

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

---

Telephone (570) 320-2124  
Fax (570) 320-2127

COUNTY of LYCOMING  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701

---

www.lyco.org  
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS  
WORK SESSION AGENDA  
TUESDAY, DECEMBER 10, 2019  
10:00 A.M.**

**AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT NOTICE**

**1.0 BID OPENING**

- 1.1 Planning & Zoning Solicitor Services – Murphy, Butterfield & Holland, PC
- 1.2 Rebid for Relief Wells – GEO Technology Associates, Inc.

**2.0 ACCOUNTS PAYABLE CASH REQUIREMENT REPORT**

- 2.1 \*Krista Rogers/Heather Lehman – Approve the following Accounts Payable Cash Requirement Report(s):
  - 2.1.1 Cash Requirement through December 18, 2019, for payment on December 11, 2019, in the amount of \$1,041,602.27.

**3.0 EMPLOYEE SERVICE AWARDS - NONE**

**4.0 TDA ACTIONS- NONE**

**5.0 PERSONNEL ACTIONS**

- 5.1 Roxanne Grieco – Approve the following personnel actions:
  - 5.1.1 DPS / EMA – Craig D Konkle – Reclassification – Emergency Management Specialist – Paygrade 9 – Salary of \$51,015.51. Effective 12/15/19

**\*A recurring agenda item that requires action each Tuesday.**

**An agenda item that requires action on Tuesday.**

5.1.2 Prison – Tiffany Bartholomew – Full time replacement – Correctional Officer Female Relief M/F – Paygrade COI-\$16.81/hour.  
Effective 12/16/19

5.1.3 Prison – Devin Bailey – Full time replacement – Correctional Officer Relief – Paygrade CO1 – \$16.81/hour.  
Effective 12/16/19

## **6.0 SALARY BOARD ACTIONS**

None

## **7.0 REPORTS/INFORMATION ITEMS**

7.1 Thursday, December 12th will be Leadership Lycoming Local & State Government Day. Approximately 28 local Leaders will be in attendance to observe Thursday's public meeting.

## **8.0 ACTION ITEMS**

8.1 Mya Toon – Approve Agreement with Columbia County for Inmate Housing.

8.2 Mya Toon – Approve Retail Advertising Agreement with the Williamsport Sun-Gazette.

8.3 Mya Toon- Approve Contracts Under \$10,000 for the Month of November.

8.4 Jason Yorks – Approve Addendum to Drop Off Recycling Service Agreement with the Borough of Freeburg.

8.5 Jason Yorks – Approve Addendum to Drop Off Recycling Service Agreement with the Borough of Milton.

8.6 Jason Yorks – Approve Addendum to Drop Off Recycling Service Agreement with the Township of Monroe.

8.7 Jason Yorks – Approve Addendum to Drop Off Recycling Service Agreement with the Borough of Selinsgrove.

8.8 Jason Yorks- Approve Addendum to Drop Off Recycling Service Agreement with Union County.

8.9 Jason Yorks – Approve Purchase of Rain Flap for Field 12 in the amount of \$96,962.00.

**\*A recurring agenda item that requires action each Tuesday.**

**An agenda item that requires action on Tuesday.**

- 8.10 David Bonus – Approve Amendment Number One to Agreement with CH Reed.
- 8.11 David Bonus – Agreement with Murrsyville Machinery Company, LLC for preventative and scheduled maintenance, emergency repairs and certified inspection work.
- 8.12 Steve Simms – Approve Agreement with DELL Marketing, L.P. to provide ongoing maintenance to Dynamics SL accounting software.
- 8.13 Tom Heap – Software Maintenance Agreement with Harris Local Government.
- 8.14 Forrest Lehman – Approve Amendment to Agreement with Clear Ballot Group, Inc. for the County’s voting system equipment.
- 8.15 Leslie Kilpatrick – Second Amendment to Agreement with Marco Technologies, LLC.
- 8.16 Nancy Ackley – Amendment to Agreement with Mid-Atlantic Youth Services Corp.
- 8.17 Beth Johnston –Fourth Amendment to the Agreement with Citizens & Northern Bank for Primary Deposit Bank Services.
- 8.18 Beth Johnston – Citizens & Northern Bank Wealth Management Fee Agreement for Account Numbers 4820, 4084, 3616.
- 8.19 Beth Johnston – Citizens & Northern Investment Policy Statement (Schedule B) for Account Number 4820.
- 8.20 Beth Johnston – Citizens & Northern Investment Policy Statement (Schedule B) for Account Number 4084.
- 8.21 Beth Johnston – Citizens & Northern Investment Policy Statement (Schedule B) for Account Number 3616.

**9.0 BOARD OF ASSESSMENT REVISIONS**

None

**10.0 COMMISSIONER COMMENT**

**\*A recurring agenda item that requires action each Tuesday.**

**An agenda item that requires action on Tuesday.**

**11.0 PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited to no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**12.0 NEXT SCHEDULED MEETING**

The next public meeting will be held on Thursday, December 12, 2019, at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

**\*A recurring agenda item that requires action each Tuesday.**

**An agenda item that requires action on Tuesday.**