

Commissioners:
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*
CHRISTOPHER H. KENYON
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COUNTY of LYCOMING
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, FEBRUARY 13, 2025
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 BID OPENING

- 2.1 Nicki Gottschall - Open the following bid:
 - LCRMS Landfill Leachate Force Main to West Branch Treatment Plant Sewer System

3.0 REPORTS

- 3.1 Nicki Gottschall – Vote to approve accounts payable cash requirement report for invoices due through 12/04/24 to be paid on 11/27/24 in the amount of \$775,266.67.

4.0 ACTION ITEMS

- 4.1 Cindy Newcomer – Vote to approve the Agreement with Clarke Gallagher Barbiero Amuso Glassman Law for professional services. (2025 approved budgeted item)
- 4.2 Forrest Lehman – Vote to approve the updated pay schedule for Election Day Poll Workers to take effect on January 1, 2026. (2025 approved budgeted item)
- 4.3 Jason Yorks – Vote to approve the Agreement with Dell for software support for the Solomon System. (2025 approved budgeted item)
- 4.4 Jason Yorks – Vote to approve payment to Cleveland Brothers in the amount of \$32,087.37 for repairs. (2025 approved budgeted item)
- 4.5 Jason Yorks – Vote to approve the Amendment to the Agreement with Kroff Chemical Company extending the agreement to December 31, 2029. (2025 approved budgeted item)

- 4.6 Jason Yorks– Vote to approve the Agreement with Penn Power Group. (2025 approved budgeted item)
- 4.7 Jason Yorks – Vote to approve the Amendment to the Agreement with AMCS Group, Inc. (2025 approved budgeted item)
- 4.8 Mya Toon- Vote to approve the Agreement with Advanced Communications Solutions. (2025 approved budgeted item)
- 4.9 Mya Toon – Vote to approve the Retail Advertising Agreement with the Sun Gazette. (2025 approved budgeted item)
- 4.10 Mya Toon – Vote to approve the Renewal Sign Location Lease with Lamar in the amount of \$2,250.00 annual rent. (2025 approved budgeted item)
- 4.11 Mya Toon– Vote to approve the Referral Agreement with Crossroads Counseling, Inc.
- 4.12 Mya Toon - Vote to approve the Agreement with Quality Air Mechanical in the amount of \$5,000.00. (2025 approved budgeted item)
- 4.13 Mya Toon- Vote to approve the project modification request to augment current PA Commission on Crime and Delinquency Lycoming County Probation with Restrictive Conditions grant award with an additional \$12,987.00.
- 4.14 Mya Toon – Vote to approve the Agreement with Paula Bower, GED Tester in the amount of \$7,500.00. (2025 approved budgeted item)
- 4.15 Leslie Kilpatrick-Vote to approve the purchase of 8 Network Security Devices from Integra One in the amount of \$20,889.42. (2025 approved budgeted item)
- 4.16 Leslie Kilpatrick- Vote to approve the Agreement with Comcast Internet service for MDJ Frey. (2025 approved budgeted item)
- 4.17 Leslie Kilpatrick – Vote to approve the Subscription Service with OnSolve for Emergency Alert Service in the amount of \$44,044.65 for three years. (2025 approved budgeted item)
- 4.18 Ken George – Vote to approve the Agreement with McClure Company in the amount of \$7,634.00 annually. (2025 approved budgeted item)
- 4.19 Ken George – Vote to approve the Agreement with Johnson Controls Fire Protection LP in the amount of \$1,460.76 (2025 approved budgeted item)
- 4.20 Ken George - Vote to approve the Agreement with Secure Tech in the amount of \$55,330.00 (2025 approved budgeted item)

- 4.21 Austin Daly – Vote to approve the Amendment to the Agreement with Larson Design group extending the terms of the agreement to December 31, 2025. (2025 approved budgeted item using Liquid Fuel funds)
- 4.22 Jenny Picciano – Vote to approve the Greenways, Trails, and Recreation Program Grant Agreement in the amount of \$250,000.00.
- 4.23 Jenny Picciano – Vote to accept the DCNR Grant Agreement for the River Walk Extension in the amount of \$649,900.00.
- 4.24 Sal Vitko – Vote to approve the Agreement with Larson Design Group in the amount of \$8,801.94 for tropical Storm Debby Bridge repair. (2025 approved budgeted item using Liquid Fuel funds)
- 4.25 Michael Hagen – Vote to approve the Agreement with PMA Companies in the amount of \$471,030.00 for the Worker’s Compensation Insurance. (2025 approved budgeted item)
- 4.26 Michael Hagen – Vote to approve the renewal application with PCoRP for the 2025-2026 program year.
- 4.27 Matthew McDermott – Vote to approve the Audit Engagement Letter with Baker Tilly in the amount of \$11,500.00 to be paid by WDGC for the Lycoming County Recreation Authority. (2025 approved budgeted item)

5.0 COMMISSIONER COMMENT

6.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

7.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, February 20, at 10:00 A.M. in the Commissioner’s Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 177