

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701

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**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING AGENDA  
THURSDAY, December 12, 2019  
10:00 A.M.**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment (Agenda Items Only)

**2.0 EMPLOYEE SERVICE AWARDS  
NONE**

**3.0 TDA ACTIONS**

- 3.1 Roxanne Grieco – Approve update to the TDA Report
- NONE**

**4.0 PERSONNEL ACTIONS**

- 4.1 Roxanne Grieco – Approve Personnel Action Report
  - 4.1.1 DPS / EMA – Craig D Konkle – Reclassification – Emergency Management Specialist – Paygrade 9 – Salary of \$51,015.51. Effective 12/15/19.
  - 4.1.2 Prison – Tiffany Bartholomew – Full time replacement – Correctional Officer Female Relief M/F – Paygrade COI-\$16.81/hour. Effective 12/16/19

4.1.3 Prison – Devin Bailey – Full time replacement – Correctional Officer Relief – Paygrade CO1 – \$16.81/hour.  
Effective 12/16/19

**5.0     SALARY BOARD ACTIONS**  
          **NONE**

**6.0     REPORTS/INFORMATION ITEMS**

6.1     Leadership Lycoming Local & State Government Day

**7.0     ACTION ITEMS**

7.1     Mya Toon – Approve Agreement with Columbia County for Inmate Housing.

7.2     Mya Toon – Approve Retail Advertising Agreement with the Williamsport Sun-Gazette.

7.3     Mya Toon- Approve Contracts Under \$10,000 for the Month of November.

7.4     Beth Johnston –Fourth Amendment to the Agreement with Citizens & Northern Bank for Primary Deposit Bank Services.

7.5     Beth Johnston – Citizens & Northern Bank Wealth Management Fee Agreement for Account Numbers 4820, 4084, 3616.

7.6     Beth Johnston – Citizens & Northern Investment Policy Statement (Schedule B) for Account Number 4820.

7.7     Beth Johnston – Citizens & Northern Investment Policy Statement (Schedule B) for Account Number 4084.

7.8     Beth Johnston – Citizens & Northern Investment Policy Statement (Schedule B) for Account Number 3616.

7.9     Michael Hnatin – Approve Addendum to Drop Off Recycling Service Agreement with the Borough of Freeburg.

7.10    Michael Hnatin – Approve Addendum to Drop Off Recycling Service Agreement with the Borough of Milton.

7.11    Michael Hnatin – Approve Addendum to Drop Off Recycling Service Agreement with the Township of Monroe.

7.12    Michael Hnatin – Approve Addendum to Drop Off Recycling Service Agreement with the Borough of Selinsgrove.

- 7.13 Michael Hnatin - Approve Addendum to Drop Off Recycling Service Agreement with Union County.
- 7.14 Michael Hnatin – Approve Purchase of Rain Flap for Field 12 in the amount of \$96,962.00.
- 7.15 Michael Hnatin – Approve Amendment Number One to Agreement with CH Reed.
- 7.16 Michael Hnatin – Agreement with Murrysville Machinery Company, LLC for preventative and scheduled maintenance, emergency repairs and certified inspection work.
- 7.17 Michael Hnatin – Approve Agreement with DELL Marketing, L.P. to provide ongoing maintenance to Dynamics SL accounting software.
- 7.18 Leah Dawes – Software Maintenance Agreement with Harris Local Government.
- 7.19 Leslie Kilpatrick – Approve Amendment to Agreement with Clear Ballot Group, Inc. for the County voting system equipment.
- 7.20 Leslie Kilpatrick – Second Amendment to Agreement with Marco Technologies, LLC.

**8.0 BOARD OF ASSESSMENT REVISIONS**  
**NONE**

**9.0 COMMISSIONER COMMENT**

**10.0 PUBLIC COMMENT**

Beth Johnston- Public comments on the public display budget

Speakers who wish to address the Board of Commissioners will be limited for No More than Three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**11.0 NEXT SCHEDULED MEETING**

The next scheduled work session is on Tuesday, December 17, 2019. The next public meeting will be held on Thursday, December 19, 2019. Both meetings begin at 10:00 A.M. in the Commissioner’s Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

**12.0 ADJOURN THE COMMISSIONERS’ PUBLIC MEETING**