

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, AUGUST 21, 2025
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 BID OPENING

- 2.1 Nicki Gottschall – Opening the following bids:
 - Equipment Rental Maintenance – no bids received
 - Leachate Hauling

3.0 REPORTS

- 3.1 Nicki Gottschall – Vote to approve accounts payable cash requirement report for invoices due through 8/27/25 to be paid on 8/20/25 in the amount of \$1,048,878.59.

4.0 INFORMATION ITEMS

- 4.1 Michael Hagen – Elected Officials Personnel Actions:

Sheriff – Karen Aldenderfer, Administrative Specialist – License to Carry, 4, Full-Time, \$18.532584 per Hour, 75 Hours per Pay Period, Effective Date: August 31, 2025.

5.0 PERSONNEL ACTIONS

- 5.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

6.0 ACTION ITEMS

- 6.1 Michael Hagen – Vote to approve the Settlement Agreement with employee 250812
- 6.2 Jamie Shrawder– Vote to approve SEDA-COG FFY 2024 Professional Services & Administrative Services Agreement in the amount of \$119,800.00 (2025 approved budgeted item)

- 6.3 Jamie Shrawder – Vote to approve the Community Development Block Grant – FFY 2025 Project Selection & Finalization with Seda -Cog in the amount of \$276,770.00. (2025 approved budgeted item)
- 6.4 Jamie Shrawder – Vote to approve the CDBG FFY 2025 Project Selection with the PA Department of Community & Economic Development in the amount of \$589,460.00. (2025 approved budgeted item)
- 6.5 Leslie Kilpatrick– Vote to approve the Agreement with Iron Mountain in the amount of 43,552.69 (not an approved budgeted item, but funds are available).
- 6.6 Leslie Kilpatrick– Vote to approve the purchase of storage devices & services from Melillo in the amount of \$156,854.00 (2025 approved budgeted item)
- 6.7 Leslie Kilpatrick – Vote to approve the Polycom Support Renewal with Keyser Consulting Group in the amount of \$809.34. (2025 approved budgeted item).
- 6.8 Shanean Edmonds – Vote to approve Amendment # 3 to the Indigent Defense Grant with the Pennsylvania Commission on Crime & Delinquency.
- 6.9 Shanean Edmonds – Vote to approve the Amendment to the USDA lease.
- 6.10 Shanean Edmonds – Vote to approve the Election Integrity Grant with the Department of Community & Economic Development
- 6.11 Shannon Barnes - Vote to ratify payment of invoices to Larson, Kellett & Associates, P.C in the amount of \$42,508.05. (2025 approved budgeted item)

7.0 COMMISSIONER COMMENT

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, August 28th, 2025 at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

ATTACHMENT (A)

PERSONNEL ACTIONS:

Adult Probation – Corinna Meixel, Clerk III, 4, Full-Time, \$15.7396 per Hour, 75 Hours per Pay Period, Anticipated Start Date: September 9, 2025.

Planning & Community Development – Nichole Carter, GIS Analyst / Environmental Planner, 9, Full-Time, \$45,878.6238 per Year, 75 Hours per Pay Period, Effective Date: August 31, 2025.