

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, SEPTEMBER 11, 2025
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only
- 1.6 Proclamation – Courthouse Dog Program - Jerri Rook

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to approve accounts payable cash requirement report for invoices due through 9/17/25 to be paid on 9/10/25 in the amount of \$471,140.77.

3.0 PERSONNEL ACTIONS

- 3.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Recess Commissioners Meeting for the Final Public Hearing for FFY25 Community Development Block Grant

4.0 FINAL PUBLIC HEARING FOR FFY25 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

- 4.1 Convene Public Hearing
- 4.2 Jamie Shrawder -Discuss final Public hearing for FFY 2025 Community Development Block Grant Program and project selection for funding in the amount of \$589,460.00
- 4.3 Public Comment
- 4.4 Adjourn Public Hearing

Reconvene Commissioners Public Meeting

5.0 ACTION ITEMS

- 5.1 Mya Toon–Vote to award the bid for the Flood Acquisition Demolition Projects to Steinbacher Enterprises, Inc in the amount of \$27,268.00.
- 5.2 Mya Toon – Vote to ratify the Change Order for Mitchell Knorr, EWP LYC -24-014 in the amount of \$13,000.00.
- 5.3 Mya Toon– Vote to approve the Amendment to the Agreement with G&G Firearms Experts
- 5.4 Mya Toon – Vote to approve the Cooperative Agreement with the Department of Human Services and Domestic Relations Office.
- 5.5 Mya Toon– Vote to approve the Note Resolution (Resolution 2025-19) for issuance of a tax and Revenue Anticipation Note
- 5.6 Mya Toon – Vote to approve the Tax and Revenue Anticipation Note Agreement, Series 2025A.
- 5.7 Mya Toon – Vote to approve Resolution 2025-20 authorizing payment of the County’s contribution towards costs to resolve a privacy and security claim.
- 5.8 Mya Toon – Vote to ratify West Branch Drug & Alcohol Abuse Commission Subrecipient Monitoring Agreement in the amount of \$221,501.00. (2025 approved budgeted item)
- 5.9 Mya Toon – Vote to approve Resolution 2025-21, including, but not limited to, authorizing the sale and settlement of subsurface rights for portions of Lycoming County Tax Map Parcel numbers 18-168-100 and 18-169-101.
- 5.10 Adrienne Stahl – Vote to approve the Agreement with Sorin Dragan. (2025 approved budgeted item)
- 5.11 Mark Haas – Vote to approve Resolution 2025-22 amending the Zoning Ordinance Partnership fee.
- 5.12 Leslie Kilpatrick – Vote to approve the support renewal with Northern Star Service in the amount of \$3,982.00. (2025 approved budgeted item)
- 5.13 Leslie Kilpatrick – Vote to approve the renewal with Keyser Consulting Group, LLC in the amount of \$14,900.00. (2025 approved budgeted item)
- 5.14 Leslie Kilpatrick – Vote to approve the Amendment to the Agreement with Marco. (2025 approved budgeted item)
- 5.15 Gary Staggett – Vote to award the bid for Leachate hauling to Xtreme Truckin, LLC. (2025 approved budgeted item)

5.16 Gary Staggett – Vote to approve the pricing renewal plan with Atlas Copco in the amount of \$8,413.88 yearly.

5.17 Gary Staggett – Vote to approve Transfer Station price increases, adding a material impact fee and taking off the tier for oversized fees to the fee schedule.

6.0 COMMISSIONER COMMENT

7.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, September 18th, 2025 at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

ATTACHMENT (A)

PERSONNEL ACTIONS:

Facilities Management – Camron Boyer, Director of Facilities Management, 13, Full-Time, \$75,000 per Year, 75 Hours per Pay Period, Effective Date: September 14, 2025.

Prison – Logan Evans, Correctional Officer, Union, Full-Time, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: September 22, 2025.