



Thomas A. Marino
District Attorney

Martin L. Wade
First Assistant District Attorney

Abigail Buchner
Victim/Witness Coordinator

Gabriella Wise
Victim/Witness Coordinator

Lycoming County
Office of District Attorney
Lycoming County Courthouse
48 West Third Street • Williamsport, PA 17701

LYCOMING COUNTY PRISON BOARD
MEETING MINUTES | PUBLIC MEETING
Friday, August 9, 2024

Voting Members Present:

Commissioner Scott Metzger
Commissioner Mark Mussina
Sheriff Mark Lusk
District Attorney Thomas Marino
President Judge Nancy Butts
Controller Krista Rogers

Others Present:

Warden Brad Shoemaker; Deputy Warden Ryan Barnes; Deputy Warden Chris Ebner; PRC Manager Robert Thompson; Reentry Coordinator Tyler Flood; Brian Bluth, Solicitor; Director Matt McDermott; and Jill Schriener.

- 1.0 **Regularly Scheduled Prison Board Meeting Called to Order by Sheriff Lusk.** Meeting conducted from the Lycoming County Commissioners Board Room at the Third Street Plaza, with optional teleconference.
 - 1.1 Meeting convened at 8:34 A.M.
 - 1.2 Approval of Minutes: Commissioner Mussina motioned for approval of July 2024 meeting Minutes. DA Marino seconded the motion; the motion carried.
 - 1.3 Public Comment (Agenda Items Only) – None
- 2.0 **Approval of Bills:** DA Marino motioned for approval of the July bills from the Prison for the amount \$173,533.09 and from the Pre-Release Center for the amount \$48,776.22
 - 2.1 Commissioner Metzger seconded the motion; the motion carried.
- 3.0 **Approval of Personnel Actions:** DA Marino motioned for the approval of personnel actions as follows.
 - 3.1 Commissioner Metzger seconded the motion; the motion carried

- Devin Miller, Full-Time Correctional Officer-Relief
- Tate Secrist, Full-Time Correctional Officer-Relief
- April Marshall, Full-Time Resident Supervisor
- Wayne Pfleegor, Part-Time Driver

4.0 Informational Reports/Highlights: Warden Shoemaker reviewed the July 2024 Prison Reports as follows:

4.1 Population:

- Males in blocks averaged 162.03; males in PRC averaged 40.65; the total average daily population of males equaled 202.68, with a peak of 209.00.
- Females in blocks averaged 31.19; females in PRC averaged 6.90; the total average daily population of females equaled 38.10, with a peak of 42.0.
- The combined average daily population of male/female population equaled 240.77, with a peak of 249.0.
- In-Home detention averaged 1.48 males and zero females.
- With no overcrowding transfer population, the total average daily population was equal to the monthly average daily population of 240.77, which is a bit lower than last month.

4.2 Prison Disciplinary Hearings conducted and chaired by Deputy Warden Barnes:

- Of 56 hearings conducted for 33 inmates, 9 inmates had more than one incident. 53 hearings resulted in guilty lock-ups; 2 hearings resulted in guilty lock-up with time suspended; 1 inmate was found not guilty; and, staff generated 21 informational reports.

4.3 Pre-Release Reports:

- Work Release males equaled 11 and females equaled 1.
- Work crew males equaled 30 and work crew females equaled 6,
- The monthly average for males at the Pre-Release Center equaled 41 and females equaled 7. The year-to-date average equaled 39 males and 7 females.
- Program Highlights: All staff completed Taser training on 7/30/2024 led by Sergeant J. DeFrancesco.

4.4 Bail Release Program Population Averages for July 2024:

- Of the average 136.90 clientele, Supervised Bail averaged 42.10 clients;

Intensive Supervised Bail averaged 93.45 clients; Supervised Release-DUS averaged 1.0 clients; and, Supervised Release – Domestic Violence averaged 0.35.

Overall, the Bail/Release Program clients saved the prison 4,244 bed days.

4.5 Mental Health Snapshot taken on August 9, 2024: Of 278 total inmates in the prison system, 230 males and 48 females were categorized as follows.

- 106 males and 11 females made up Roster A, those who had no mental health history, which equated to 42.09% of the population.
- 54 males and 13 females made up Roster B, those who had past mental health history but no active symptoms in the last year, which equated to 24.10% of the population.
- 63 males and 21 females made up Roster C, those who had current mental health issues, which equated to 30.22% of the population.
- 7 males and 3 females made up Roster D, those who were determined to have serious mental illness, which equated to 3.60% of the population.
- Psychotropic Medication at PRC: Of 30 male Work Crew inmates, 8 were on psychotropic medications. Of 11 male Work Release inmates, 1 was on psychotropic medications. Total medicated males at PRC equaled 21.95%.
- Of 8 female Work Crew inmates, 4 were on psychotropic medications. Of 1 female Work Release inmate, zero was on psychotropic medications. Total medicated females at PRC equaled 44.44%.
- Psychotropic Medication at LCP: Of 170 males overall, 47 (27.65%) were on psychotropic medications. Of 35 females overall, 12 (34.29%) were on psychotropic medications.
- Total Medicated Inmates within the Prison System: Overall, PRC averaged 26.0% medicated inmates and LCP averaged 28.78% medicated inmates, for a total average percentage of 28.24% medicated inmates in the prison system.

4.6 Tyler Flood, the Reentry Coordinator, discussed the APO Reentry Program report prepared by Chief Deputy Stahl. The total program population of 106 participants, as of August 5, 2024 are categorized as follows.

- Male clients equaled 80 and female clients equaled 26.
- Zero clients were referred from sentencing, 106 were referred by APO, and zero clients were from pre-trial status.
- Phase two clients equaled 55, phase three clients equaled 17, and 686 clients were successfully discharged.
- Total processed intakes, including those who returned to the program, equaled 2,015 participants.
- Individual intakes without return to the program equaled 1,357.
- GPS/Alcohol monitoring serviced a total population of 24 clients categorized as follows: 7 clients with Alcohol Monitoring (TAD); 4 clients with GPS monitoring; 10 clients with Home Guard, and 3 client with SL3 Breathalyzers.
- Total clients electronically serviced to date equaled 2,095.
- 120,816 total days have been served on electronic monitoring services.
- Monthly total intake breakdown reports 16 clients for the month of July.

4.7 Tyler Flood discussed the In-Prison Reentry Program, which had 42 current active participants and 0 pending intakes as of July 31, 2024. Since January 2024, the following statistics are recorded as follows:

- 83 intakes have been completed, 4 ORAS Assessment has been completed, 78 Transitional Action Plans (TAP) for participants were created for participants, and 173 sessions were completed.
- 71 total participants were released from incarceration and programming. Of those participants, 11 referrals/appointments were made and 96 other resources were given. Other resources comprise educational pamphlets or similar developmental information.
- 95 total referrals were made to the program, of which 92 were referred by LCP and 3 were from PRC. Of all referrals, 12 refused to participate, 6 were released from incarceration before being seen by the coordinator, and 0 did not meet criteria.
- 12 total referrals were made to the program in July.

- Total referrals categorized by the type of sentence are as follows: 5 from probation violations; 8 from max out cases; 50 from new cases; 1 from domestic matters; 16 from a contempt matters; and 0 from treatment court and pretrial matters.
- Statistics for Re-Entry Services reported 114 average participants per day; 16 total intakes; 21 total discharges; 9 successful completions; and Electronic Monitoring averaged 35 total participants as follows: 24 adult and 11 juvenile participants.

4.8 Warden Shoemaker ended with the following Additional Informational Highlights:

- Prison Correctional Staff participated in Expandable Baton training conducted by Training Sgt. Joe DeFrancesco, on July 2 and 18, 2024
- Deputy Warden Ebner met with Dr. Craig Miller and Rachel Thompson from Penn College to discuss the implementation of college courses at the Prison, on July 8, 2024.
- Deputy Warden Barnes, Deputy Warden Ebner, and Warden Shoemaker attended a meeting with the Courts and the PA Chiefs of Police Association to discuss Central Booking Center Regulations, on July 8, 2024.
- Warden Shoemaker participated in an Executive committee meeting of the PA County Corrections Association, on July 9, 2024.
- The Prison and West Branch Drug and Alcohol Commission submitted a grant to PCCD for additional funding for Medicated Assisted Treatment, on July 15, 2024.
- Prison and PRC Staff attended a webinar held by the US Dept. of Justice titled "Correctional Facilities' obligations to provide medication for Opioid Use Disorder under the Americans with Disabilities Act", on July 23, 2024. Warden Shoemaker explained the webinar was informational to gain insight about what correctional facilities must provide, and learned what is required is already being done. Nevertheless, staying informed about regulations and MAT recommendations enables LCP to stay up-to-date with programming.

5.0 Old Business: none

6.0 New Business: None

7.0 Board Discussion(s):

- 7.1** In respect to Section 4.3, DA Marino inquired if the PRC population is growing closer to 50%. Warden Shoemaker explained it appears the overall average is down a bit; male inmates averaged about 40-41 per day, however the ADP of 40.65 is the second highest average this year. That is slightly less from June to July, and 6.9% of females is just about 1 less female from June to July. Looking back to January's ADP, males were just under 40% compared to July's ADP of 39.97, so slightly lower but growing overall. Likewise, female ADP reflects slightly lower overall. Today, however, female ADP reflects 12 total. Commissioner Metzger recognized that the population, although steady, is not growing and explained how important it is to utilize the PRC building. DA Marino assured his assistants are actively considering PRC sentences, so the numbers should be rising. President Judge Butts highlighted the factor of the new legislation with probation prevents clients being incarcerated. Commissioner Metzger suggested other options for use of the PRC building then, if it cannot be utilized to capacity. DA Marino recalled juvenile probation has to travel out of state to drop off and pick up their clientele, and suggested placing the juveniles locally. Sheriff Lusk added that a number of departments recently had to collaborate resources because of picking up a juvenile probationer and returning them to Ohio facility; the juvenile population needs addressed due to the consuming and costly resources. Director McDermott explained there are constraints that present significant challenges. Commissioner Mussina and Commissioner Metzger highlighted the processes with state and township requirements. President Judge Butts discussed a potential alternative with MH crisis intervention population.
- 7.2** In relation to Section 4.6, the Reentry population, Director McDermott inquired with Coordinator Tyler Flood about their move. Coordinator Flood informed they are getting settled in, however, anticipate the process continuing into the next couple of weeks.

7.3 Controller Rogers inquired about the July 16th email related to bail release officer safety, if it has been reviewed or discussed. Sheriff Lusk assured the email will be reviewed and action will be taken.

9.0 **Public Comment:** None

10.0 **Upcoming Prison Board Meeting Time/Locations:** All Third Street Plaza meetings are held in the Commissioners' Board Room (CB) at 33 West Third Street, 3rd Floor, Williamsport, PA.

09/13/24 @ Prison

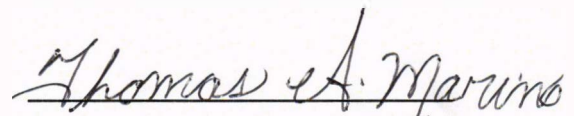
10/11/24 @ Third Street Plaza (CB)

11/08/24 @ Third Street Plaza (CB)

10.0 **Adjournment of Prison Board Meeting:** With agenda items completed, the meeting closed at 8:57 AM.

Utilize the following link to view this public meeting in real time:

https://www.youtube.com/watch?v=IdXtUNPID5I&ab_channel=LycomingCountyGovernment


District Attorney, Thomas A. Marino
Prison Board Secretary