

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, JULY 31, 2025
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only
- 1.6 Citation of Recognition – William McMunn Retirement

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to approve accounts payable cash requirement report for invoices due through 8/6/25 to be paid on 7/30/25 in the amount of \$2,401,006.59.

3.0 INFORMATION ITEMS

- 3.1 Mike Hagen – Elected Officials Personnel Actions:

Register & Recorder – Michelle Cunningham, Clerk IV, 5, Full-Time, \$17.64 per Hour, 75 Hours per Pay Period, Anticipated Start Date: August 11, 2025.

Sheriff – Carl Finnerty, Deputy Sheriff 1st Class, DS, Full-Time, \$26.763 per Hour, 80 Hours per Pay Period, Effective Date: July 6, 2025.

4.0 PERSONNEL ACTIONS

- 4.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

5.0 ACTION ITEMS

- 5.1 Gary Staggert– Vote to approve the Agreement with Honey Dippers Portable Toilets. (not an approved budgeted item, but funds are)
- 5.2 Gary Staggert – Vote to approve the Change Order with Verizon Connect.
- 5.3 Beth Baylor– Vote to approve the Maintenance Agreement with United Power Systems, Inc in the amount of \$6,237.00 for the tower sites. (2025 approved budgeted item)

- 5.4 Beth Baylor – Vote to approve the Maintenance Agreement with United Power Systems, Inc. for 9-1-1 Center and Backup Center in the amount of \$9,630.00 for the first two years and subject to a 5% increase the third year. (2025 approved budgeted item)
- 5.5 Beth Baylor– Vote to approve the MOU with Constable Zachary Ryan Black.
- 5.6 Adrienne Stahl – Vote to approve the Agreement with Andrea Pulizzi, Esq. (2025 approved budgeted item)
- 5.7 Kate Kiessling – Vote to approve the Amendment to the Agreement with MOPEC in the amount of \$39,287.62. (LSA Grant funding)
- 5.8 Kelsey Green – Vote to approve Change Order #2 with Shiloh Paving & Excavating, Inc. extending timeline until December 1, 2025. (2025 approved budgeted item)
- 5.9 Kelsey Green – Vote to approve Change Order #3 with Shiloh Paving & Excavating in the amount of \$89,471.50. (2025 approved budgeted item)
- 5.10 Kelsey Green – Vote to approve Change Order #1 with Coppola Water Infrastructure & Services extending the timeline until December 15, 2025. (2025 approved budgeted item)
- 5.11 Mya Toon – Vote to approve Resolution 2025-17 authorizing a match for the Susquehanna River Walk Extension Trail Development Project to the CFA in the amount of \$2,000,000.00. (2025 approved budgeted item)
- 5.12 Mya Toon – Vote to approve Resolution 2025-18 for the auction of surplus equipment which has an estimated value in excess of \$1,000.00.
- 5.13 Mya Toon – Vote to ratify the Change Order for CUZ Excavating, LLC for EWP LYC-24-010 in the amount of \$8,500.00. (2025 approved budgeted item)
- 5.14 Mya Toon - Vote to ratify the Auction Agreement with Fraley Auction Co. Inc.
- 5.15 Mya Toon – Vote to approve the Agreement with Lawrence Guzzardi, MD. (Not an approved budgeted item, but funds are available)
- 5.16 Mya Toon – Vote to approve the Demonstration Electronic Monitoring Agreement with BI Inc. (Not an approved budgeted item, but funds are available)

7.0 COMMISSIONER COMMENT

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, August 7th, 2025 at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

ATTACHMENT (A)

PERSONNEL ACTIONS:

Facilities Management – Elwood Hoover, Maintenance III, 8, Full-Time, \$22.945104 per Hour, 75 Hours per Pay Period, Effective Date: August 3, 2025.

Domestic Relations – Kimberly Lewis, Locate Specialist, 4, Full-Time, \$15.162 per Hour, 75 Hours per Pay Period, Anticipated Start Date: August 11, 2025.