

Commissioners:

SCOTT L. METZGER  
*Chairman*

MARC C. SORTMAN  
*Vice Chairman*

MARK MUSSINA  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

CHRISTOPHER H. KENYON  
*Solicitor*

---

Telephone (570) 320-2124  
Fax (570) 320-2127

COUNTY of LYCOMING  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701

---

www.lyco.org  
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING AGENDA  
THURSDAY, MARCH 13, 2025  
10:00 A.M.**

**ADDITIONS/REVISIONS TO AGENDA NOT PREVIOUSLY POSTED:**

- Add Agenda Item 4.12 – Vote to ratify for signature by the current Board of Commissioners the Local Economic Revitalization Tax Assistance Act (LERTA) that supports the city of Williamsport efforts (City Ordinance:6459 7/20/2023) to improve Deteriorated Property (Commercial) in LERTA Zones #1, #2, and #3 and Residential properties in determined Deteriorated Areas as approved and adopted on October 5, 2023.
- Correction to Agenda Item 4.5

**1.0 OPERATIONS**

- 1.0 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only
- 1.6 Proclamation – Bleeding Disorder

**2.0 REPORTS**

- 2.1 Nicki Gottschall – Vote to approve accounts payable cash requirement report for invoices due through 3/19/25 to be paid on 3/12/25 in the amount of \$1,405,422.00.

**3.0 PERSONNEL ACTIONS**

- 3.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

**4.0 ACTION ITEMS**

- 4.1 Michael Hagen – Vote to approve the Amendment to the Agreement with Luminaire Health Installation in the amount of \$421,035.65 due to change in verbiage. (2025 approved budgeted item)

- 4.2 Mya Toon – Vote to approve the Agreement for Crop Management Services for the Lycoming County Farm with Whitmoyer Cattle, LLC. (2025 approved budgeted item)
- 4.3 Mya Toon – Vote to ratify the State Homeland Security Grant Program Agreement with the Pennsylvania Emergency Management Agency in the amount of \$459,736.00. (2025 approved budgeted item)
- 4.4 Jason Yorks – Vote to approve the payment to State Chemical Solutions for a 330-gallon tote of CS Control for carbonate scale in the amount of \$25,656.00. (2025 approved budgeted item)
- 4.5 Jason Yorks– Vote to approve the Agreement with ALS Global for Professional Services, ~~in the amount of \$39,704.00~~, a schedule of services is available as needed. (2025 approved budgeted item)
- 4.6 Jason Yorks – Vote to approve the Amendment to the Agreement with Field Tec Services/Best line extending the Agreement through March 31, 2025. (2025 approved budgeted item)
- 4.7 Jason Yorks - Vote to approve the Amendment to the Agreement with Cogan House Pest Solutions (2025 approved budgeted item)
- 4.8 Jason Yorks – Vote to approve the repair of the 2013 Mack Tri-axle Roll Off Truck from Bergey’s Truck Center in the amount of \$15,828.87. (2025 approved budgeted item)
- 4.9 Jason Yorks – Vote to approve the repair for the Transfer Station Compactor by Sebright Products, Inc. in the amount of \$17,027.00. (2025 approved budgeted item)
- 4.10 Adrienne Stahl – Vote to approve the Agreement with Lisa Glick, Esq to provide legal representation in guardianship proceedings. (2025 approved budgeted item)
- 4.11 John Lavelle – Vote to approved the Agreement with Larson Design Group for professional survey services in the amount of \$7,850.00 (not an approved budgeted item, but funds are available)
- 4.12 Matthew McDermott - Vote to ratify for signature by the current Board of Commissioners the Local Economic Revitalization Tax Assistance Act (LERTA) that supports the city of Williamsport efforts (City Ordinance:6459 7/20/2023) to improve Deteriorated Property (Commercial) in LERTA Zones #1, #2, and #3 and Residential properties in determined Deteriorated Areas as approved and adopted on October 5, 2023.

## **5.0 COMMISSIONER COMMENT**

**6.0 GENERAL PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**7.0 NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Thursday, March 20, 2025 at 10:00 A.M. in the Commissioner's Board Room, 3<sup>rd</sup> Floor, 33 West Third Street, Williamsport, PA 17701

## ATTACHMENT (A)

### PERSONNEL ACTIONS:

Adult Probation – Ed Frame, Adult Probation Officer, APO, Full-Time, \$27.530355 per Hour, 80 Hours per Pay Period, Anticipated Transfer Date: March 16, 2025.

Adult Probation – Pelle Forman, Pre-Trial Probation Officer, APO, Full-Time, \$24.53 per Hour, 80 Hours per Pay Period, Anticipated Start Date: March 31, 2025.

Management Information – Erik Suiker, Software Specialist, 9, \$23.076923 per Hour, 75 Hours per Pay Period, Anticipated Start Date: March 17, 2025.

Prison – Sarah Wallich, Correctional Officer, Union, Full-Time, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: March 24, 2025.

Prison – Robert Geyer, Correctional Officer, Union, Full-Time, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: March 31, 2025.

Public Safety – Samuel Miller, Emergency Management Specialist – Training, 8, \$39,994.50 per Year, 75 Hours per Pay Period, Anticipated Start Date: March 17, 2025.