATIONS

1.0 Opening Prayer

1.2 Pledge of Allegiance

1.3 Convene Commissioners' Public Meeting

1.4 Approve the Minutes of the Previous Meeting

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

1.5 Public Comment on Agenda Items Only **None**

1.6 Proclamation – Bleeding Disorder – Comments attached

2.0 REPORTS

2.1 Nicki Gottschall – Vote to ratify accounts payable cash requirement report for invoices due through 3/19/25 to be paid on 3/12/25 in the amount of \$1,405,422.00.

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

3.0 PERSONNEL ACTIONS

- 3.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

4.0 ACTION ITEMS

- 4.1 Michael Hagen – Vote to approve the Amendment to the Agreement with Luminaire Health Installation in the amount of \$421,035.65 due to change in verbiage. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

- 4.2 Mya Toon – Vote to approve the Agreement for Crop Management Services for the Lycoming County Farm with Whitmoyer Cattle, LLC. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

- 4.3 Mya Toon – Vote to ratify the State Homeland Security Grant Program Agreement with the Pennsylvania Emergency Management Agency in the amount of \$459,736.00. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

- 4.4 Jason Yorks – Vote to approve the payment to State Chemical Solutions for a 330-gallon tote of CS Control for carbonate scale in the amount of \$25,656.00. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

- 4.5 Jason Yorks– Vote to approve the Agreement with ALS Global for Professional Services, ~~in the amount of \$39,704.00~~, a schedule of services is available as needed. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

- 4.6 Jason Yorks – Vote to approve the Amendment to the Agreement with Field Tec Services/Best line extending the Agreement through March 31, 2025. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

- 4.7 Jason Yorks - Vote to approve the Amendment to the Agreement with Cogan House Pest Solutions (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

- 4.8 Jason Yorks – Vote to approve the repair of the 2013 Mack Tri-axle Roll Off Truck from Bergey's Truck Center in the amount of \$15,828.87. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

- 4.9 Jason Yorks – Vote to approve the repair for the Transfer Station Compactor by Sebright Products, Inc. in the amount of \$17,027.00. (2025 approved budgeted

item)

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

- 4.10 Adrienne Stahl – Vote to approve the Agreement with Lisa Glick, Esq to provide legal representation in guardianship proceedings. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

- 4.11 John Lavelle – Vote to approved the Agreement with Larson Design Group for professional survey services in the amount of \$7,850.00 (not an approved budgeted item, but funds are available)

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

- 4.12 Matthew McDermott - Vote to ratify for signature by the current Board of Commissioners the Local Economic Revitalization Tax Assistance Act (LERTA) that supports the city of Williamsport efforts (City Ordinance:6459 7/20/2023) to improve Deteriorated Property (Commercial) in LERTA Zones #1, #2, and #3 and Residential properties in determined Deteriorated Areas as approved and adopted on October 5, 2023.

Mr. Mussina moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

5.0 COMMISSIONER COMMENT

6.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman. **None**

YOUTUBE COMMENT

Emcee Gee: Can we get some details about the emergency management agreement?

7.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, March 20, 2025 at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

To view this meeting click on the link below:

<https://www.youtube.com/watch?v=zWyPSm9L25A>

ATTACHMENT (A)

PERSONNEL ACTIONS:

Adult Probation – Ed Frame, Adult Probation Officer, APO, Full-Time, \$27.530355 per Hour, 80 Hours per Pay Period, Anticipated Transfer Date: March 16, 2025.

Adult Probation – Pelle Forman, Pre-Trial Probation Officer, APO, Full-Time, \$24.53 per Hour, 80 Hours per Pay Period, Anticipated Start Date: March 31, 2025.

Management Information – Erik Suiker, Software Specialist, pay Grade 9, \$23.076923 per Hour, 75 Hours per Pay Period, Anticipated Start Date: March 17, 2025.

Prison – Sarah Wallich, Correctional Officer, Union, Full-Time, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: March 24, 2025.

Prison – Robert Geyer, Correctional Officer, Union, Full-Time, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: March 31, 2025.

Public Safety – Samuel Miller, Emergency Management Specialist – Training, pay Grade 8, \$39,994.50 per Year, 75 Hours per Pay Period, Anticipated Start Date: March 17, 2025.



EASTERN PENNSYLVANIA BLEEDING DISORDERS FOUNDATION

13 March 2025

Lycoming County

Good Morning, Lycoming County Commissioners and Staff,

Thank you for recognizing March as Bleeding Disorders Awareness Month and for your dedication to the people of Lycoming County and the great state of Pennsylvania!

My name is Sarah Pilacik, and I am the Executive Director of the Eastern PA Bleeding Disorders Foundation. Our organization serves individuals with bleeding disorders across 41 of Pennsylvania's 67 counties, with our headquarters in Kennett Square.

Each March, we observe Bleeding Disorders Awareness Month to spotlight inheritable blood and bleeding disorders, which affect an estimated 1 in 100 people—many of whom remain undiagnosed and untreated. The most common bleeding disorder, von Willebrand Disease, impacts over 3% of the population, yet often goes unrecognized due to limited awareness among both medical professionals and the public, especially in women and girls.

Since its designation as a national health observance in 2016, Bleeding Disorders Awareness Month has served as a platform to amplify the voices of those living with hemophilia, von Willebrand disease, rare factor deficiencies, and platelet disorders. This month is an opportunity to educate the public, engage policymakers, and collaborate with healthcare professionals to improve diagnosis and care. You might also be interested to know that there is a line item in our state budget for hemophilia and has been for several years.

Thank you for supporting the bleeding disorders community! If you or a loved one are experiencing symptoms of a bleeding disorder, you can take an online risk assessment and learn more about testing and treatment at [BetterYouKnow.org](https://www.betteryouknow.org) or contact one of the two chapters in Pennsylvania.

Best regards,

Sarah Pilacik

Executive Director

Eastern PA Bleeding Disorders Foundation



PROCLAMATION



Whereas, we, the Commissioners of Lycoming County Pennsylvania are proud to commemorate March 2025 as Bleeding Disorders

Whereas, President Ronald Reagan first designated National Hemophilia Awareness month in March of 1986, and

Whereas, in 2016 the federal department of Health and Human Services expanded this observance by designating March as National Bleeding Disorders Month, and

Whereas, these bleeding disorders all share the inability to form a proper blood clot and are characterized by extended bleeding which can be fatal if not treated effectively and lead to significant morbidity, and

Whereas, in the 1980's many individuals with Hemophilia became infected with HIV and Hepatitis C due to the contamination of the blood supply and blood products, and

Whereas, this Awareness Month will bring light to the great scientific achievements in the treatment of blood disorders, for which there is no cure, and the greater pursuit of advanced therapies and cures, and

Whereas, this Awareness Month will generate greater awareness and understanding of all inheritable bleeding disorders which affect millions of individuals around the world enabling the prevention of illness, unnecessary procedures and disability.

Now, Therefore, Be It Resolved, that we, the Commissioners of Lycoming County do hereby proclaim the month of March 2025 as **Bleeding Disorders Awareness Month** throughout Lycoming County to increase public awareness, understanding and support of these inheritable disorders that affect so many in our community, the nation and across the globe.

Lycoming County Commissioners

Scott L. Metzger, Chairman

Marc C. Sortman, Vice Chairman

Mark Mussina, Secretary

