

Commissioners:

SCOTT L. METZGER
Chairman

MARC C. SORTMAN
Vice Chairman

MARK MUSSINA
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

CHRISTOPHER H. KENYON
Solicitor

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COUNTY of LYCOMING
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, JANUARY 2, 2025
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 AWARDS

- 2.1 Nicki Gottschall – JWD -TOA awards

3.0 BID OPENING

- 3.1 Nicki Gottschall – Open the following bid:
 - Lycoming County Voter Services Polling Place ADA Renovations (Group B)

4.0 INFORMATION ITEMS

- 4.1 Michael Hagen - Sheriff – Donna Masser, Administrative Specialist – Real Estate Division, 4, Full-Time, \$16.4616 per Hour, 75 Hours per Pay Period, Anticipated Start Date: January 6, 2025.

5.0 PERSONNEL ACTIONS

- 5.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

6.0 ACTION ITEM

- 6.1 Beth Baylor – Vote to approve the Amendment to the Agreement with KOVA Corporation in the amount of \$7,959.00. (not an approved budgeted item, but funds are available)
- 6.2 Forrest Lehman– Vote to approve the Change Order #8 with H & P Construction extending the completion date for 3 additional days.
- 6.3 Nancy Schenck – Vote to approve the Agreement with Cardio-4dayz in the amount of \$98.00. (2025 approved budgeted item)

- 6.4 Nancy Schenck– Vote to approve the Agreement with Ben Darling PHD. (2025 approved budgeted item)
- 6.5 Nancy Schenck – Vote to approve the Agreement with the County of Northampton. (2025 approved budgeted item)
- 6.6 Kathryn Kiesslering - Vote to approve the Agreement with Forensic Fluids for oral fluid toxicology testing. (2025 approved budgeted item)
- 6.7 Kathryn Kiesslering - Vote to approve the Agreement with Forensic Pathology Associates/Health Network Laboratories. (2025 approved budgeted item)
- 6.8 Leslie Kilpatrick -Vote to approve the Equipment Maintenance Annual Renewal Contract with Postage Pros in the amount of \$5,391.32. (2025 approved budgeted item)
- 6.9 Mya Toon -Vote to approve the Lease with De Lage Landen Public Finance, LLC for the aerator for White Deer Golf Course. (2025 approved budgeted item)
- 6.10 Mya Toon – Vote to approve the Agreement with Thomas Bruno, Licensed Private Investigator. (2025 approved budgeted item)
- 6.11 Mya Toon – Vote to approve the Agreement with G & G Firearms Experts, Inc (2025 approved budgeted item)
- 6.12 Mya Toon – Vote to approve the Lycoming County Grant an AID in the amount of \$163,838.00.
- 6.13 Mya Toon – Vote to approve the Amendment to the Community Block Grant Program Contract with the Department of Community and Economic Development.
- 6.14 Ken George – Vote to approve the Agreement with Suppressions Systems, Inc. in the amount of \$2,686.00. (2025 approved budgeted item)
- 6.15 Ken George– Vote to approve the Amendment to the Agreement with Monitronics International extending the agreement dates from January 1, 2025 through December 31, 2028.
- 6.16 Ken George – Vote to approve the Agreement with Monitronics International in the amount of \$695.00 per month- paid annually - for Premier Service Agreement Access for Judge Dieter. (2025 approved budgeted item)
- 6.17 Ken George– Vote to approve the Agreement with Monitronics International in the amount of \$1,104.00 per month – paid annually -for the Premier Service Agreement Access for the Courthouse. (2025 approved budgeted item)

6.18 Ken George – Vote to approve the Agreement with Conexus in the amount of \$6,500.00. (2025 approved budgeted item)

7.0 COMMISSIONER COMMENT

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, January 9, 2025, at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701.

ATTACHMENT (A)

PERSONNEL ACTIONS:

Public Defender – Matthew Welickovitch, Deputy Public Defender, 13, Full-Time, \$85,000 per Year, 75 Hours per Pay Period, Anticipated Transfer Date: January 5, 2025.

Public Safety – Rebecca Baker, Emergency Management Specialist – Training, 8, Full-Time, \$39994.50 per Year, 75 Hours per Pay Period, Anticipated Start Date: January 13, 2025.

Prison – Alexis Carey, Correctional Officer, Union, Part-Time, \$20.00 per Hour, Not to Exceed 1000 Hours Annually, Anticipated Transfer Date: January 5, 2025.

Prison – Ila Dionne, Correctional Officer, Union, Full-Time, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: January 13, 2025.

Prison – Alan Swigart, Correctional Officer, Union, Full-Time, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: January 13, 2025.

Prison – Jessica Kipp, Correctional Officer, Union, Full-Time, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: January 13, 2025.