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Warden

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LYCOMING COUNTY PRISON

277 West Third Street
Williamsport, PA 17701

LYCOMING COUNTY PRISON BOARD PUBLIC MEETING AGENDA

Friday, October 11, 2024

Commissioners Board Room-Third Street Plaza

1.0 OPERATIONS

- 1.1 Convene Prison Board Meeting
- 1.2 Approve Minutes from Previous Meeting
- 1.3 Public Comment (Agenda Items Only)

2.0 EXPENDITURE REPORT

- 2.1 Vote to approve the Expenditures for the Prison and Pre-Release Center

3.0 PERSONNEL ACTIONS

- 3.1 Vote to approve the following personnel actions:
 - Tracy Canfield, Full-Time Resident Supervisor
 - Jody Butters, Full-Time Resident Supervisor
 - Timothy Perry, Full-Time Resident Supervisor
 - Josh Johnson, Full-Time Resident Supervisor II

4.0 INFORMATIONAL REPORTS/HIGHLIGHTS

- 4.1 Population
- 4.2 Prison Discipline
- 4.3 Pre-Release
- 4.4 Bail/Release Program
- 4.5 Mental Health Data
- 4.6 Reentry Program
- 4.7 Prison/PRC Programs
- 4.8 Mental Health/Forensics Contacts
- 4.9 Informational Highlights
 - On September 4, 2024, the PA Dept. Of Corrections, Executive Deputy Secretary of Institutional Operations, Michael Wenerowicz issued a letter to Prison Board Chairman Sheriff Lusk regarding the 2024 inspection of the Prison and PRC conducted on May 2-3, 2024. The Prison and PRC met or exceeded compliance with Title 37, Chapter 95 standards.
 - On September 5, 2024, Prison staff attended Fire Training conducted by Training Sgt. Joe DeFrancesco.

- On September 18, 2024, Deputy Warden Barnes and Deputy Warden Ebner conducted a tour of the jail for a Lycoming College Criminal Justice class.
- On September 19, 2024, Deputy Warden Ebner and Warden Shoemaker attended a meeting with West Branch Drug and Alcohol Abuse Commission staff to discuss implementation of the Vivitrol grant.
- On September 20, 2024, Deputy Warden Ebner and Warden Shoemaker attended the quarterly Lycoming County Criminal Justice Advisory Board Meeting.
- On September 20, 2024, Deputy Warden Ebner, LCP Correctional Counselor Chloe Perrin and PRC Correctional Counselor Karey Snook met with the Sun-Gazette to discuss In-Prison programming.
- On September 25, 2024, Prison treatment staff met with a representative for Service Access Management, Inc to discuss the services they provide.

5.0 OLD BUSINESS

6.0 EXECUTIVE SESSION

6.1 Personnel Matters

7.0 NEW BUSINESS

7.1 Personnel Actions (re: Executive Session)

8.0 PUBLIC COMMENT

9.0 PRISON BOARD MEETINGS

11/8/24	Third Street Plaza (CB)
12/13/24	Prison
01/10/25	Third Street Plaza (CB)

**All Third Street Plaza meetings will be held in the Commissioners' Board Room (CB) at 33 West Third Street 3rd floor Williamsport, Pa.*

10.0 ADJOURNMENT