

Commissioners:
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*
CHRISTOPHER H. KENYON
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COUNTY of LYCOMING
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, MARCH 27, 2025
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only
- 1.6 Mike McMunn – Proclamation – Vietnam Veterans Day 50th Anniversary

2.0 BID OPENING

- 2.1 Nicki Gottschall - Open the following bid:
 - Cattle Grazing 2025

3.0 REPORTS

- 3.1 Nicki Gottschall – Vote to approve accounts payable cash requirement report for invoices due through 4/2/25 to be paid on 3/26/25 in the amount of \$2,616,544.66.

4.0 PERSONNEL ACTIONS

- 4.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

5.0 ACTION ITEMS

- 5.1 Jason Yorks – Vote to approve the Notice of Intent for the South Entrance NPDES permit with the PA Department of Environmental Protection.
- 5.2 Beth Baylor – Vote to approve the Agreement with Lecce Electric, Inc. for professional services on an as needed basis for the 911 Center, Backup Center and remote radio towers. (2025 approved budgeted item)
- 5.3 Mya Toon – Vote to approve the Cooperation Agreement and Opinion of Counsel for the Valley View Project in the amount of \$2,500,000.00. This is a Pass-Through Grant. No County funds are involved

- 5.4 Mya Toon – Vote to approve Resolution 2025-06 authorizing Matt Long signatory approval for Lease Documents under the Cattle Chute Program on behalf of the County.
- 5.5 Mya Toon – Vote to approve Resolution 2025-07 for the auction of miscellaneous IT surplus property
- 5.6 Mya Toon – Vote to approve the Emergency Watershed Protection grant application for tropical storm Debbie damage in the amount of \$1,616,625.00.
- 5.7 Adrienne Stahl – Vote to approve the Agreement with Elizabeth White, Esq. to provide legal representation in guardianship proceedings. (2025 approved budgeted item)
- 5.8 Adrienne Stahl – Vote to approve the Agreement with Patricia A. Shipman for professional services as needed. (2025 approved budgeted item)
- 5.9 Adrienne Stahl -Vote to approve the Agreement with Language Services Associates, Inc to provide telephonic interpretation services as needed. (2025 approved budgeted item)
- 5.10 Adrienne Stahl – Vote to approve the Agreement with Dance Drier, Esq for professional services as needed. (2025 approved budgeted item)
- 5.11 Kelsey Green – Vote to approve the CAP Subrecipient Agreement with Loyalsock Township for Millers Run in the amount of \$100,000.00. (2025 approved budgeted item)

6.0 COMMISSIONER COMMENT

7.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, April 3rd, 2025 at 10:00 A.M. in the Commissioner’s Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 177

ATTACHMENT (A)

PERSONNEL ACTIONS:

Facilities Management – Hailey Phillips, Custodial Worker, 3, Full-Time, \$13.8112 per Hour, 75 Hours per Pay Period, Anticipated Start Date: April 7, 2025.

Facilities Management – Myanna Sampson, Custodial Worker, 3, Full-Time, \$13.28 per Hour, 75 Hours per Pay Period, Anticipated Start Date: April 7, 2025.

Resource Management – Todd Shelow, Truck Driver / Transfer Station, 6, Full-Time, \$18.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: April 7, 2025.

Resource Management – Louis Camphor, Truck Driver / Transfer Station, 6, Full-Time, \$18.54 per Hour, 80 Hours per Pay Period, Anticipated Start Date: April 7, 2025.