

Commissioners:

SCOTT L. METZGER
Chairman

MARC C. SORTMAN
Vice Chairman

MARK MUSSINA
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

CHRISTOPHER H. KENYON
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COUNTY of LYCOMING
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, JANUARY 30, 2025
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to approve accounts payable cash requirement report for invoices due through 2/5/25 to be paid on 1/29/25 in the amount of \$1,382,611.64.

3.0 INFORMATION ITEMS

- 3.1 Michael Hagen - Elected Official Personnel Actions:
 - Sheriff- - Alex Hans, Deputy Sheriff, DS, Full-Time, \$22.28 per Hour, 80 Hours per Pay Period, Anticipated Start Date: February 3, 2025.
 - District Attorney/ Central Processing – Dale Brendle, Central Processing Officer, DA, Part-Time, \$25.00 per Hour, not to exceed 1000 Hours Annually, Anticipated Start Date: February 10, 2025.
 - District Attorney – Dustin Kreitz, Assistant County Detective, DA, Full-Time, \$27.68 per Hour, 75 Hours per Pay Period, Anticipated Start Date: February 10, 2025.
 - Courts / Judge Tira – Alyssa Bashista, Executive Secretary, 5, Full-Time, \$16.70 per Hour, 75 Hours per Pay Period, Anticipated Start Date: February 10, 2025.
 - Domestic Relations – Kristina Travis, Domestic Relations Officer, DRO, Full-Time, \$42,653.33 per Year, Anticipated Start Date: March 3, 2025.

4.0 PERSONNEL ACTIONS

- 4.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

5.0 ACTION ITEMS

- 5.1 Mya Toon – Vote to approve the Amendment to the Agreement with Fry’s Fire Protection for Fire Extinguisher Maintenance for 2025. (2025 approved budgeted item)
- 5.2 Tom Ungard – Vote to approve Resolution 2025-3 authorizing the submission of a grant request to the Range Resources Good Neighbor Fund, for the purchase of tactical and safety equipment for the Narcotics Enforcement Unit.
- 5.3 Ken George – Vote to approve the Change Order with Williamsport Electric, Inc in the amount of \$85,600.00 for the Coroner Build for alternate pricing for fit out of CT Scan room. (2025 approved budgeted item)
- 5.4 Ken George – Vote to approve the Change Order with ICON Fire Solutions in the amount of \$1,000.00 for the Coroner Build alternate pricing for fit out of CT Scan Room. (2025 approved budgeted item)
- 5.5 Ken George– Vote to approve the Change Order with Dixon AC R Inc. in the amount of \$21,633.00 for the Coroner Build for alternate pricing for fit out of CT Scan Room. (2025 approved budgeted item)
- 5.6 Ken George – Vote to approve the Change Order with Silvertip, Inc.in the amount of \$5,000.00 for the Coroner Build for alternate pricing for fit out of CT Scan Room (2025 approved budgeted item)
- 5.7 Ken George - Vote to approve the Change Order with Keystruck Construction, LLC .in the amount of \$41,000.00 for the Coroner Build for alternate pricing for fit out of CT Scan Room (2025 approved budgeted item)

6.0 COMMISSIONER COMMENT

7.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, February 6, 2025 at 10:00 A.M. in the Commissioner’s Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

ATTACHMENT (A)

PERSONNEL ACTIONS:

Public Safety/ 9-1-1 Center – Andru McCusker, Telecommunicator I Trainee, 7, Full-Time, \$18.72 per Hour, 80 Hours per Pay Period, Anticipated Start Date: February 18, 2025.

Public Safety/ 9-1-1 Center – Kabrina Jones, Telecommunicator I Trainee, 7, Full-Time, \$18.72 per Hour, 80 Hours per Pay Period, Anticipated Start Date: February 18, 2025.