

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, JULY 24, 2025
10:00 A.M.**

Present: Commissioner Metzger, Commissioner Sortman, Commissioner Mussina, Controller Nicki Gottschall, and Solicitor Christopher H. Kenyon.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only

Tony Cooper, Williamsport expressed his concern regarding the Commissioner Public Meeting Minutes and Lycoming County Prison Board Meeting Minutes for various dates not yet being available on the Lycoming County website. The Commissioners informed him that due to recent personnel changes, the task of posting these minutes has been reassigned, and efforts are underway to update the records.

2.0 BID OPENING

- 2.1 Nicki Gottschall - Open the following bid:
 - Fire Resistive Coating Repair

Fire-Resistive Coating Repair		
Company Name	Submitted Amount	Date Submitted
Acoustical Spray Insulators, Inc.	\$35,833.00	7/16/2025
Thomas Joseph Solutions, Inc.	\$208,760.00	7/18/2025

3.0 REPORTS

- 3.1 Nicki Gottschall – Vote to ratify the accounts payable cash requirement report for invoices due through 7/30/25 to be paid on 7/23/25 in the amount of \$1,638,860.62.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

4.0 INFORMATION ITEMS

- 4.1 Gary Staggett - Acknowledge that LCRMS is requesting bids for Equipment Rental Maintenance and Leachate Hauling.
- 4.2 Mike Hagen – Elected Officials Personnel Actions:
- Commissioners– Shannon Barnes, Director of Management Operations, 13, Full-Time, \$105,000 per Year, 75 Hours per Pay Period, Anticipated Start Date: July 31, 2025.

5.0 ACTION ITEMS

- 5.1 Gary Staggett – Vote to approve the purchase of a CS Control for the Carbonate Scale from State Chemical Solutions in the amount of \$25,656.00. (2025 approved budgeted item).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.2 Gary Staggett – Vote to award the bid for lubrication products to Petro Choice. (2025 approved budgeted item).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.3 Nancy Schenck– Vote to approve the Agreement with CHOR Youth and Family Services, Inc. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.4 Nancy Schenck – Vote to approve the Agreement with Center County Youth Services Bureau. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.5 Maleick Fleming– Vote to approve the Regional Solid Waste Plan – PADEP Grant Modification Authorization. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.6 Jenny Picciano – Vote to approve Resolution 2025-15 authorizing the submission of a grant application to the Commonwealth Financing Authority for the Susquehanna River Walk Extension Trail Development.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Commissioner Metzger highlighted the positive development of the Riverwalk extension, noting its high daily usage and expressing gratitude to the Planning team for their ongoing efforts on the project.

- 5.7 Ken George – Vote to approve a new water service connection at the County Farm with Williamsport Municipal Water Authority in the amount of \$7060.00 (not an approved budgeted item but funds are available)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Commissioner Metzger noted that funds, although not yet officially budgeted, are available and could be reimbursed through the sale of a property. He confirmed that the plan is to list the house and subdivide the adjacent lot by September.

- 5.8 Mya Toon– Vote to approve Resolution 2025-16 appointing additional Assistant Solicitors Kallie D. Vento and Nicholas D. Grimes as well as removing J. David Smith and William E. Barney.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.9 Mya Toon - Vote to approve the Agreement with Keystone Communications. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.10 Mya Toon – Vote to award the bid for the Built in Dishwashers to Sam Tell & Son, Inc in the amount of \$3,252.75. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Commissioner Metzger received clarification that three dishwashers are currently being purchased using revenue from the coroner’s office, with a fourth planned as a future change order. He confirmed that funding covers the equipment for the facility.

- 5.11 Mya Toon – Vote to ratify the Change Order for DGR Excavating for EWP LYC-24-003 in the amount of \$500.00. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.12 Mya Toon–Vote to ratify the Change Order for Mitchell Knorr for EWP LYC -24-006 in the mount of \$16,402.00. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.13 Mya Toon – Vote to approve the invoice for Larson, Kellett & Associates, P.C in the amount of \$39,336.02. (2025 approved budgeted item)

After a brief discussion, Commissioner Sortman requested to table the invoice from Larson, Kellett & Associates for further review, indicating the need for additional discussion before approval.

Mr. Sortman moved to approve. Mr. Mussina 2nd the motion. Approved 3-0 to table Action Item 5.13.

**Mr. Mussina requested an executive session
Meeting was adjourned for an executive session.
Public meeting was reconvened**

Solicitor Chris Kenyon noted that due to a clerical error Personnel Actions was not on the agenda. He made a motion to add Personnel Actions to the agenda as well as the hire of Ms. Barnes.

Mr. Metzger moved to approve. Mr. Sortman 2nd the motion. Approved 3-0 to add personnel action items to the agenda.

6.0 PERSONNEL ACTIONS

- 6.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

~~-(6.0)~~7.0 COMMISSIONER COMMENT

Commissioner Metzger discussed recent attendance at the groundbreaking ceremony of the levee system's cross pipes, emphasizing its significance as the second-largest levee in the state and its vital role in local economic activity and tax revenue. He highlighted over a decade of collaboration among federal, state, and local entities to recertify the levee, supported by a \$7 million federal grant and announced the commencement of physical work on the levee. Commissioner Metzger also provided updates on the Lycoming County Regional Airport, noting a strong first-half-year of ridership of 2,245 passengers and ongoing efforts to attract additional airlines. He shared positive developments such as the opening of Bass Pro at "The District" and other county projects, concluding with birthday wishes to Commissioner Sortman.

Commissioner Sortman expressed enthusiasm about the progress on the levee system, noting the milestone of beginning physical work after years of delays. He praised local developments such as the new baseball field and Bass Pro, and appreciated the support from colleagues and local officials, reflecting optimism about the county's growth, stating he is very excited to be a part of Lycoming county at this point in time.

Commissioner Mussina reflected on the recent passing of Ozzy Osbourne, appreciating the widespread love and influence of his music. He used Osbourne's example to comment on political bipartisanship, observing that many Democrats support Second Amendment rights and many Republicans support LGBTQ and women's rights. Commissioner Mussina expressed hope that politics could embrace greater crossover and unity, inspired by the artistic world's more integrated approach.

~~7.0~~ (8.0) GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

None

YOU TUBE PUBLIC COMMENT



Thomas Adams Good morning Lycoming County!

8.0 (9.0) NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, July 31st, 2025 at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 177

*To View This Meeting and For More Detailed Information
Click on The Link Below:*

https://www.youtube.com/live/t6gzD_kQdqA?si=7-0J98ZZy76oy7D7

ATTACHMENT (A)

PERSONNEL ACTIONS:

Prison – Julie Morlock, Personnel Assistant, 5, Part-Time, \$17.8927686 per Hour, Not to Exceed 1000 Hours Annually, Effective Date: July 14, 2025.

Prison – Jennifer Tedesco, Personnel Assistant, 5, Full-Time, \$16.4035431 per Hour, 80 Hours per Pay Period, Effective Date: July 14, 2025.

Added: Commissioners– Shannon Barnes, Director of Management Operations, 13, Full-Time, \$105,000 per Year, 75 Hours per Pay Period, Anticipated Start Date: July 31, 2025.