

Commissioners:

SCOTT L. METZGER  
*Chairman*

MARC C. SORTMAN  
*Vice Chairman*

MARK MUSSINA  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

CHRISTOPHER H. KENYON  
*Solicitor*

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COUNTY of LYCOMING  
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**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING AGENDA  
THURSDAY, JANUARY 9, 2025  
10:00 A.M.**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

**2.0 SERVICE AWARD - Board of Commissioners – Recognize the following individual for his service to Lycoming County:**

- Matthew McDermott – 10 years

**3.0 REPORTS**

- 3.1 Nicki Gottschall - Vote to approve accounts payable cash requirement report for invoices due through 1/15/25 to be paid on 1/8/25 in the amount of \$7,089,311.72.
- 3.2 Nicki Gottschall – Vote to approve the credit card cash requirement report of purchases from 12/04/24 through 12/26/24 in the amount of \$6,911.33.

***Recess Commissioners' Public Meeting for the Salary Board***

**4.0 SALARY BOARD**

- 4.1 Convene Salary Board.
- 4.2 Vote to approve the Salary Board minutes from the December 19, 2024 meeting.
- 4.3 Vote to approve 2025 Salary Schedule.
- 4.4 Adjourn Salary Board.

***Reconvene Commissioners' Public Meeting***

## **5.0 PERSONNEL ACTIONS**

- 5.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

## **6.0 ACTION ITEMS**

- 6.1 Mike Hagen -Vote to ratify the Agreement with Companion Life, establishing rates for Stop Loss, AMWINS Gene Therapy Solutions GTS Policy at \$75.01(employee and \$166.96 (family) per month.
- 6.2 Mike Hagen – Vote to ratify the Agreement with AMWINS/Stealth partner Group to establish Gene Therapy Solutions GTS-15 Policy at \$4.75 pepm.
- 6.3 Mike Hagen – Vote to ratify the Amendment to the Agreement with Luminaire Health to update Administrative fees and Stop Loss Premiums.
- 6.4 Jason Yorks - Vote to approve the Agreement with Webb Weekly for two years with no price change. (2025 approved budgeted item)
- 6.5 Forrest Lehman– Vote to approve the Election Integrity Grant Program post-election report for November 2024 General Election, documenting eligible expenditures for election operations to be submitted to DCED and the General Assembly
- 6.6 Forrest Lehman - Vote to approve the certificate of Substantial Completion for the County’s contract with H&P Construction to complete accessibility improvements at county polling place facilities.
- 6.7 Jenny Picciano– Vote to approve Amendment 10 with ATC Group Services dba BCM Engineers to extend the Agreement through December 31, 2025.
- 6.8 Shannon Rossman -Vote to approve the Agreement with Greenman-Pederson, Inc. as the resident project representative for onsite technical oversight of the Williamsport Levee Cross Pipes rehabilitation in the amount of \$170,416.20 (2025 approved budgeted item)
- 6.9 Mya Toon-Vote to approve the Agreement with Geisinger Clinic for professional services not to exceed \$25,000.00. (2025 approved budgeted item)
- 6.10 Mya Toon – Vote to approve Resolution 2025-01

## **7.0 COMMISSIONER COMMENT**

**8.0 GENERAL PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**9.0 NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Thursday, January 9, 2025, at 10:00 A.M. in the Commissioner's Board Room, 3<sup>rd</sup> Floor, 33 West Third Street, Williamsport, PA 17701.

## **ATTACHMENT (A)**

### **PERSONNEL ACTIONS:**

Pre-Release Center – Sarah Verrastro, Driver, Union, Part-Time, \$19.20 per Hour, Not to Exceed 1000 Hours Annually, Anticipated Transfer Date: January 19, 2025.