

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, NOVEMBER 13, 2025
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to approve accounts payable cash requirement report for invoices due through 11/19/25 to be paid on 11/12/25 in the amount of \$656,093.90.

3.0 INFORMATION ITEMS

- 3.1 Mya Toon – Acknowledge the County will be accepting bids for Janitorial Services for the employees' Health and Wellness Center.
- 3.2 Mya Toon - Acknowledge the County will be requesting bids for correctional office uniforms for the prison

Recess Commissioners' Public Meeting for the Salary Board

4.0 SALARY BOARD

- 4.1 Convene Salary Board.
- 4.2 Vote to approve the Salary Board minutes from the October 16, 2025 meeting.
- 4.3 Vote to approve the following Salary Board Actions:
 - Department of Public Safety
 - Reclassify the Director of Public Safety from a PG14 to a PG13
 - Facilities Management
 - Reclassify 2 Maintenance II positions to Maintenance I positions (PG7 to PG6).

TDA Clean-Up:

- Planning & Community Development
 - Remove 2 Transportation Planner positions (PG9) from the TDA

- Pre-Release Center
 - Remove Work Crew Foremen Supervisor position (PG8) from the TDA
- Department of Public Safety
 - Remove Communications Training Coordinator position (PG9) from the TDA
 - Remove Senior Public Safety GIS Program Manager position (PG10) from the TDA
- RMS
 - Remove Chief Training and Risk Management position (PG10) from the TDA
 - Remove Courier/Parts Runner position (PG1) from the TDA
 - Remove Director of RMS position (PG13) from the TDA
 - Remove 4 Equipment Operator positions (PG6 & PG5) from the TDA
 - Remove Operations Supervisor position (PG8) from the TDA
 - Remove Professional Engineer position (PG13) from the TDA
 - Remove Transfer Station Supervisor position (PG7) from the TDA
 - Remove Truck Driver Transfer Station position (PG6) from the TDA
 - Remove Material Recovery Coordinator position (PG9) from the TDA (effective per resignation of employee)
 - Remove Work Crew Foreman – Recycling position (PG6) from the TDA

4.4 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

Recess Commissioners' Public Meeting for the Board of Assessment Revisions

5.0 BOARD OF ASSESSMENT REVISIONS

5.1 Convene Board of Assessment Revisions.

5.2 Brooke Wright – Approve/Deny the following real estate refunds 67-002-100 – Michael & Linda Tate in the amount of \$2,370.03 40-393-124.C – Larry Boudman in the amount of \$101.29

5.3 Brooke Wright – Approve the Real Estate Exonerations as outlined in Attachment A

5.4 Vote to approve to certify the tax rolls for 2026: - Attachment B

Taxable Parcels – 52,044	Assessment - \$5,805,638,254
Exempt Parcels – 2131	Assessment - \$1,066,748,710
Total Parcels – 54,214	Assessment - \$6,872,386,964

5.5 Adjourn Board of Assessment Revisions.

Reconvene Commissioners' Public Meeting

6.0 ACTION ITEMS

- 6.1 Mya Toon – Vote to award the bid for the used corn planter to Messick's in the amount of \$67,205.00.
- 6.2 Forrest Lehman- – Vote to approve the Agreement with Woodward Volunteer Fire Company. (2025 approved budgeted item)
- 6.3 Stacey Folk – Vote to approve the Amendment to the Agreement with Donald Griswold, Karen Griswold, Cynthia Niehaus, Deborah Carpenter, James Carpenter & Melanie Webb. (2025 approved budgeted item)
- 6.4 Maleick Fleming – Vote to approve the 2025/2026 Pennsylvania Housing Affordability and Rehabilitation Enhancement Grant application to the Pennsylvania Housing Finance Agency in the amount of \$420,000.
- 6.5 Maleick Fleming – Vote to ratify Pennsylvania Housing Affordability and Rehabilitation Enhancement Condition Grant Agreement with Pennsylvania Housing Finance Agency in the amount of \$925,000.00.
- 6.6 Jenny Picciano– Vote to approve the appointment of Howard Fry III to the Zoning Board effective 11/13/2025 through 12/31/2028.
- 6.7 Cameron Boyer – Vote to approve Change Order #18 with Keystruct Construction LLC in the amount of \$17,808.75 (Not an approved budgeted item, but funds are available)
- 6.8 Cameron Boyer - Vote to approve Change Order #19 with Keystruct Construction LLC in the amount of \$1,941.14. (Not an approved budgeted item, but funds are available)
- 6.9 Cameron Boyer– Vote to approve Change Order #20 with Keystruct Construction LLC in the amount of \$13,605.00. (Not an approved budgeted item, but funds are available)
- 6.10 Shannon Barnes– Vote to approve the purchase from Huffman's Office Equipment in the amount of \$15,452.40 for the Coroners Building. (2025 approved budgeted item)

7.0 COMMISSIONER COMMENT

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, November 20th, at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

ATTACHMENT (A)

[illegible]

ATTACHMENT (B)

Tax Year: 2026		Billing Assessment Totals By District							Page 1
			Lycoming County						
			Assessment Date: 10/28/2025						
DISTRICT	APPRAISED_LAND	APPRAISED_BLDG	TAXABLE_TOTAL	EXEMPT_LAND	EXEMPT_BLDG	EXEMPT_TOTAL	TAXABLE	EXEMPT	TOTAL
0101-Anthony Twp	13,676,530	33,512,890	47,189,420	537,770	312,950	850,720	408	8	416
0201-Armstrong Twp	8,898,490	30,464,060	39,362,550	8,102,120	3,888,940	11,991,060	425	31	456
0301-Bastress Twp	7,072,640	22,234,480	29,307,120	960,460	1,271,870	2,232,330	267	5	272
0401-Brady Twp	5,990,300	17,276,760	23,267,060	2,626,220	8,754,400	11,380,620	235	22	257
0501-Brown Twp	7,867,180	22,786,390	30,653,570	7,586,980	895,320	8,482,300	437	26	463
0601-Cascade Twp	8,383,350	17,958,050	26,341,400	3,791,960	251,310	4,043,270	358	8	366
0701-Clinton Twp	37,141,900	127,121,200	164,263,100	12,794,710	55,484,600	68,279,310	1,207	62	1,269
0801-Cogan House Twp	20,791,180	41,673,970	62,465,150	1,458,290	1,731,740	3,190,030	663	20	683
0901-Cummings Twp	10,056,830	27,083,870	37,140,700	8,033,930	2,397,630	10,431,560	549	26	575
1001-Dubois town Boro	11,116,450	41,489,130	52,605,580	355,660	1,354,740	1,710,400	557	15	572
1101-Eldred Twp	29,935,240	87,207,600	117,142,840	1,039,710	2,862,750	3,902,460	931	24	955
1201-Fairfield Twp	47,574,170	162,893,360	210,467,530	1,285,170	5,151,150	6,436,320	1,321	30	1,351
1202-Fairfield Light ff	1,971,920	6,482,510	8,454,430				72	-	72
1203-Fairfield Light flat	1,899,130	10,747,570	12,646,700				56	-	56
1301-Franklin Twp	15,057,080	36,682,220	51,739,300	559,070	3,784,600	4,343,670	553	19	572
1401-Gamble Twp	17,341,570	37,129,360	54,470,930	4,536,880	449,180	4,986,060	559	18	577
1501-Hepburn Twp	36,122,630	114,523,450	150,646,080	2,430,740	12,112,480	14,543,220	1,307	64	1,371
1601-Hughesville Boro 1	7,943,780	29,330,100	37,273,880	299,830	1,292,380	1,592,210	384	12	396
1701-Hughesville Boro 2	9,355,230	35,149,850	44,505,080	2,310,480	22,343,540	24,654,020	398	18	416
1801-Jackson Twp	9,473,920	18,275,790	27,749,710	445,190	338,130	783,320	329	5	334
1901-Jersey Shore 1	5,081,890	17,632,830	22,714,720	2,130,200	18,878,180	21,008,380	317	18	335
2001-Jersey Shore 2	6,489,760	24,675,570	31,165,330	552,290	1,681,630	2,233,920	404	25	429
2101-Jersey Shore 3	7,170,380	28,554,340	35,724,720	1,329,880	9,930,940	11,260,820	365	29	394
2201-Jersey Shore 4	7,152,250	27,663,190	34,815,440	297,320	983,320	1,280,640	417	11	428
2301-Jordan Twp	16,490,820	31,687,190	48,178,010	422,030	2,344,940	2,766,970	560	11	571
2401-Lewis Twp	13,907,880	30,364,670	44,272,550	4,083,510	2,166,940	6,250,450	632	44	676
2501-Limestone Twp	25,383,970	84,731,530	110,115,500	2,183,740	1,663,800	3,847,540	912	26	938
2601-Loyalsock Twp	165,664,860	609,359,800	775,024,660	11,503,720	70,398,250	81,901,970	4,626	124	4,750
2701-Lycoming Twp	23,407,440	51,564,310	74,971,750	1,160,650	4,700,680	5,861,330	796	36	832
2801-McHenry Twp	11,987,040	23,784,900	35,771,940	6,653,150	644,450	7,297,600	657	37	694
2901-McIntyre Twp	6,678,120	12,682,340	19,360,460	6,625,310	1,593,860	8,219,170	342	33	375
3001-McNett Twp	5,480,680	8,622,530	14,103,210	5,573,500	305,290	5,878,790	259	16	275
3101-Mifflin Twp	13,986,250	31,204,270	45,190,520	1,943,710	7,236,220	9,179,930	475	14	489
3102-Mifflin Fire	1,957,970	4,482,110	6,440,080				89	-	89
3201-Mill Creek Twp	10,653,730	26,229,690	36,883,420	308,130	899,540	1,207,670	309	11	320
3301-Montoursville Boro 1	7,889,230	28,627,450	36,516,680	1,267,380	3,607,630	4,875,010	297	26	323
3401-Montoursville Boro 2	22,701,020	78,473,600	101,174,620	8,217,430	40,476,160	48,693,590	800	27	827
3402-Montoursville Boro 3	28,604,940	89,834,210	118,439,150	2,221,770	14,866,220	17,087,990	904	16	920
3501-Montgomery Boro	8,862,410	31,437,700	40,300,110	870,180	2,143,190	3,013,370	572	39	611
3601-Moreland Twp	18,759,600	44,673,430	63,433,030	359,160	1,607,650	1,966,810	511	10	521
3701-Muncy Boro 1	13,274,380	47,483,330	60,757,710	1,610,820	8,841,440	10,452,260	515	26	541
3801-Muncy Boro 2	5,213,210	23,323,750	28,536,960	322,620	1,343,370	1,665,990	255	12	267
3901-Muncy Boro 3	4,223,510	14,568,760	18,792,270	686,710	655,250	1,341,960	224	32	256
4001-Muncy Creek Twp	53,670,160	157,976,054	211,646,214	3,343,240	17,549,510	20,892,750	1,727	68	1,795

DISTRICT	APPRAISED_LAND	APPRAISED_BLDG	TAXABLE_TOTAL	EXEMPT_LAND	EXEMPT_BLDG	EXEMPT_TOTAL	TAXABLE	EXEMPT	TOTAL
4002-Muncy Creek Light	2,604,640	7,531,100	10,135,740				100	-	100
4101-Muncy Twp	44,449,340	133,173,360	177,622,700	3,106,950	31,550,590	34,657,540	648	32	680
4201-Nippenose Twp	9,630,430	22,687,970	32,318,400	2,214,530	5,066,290	7,280,820	360	31	391
4301-Old Lycoming Twp	41,603,670	119,035,310	160,638,980	4,492,650	10,020,240	14,512,890	1,428	170	1,598
4302-Old Lycoming Light ff developed	19,116,260	70,762,550	89,878,810				772	-	772
4303-Old Lycoming Light ff undeveloped	439,800	175,530	615,330				31	-	31
4304-Old Lycoming Light Freetime developed	399,300	1,409,710	1,809,010				14	-	14
4306-Old Lycoming Light Whispering developed	1,024,400	3,167,390	4,191,790				20	-	20
4401-Penn Twp	18,888,820	39,257,260	58,146,080	258,080	642,930	901,010	622	10	632
4501-Piatt Twp	13,026,910	33,970,790	46,997,700	1,173,650	2,489,040	3,662,690	583	12	595
4601-Picture Rocks Boro	6,655,520	22,613,260	29,268,780	376,090	2,161,510	2,537,600	284	12	296
4701-Pine Twp	12,757,670	24,631,680	37,389,350	4,358,360	1,085,460	5,443,820	512	21	533
4801-Plunketts Creek Twp	17,017,140	32,889,960	49,907,100	6,928,250	1,184,250	8,112,500	651	36	687
4901-Porter Twp	21,858,450	57,300,370	79,158,820	2,814,060	19,036,000	21,850,060	756	24	780
5001-Salladasburg Boro	2,320,810	7,335,480	9,656,290	70,880	378,930	449,810	119	4	123
5101-So Williamsport Boro 1	18,645,790	65,800,540	84,446,330	2,140,920	13,046,410	15,187,330	763	43	806
5201-So Williamsport Boro 2	24,696,290	70,045,290	94,741,580	2,615,950	18,047,520	20,663,470	1,002	24	1,026
5301-So Williamsport Boro 3	18,667,930	56,804,900	75,472,830	451,260	761,150	1,212,410	749	13	762
5401-Shrewsbury Twp	6,820,260	17,642,350	24,462,610	431,940	514,320	946,260	362	13	375
5501-Susquehanna Twp	10,780,600	35,635,310	46,415,910	322,770	1,028,330	1,351,100	514	11	525
5601-Upper Fairfield Twp	26,088,980	77,370,180	103,459,160	936,880	8,702,360	9,639,240	909	22	931
5701-Washington Twp	24,793,190	69,196,500	93,989,690	5,009,230	2,635,020	7,644,250	863	27	890
5801-Watson Twp	10,508,530	26,085,500	36,594,030	4,231,500	653,510	4,885,010	407	19	426
5901-Wolf Twp	27,876,400	77,698,420	105,574,820	1,496,170	2,954,640	4,450,810	951	35	986
5902-Wolf Fire	13,823,320	58,558,790	72,382,110				547	-	547
6001-Woodward Twp	24,880,750	71,047,500	95,928,250	909,980	2,148,630	3,058,610	1,112	23	1,135
6101-Williamsport 1	6,985,420	26,003,710	32,989,130	332,800	1,886,640	2,219,440	389	14	403
6201-Williamsport 2	3,108,980	13,279,510	16,388,490	901,630	5,436,570	6,338,200	126	14	140
6301-Williamsport 3	9,432,460	66,547,620	75,980,080	3,517,520	43,217,520	46,735,040	221	37	258
6401-Williamsport 4	3,426,700	18,689,200	22,115,900	1,392,110	13,737,800	15,129,910	87	29	116
6501-Williamsport 5	11,202,340	49,127,040	60,329,380	1,204,590	4,712,480	5,917,070	525	34	559
6601-Williamsport 6	14,474,680	49,450,020	63,924,700	11,092,320	70,595,320	81,687,640	824	19	843
6701-Williamsport 7	30,558,230	108,084,940	138,643,170	7,292,100	70,858,290	78,150,390	1,396	68	1,464
6801-Williamsport 8	10,490,370	36,006,690	46,497,060	3,904,630	54,124,670	58,029,300	642	28	670
6901-Williamsport 9	6,317,410	21,887,340	28,204,750	303,860	2,297,140	2,601,000	369	13	382
7001-Williamsport 10	13,959,120	47,266,330	61,225,450	1,702,150	6,783,010	8,485,160	837	29	866
7101-Williamsport 11	16,573,330	84,040,870	100,614,200	2,819,580	14,908,270	17,727,850	550	31	581
7201-Williamsport 12	5,949,310	18,963,030	24,912,340	1,231,160	6,900,800	8,131,960	379	42	421
7301-Williamsport 13	9,227,350	30,304,950	39,532,300	9,566,460	43,083,390	52,649,850	609	76	685
7401-Williamsport 14	20,705,940	77,748,940	98,454,880	1,425,660	8,038,760	9,464,420	787	16	803
7501-Williamsport 15	15,877,880	62,566,870	78,444,750	633,280	2,608,300	3,241,580	709	18	727
7601-Williamsport 16	10,926,360	43,231,930	54,158,290	2,158,300	37,616,580	39,774,880	534	16	550
TOTALS	1,400,952,100	4,404,686,154	5,805,638,254	216,639,870	850,108,840	1,066,748,710	52,044	2,170	54,214