

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, JULY 24, 2025
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 BID OPENING

- 2.1 Nicki Gottschall - Open the following bid:
 - Fire Resistive Coating Repair

3.0 REPORTS

- 3.1 Nicki Gottschall – Vote to approve accounts payable cash requirement report for invoices due through 7/30/25 to be paid on 7/23/25 in the amount of \$1,638,860.62.

4.0 INFORMATION ITEMS

- 4.1 Gary Staggett - Acknowledge that LCRMS is requesting bids for Equipment Rental Maintenance and Leachate Hauling.
- 4.2 Mike Hagen – Elected Officials Personnel Actions:
 - Commissioners– Shannon Barnes, Director of Management Operations, 13, Full-Time, \$105,000 per Year, 75 Hours per Pay Period, Anticipated Start Date: July 31, 2025.

5.0 ACTION ITEMS

- 5.1 Gary Staggett – Vote to approve the purchase of a CS Control for the Carbonate Scale from State Chemical Solutions in the amount of \$25,656.00. (2025 approved budgeted item).
- 5.2 Gary Staggett – Vote to award the bid for lubrication products to Petro Choice. (2025 approved budgeted item).
- 5.3 Nancy Schenck– Vote to approve the Agreement with CHOR Youth and Family Services, Inc. (2025 approved budgeted item)

- 5.4 Nancy Schenck – Vote to approve the Agreement with Center County Youth Services Bureau. (2025 approved budgeted item)
- 5.5 Maleick Fleming– Vote to approve the Regional Solid Waste Plan – PADEP Grant Modification Authorization. (2025 approved budgeted item)
- 5.6 Jenny Picciano – Vote to approve Resolution 2025-15 authorizing the submission of a grant application to the Commonwealth Financing Authority for the Susquehanna River Walk Extension Trail Development.
- 5.7 Ken George – Vote to approve a new water service connection at the County Farm with Williamsport Municipal Water Authority in the amount of \$7060.00 (not an approved budgeted item but funds are available)
- 5.8 Mya Toon– Vote to approve Resolution 2025-16 appointing additional Assistant Solicitors Kallie D. Vento and Nicholas D. Grimes as well as removing J. David Smith and William E, Barney.
- 5.9 Mya Toon - Vote to approve the Agreement with Keystone Communications. (2025 approved budgeted item)
- 5.10 Mya Toon – Vote to award the bid for the Built in Dishwashers to Sam Tell & Son, Inc in the amount of \$3,252.75. (2025 approved budgeted item)
- 5.11 Mya Toon – Vote to ratify the Change Order for DGR Excavating for EWP LYC-24-003 in the amount of \$500.00. (2025 approved budgeted item)
- 5.12 Mya Toon–Vote to ratify the Change Order for Mitchell Knorr for EWP LYC - 24-006 in the mount of \$16,402.00. (2025 approved budgeted item)
- 5.13 Mya Toon – Vote to approve the invoice for Larson, Kellett & Associates, P.C in the amount of \$39,336.02. (2025 approved budgeted item)

6.0 COMMISSIONER COMMENT

7.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, July 31st, 2025 at 10:00 A.M. in the Commissioner’s Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 177

ATTACHMENT (A)

PERSONNEL ACTIONS:

Prison – Julie Morlock, Personnel Assistant, 5, Part-Time, \$17.8927686 per Hour, Not to Exceed 1000 Hours Annually, Effective Date: July 14, 2025.

Prison – Jennifer Tedesco, Personnel Assistant, 5, Full-Time, \$16.4035431 per Hour, 80 Hours per Pay Period, Effective Date: July 14, 2025.