

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, NOVEMBER 6, 2025
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only
- 1.6 Proclamation – National Homeless Awareness Month - Sue Best – Coder Blue Overnight Shelter and Jennifer Rempe – American Rescue Workers.

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to approve accounts payable cash requirement report for invoices due through 11/12/25 to be paid on 11/5/25 in the amount of \$694,581.34.

3.0 INFORMATION ITEMS

- 3.1 Jennifer Rempe, Director of Development & Community Engagement - American Rescue Workers Update

4.0 PERSONNEL ACTIONS

- 4.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

5.0 ACTION ITEMS

- 5.1 Mya Toon–. Vote to approve the Agreement with Celeste Trusty (2025 approved budgeted item).
- 5.2 Kristin McLaughlin – Vote to approve the Subrecipient Agreement Amendment #1 with the YWCA Northcentral PA. (2025 approved budgeted item ARPA Funds).
- 5.3 Leslie Kilpatrick – Vote to approve the Lycoming County Phone System Annual Support Renewal with Mitel in the amount of \$14,277.28. (2025 approved budgeted item).

6.0 COMMISSIONER COMMENT

7.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, November 13th, 2025 at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701.

ATTACHMENT (A)

PERSONNEL ACTIONS:

Prison – Mitcheltree, Billie, Sergeant / Training Coordinator, 10, Full-Time, \$29.398414 per Hour, 80 Hours per Pay Period, Effective Date: November 9, 2025.

Pre-Release Center – Squires, Robert, Work Crew Foreman/PRC, 8, Full-Time, \$23.6436 per Hour, 80 Hours per Pay Period, Effective Date: November 9, 2025.