



Thomas A. Marino
District Attorney

Martin L. Wade
First Assistant District Attorney

Abigail Buchner
Victim/Witness Coordinator

Gabriella Wise
Victim/Witness Coordinator

Lycoming County
Office of District Attorney
Lycoming County Courthouse
48 West Third Street • Williamsport, PA 17701

LYCOMING COUNTY PRISON BOARD
MEETING MINUTES | PUBLIC MEETING
Friday, September 13, 2024

Voting Members Present:

Commissioner Scott Metzger
Commissioner Marc Sortman
District Attorney Thomas Marino
President Judge Nancy Butts
Controller Krista Rogers

Others Present:

Warden Brad Shoemaker; Deputy Warden Ryan Barnes; Deputy Warden Chris Ebner; PRC Manager Robert Thompson; Reentry Coordinator Tyler Flood; Brian Bluth, Solicitor; Pat Crossley; and Jill Schriener.

1.0 Regularly Scheduled Prison Board Meeting Called to Order by Commissioner Metzger.

Meeting conducted from the Lycoming County Prison, with optional teleconference.

- 1.1 Meeting convened at 8:30 A.M.
- 1.2 Approval of Minutes: DA Marino motioned for approval of August 2024 meeting Minutes. President Judge Butts seconded the motion; the motion carried.
- 1.3 Public Comment (Agenda Items Only) – None

2.0 Approval of Bills: DA Marino motioned for approval of the August 2024 bills from the Prison for the amount \$168,129.23 and from the Pre-Release Center for the amount \$29,659.73.

- 2.1 Commissioner Sortman seconded the motion; the motion carried.

3.0 Approval of Personnel Actions: President Judge Butts motioned for the approval of personnel actions as follows.

- 3.1 DA Marino seconded the motion; the motion carried
 - Michael Grosso, Full-Time Correctional Officer-Relief
 - Alexis Carey, Full-Time Correctional Officer-Relief

- Nathan Spicer, Full-Time Correctional Officer-Relief
- Rory Batson, Full-Time Correctional Officer-Relief
- Rachel Fox, Part-Time Licensed Practical Nurse

4.0 Informational Reports/Highlights: Warden Shoemaker reviewed the July 2024 Prison Reports as follows:

4.1 Population:

- Males in blocks averaged 163.87; males in PRC averaged 36.32; the total average daily population of males equaled 200.19, with a peak of 213.00.
- Females in blocks averaged 29.03; females in PRC averaged 8.45; the total average daily population of females equaled 37.48, with a peak of 44.00.
- The combined average daily population of male/female population equaled 237.68, with a peak of 257.00.
- In-Home detention averaged 1.84 males and 0.52 females.
- With no overcrowding transfer population, the total average daily population was equal to the monthly average daily population of 237.68, which is about 3 inmates per day less than from July.

4.2 Prison Disciplinary Hearings conducted and chaired by Deputy Warden Barnes:

- Of 44 hearings conducted for 32 inmates, 12 inmates had more than one incident. 38 hearings resulted in guilty lock-ups; 4 hearings resulted in guilty lock-up with time suspended; 2 inmates were found not guilty; and, staff generated 8 informational reports.

4.3 Pre-Release Reports:

- Work Release males equaled 12 and females equaled zero.
- Work crew males equaled 24 and work crew females equaled 8,
- The monthly average for males at the Pre-Release Center equaled 36 and females equaled 8. The year-to-date average equaled 39 males and 8 females.
- Program Highlights: On August 27, 2024, all PRC attended Emergency Procedures and Fire Drill Training led by RSII's Doug Ellsworth and Lane Gibson.

4.4 Bail Release Program Population Averages for August 2024:

- Of the average 140.77 clientele, Supervised Bail averaged 37.03 clients; Intensive Supervised Bail averaged 101.58 clients; Supervised Release-DUS

averaged 2.16 clients; and, Supervised Release – Domesticity averaged zero clients. Overall, the Bail/Release Program clients saved the prison 4,364 bed day.

- 4.5** Mental Health Snapshot taken on September 10, 2024: Of 259 total inmates in the prison system, 220 males and 39 females were categorized as follows.
- 112 males and 8 females made up Roster A, those who had no mental health history, which equated to 46.33% of the population.
 - 48 males and 6 females made up Roster B, those who had past mental health history but no active symptoms in the last year, which equated to 20.85% of the population.
 - 50 males and 21 females made up Roster C, those who had current mental health issues, which equated to 27.41% of the population.
 - 10 males and 4 females made up Roster D, those who were determined to have serious mental illness, which equated to 5.41% of the population.
 - Psychotropic Medication at PRC: Of 22 male Work Crew inmates, 4 were on psychotropic medications. Of 11 male Work Release inmates, 3 was on psychotropic medications. Total medicated males at PRC equaled 21.21%.
 - Of 5 female Work Crew inmates, 4 were on psychotropic medications. Total medicated females at PRC equaled 80.0%.
 - Psychotropic Medication at LCP: Of 168 males overall, 55 (32.74%) were on psychotropic medications. Of 29 females overall, 12 (41.38%) were on psychotropic medications.
 - Total Medicated Inmates within the Prison System: Overall, PRC averaged 28.95% medicated inmates. LCP averaged 34.01% medicated inmates. The total average percentage equaled 33.19% medicated inmates in the prison system.
- 4.6** Tyler Flood, the Reentry Coordinator, discussed the APO Reentry Program report prepared by Chief Deputy Stahl. The total program population of 117 participants, as of September 9, 2024 are categorized as follows.
- Male clients equaled 90 and female clients equaled 27.

- Zero clients were referred from sentencing, 117 were referred by APO, and zero clients were from pre-trial status.
- Phase two clients equaled 53, phase three clients equaled 17, and 692 clients were successfully discharged.
- Total processed intakes, including those who returned to the program, equaled 2,038 participants.
- Individual intakes without return to the program equaled 1,365.
- GPS/Alcohol monitoring serviced a total population of 22 clients categorized as follows: 9 clients with Alcohol Monitoring (TAD); 5 clients with GPS monitoring; 6 clients with Home Guard, and 2 clients with SL3 Breathalyzers.
- Total clients electronically serviced to date equaled 2,106.
- 123,247 total days have been served on electronic monitoring services.
- Monthly total intake breakdown reports 23 clients for the month of August.

4.7 Tyler Flood discussed the In-Prison Reentry Program, which had 35 current active participants and 0 pending intakes as of August 31, 2024. Since January 2024, the following statistics are recorded as follows:

- 88 intakes have been completed, 6 ORAS Assessment has been completed, 83 Transitional Action Plans (TAP) for participants were created for participants, and 198 sessions were completed.
- 83 total participants were released from incarceration and programming. Of those participants, 14 referrals/appointments were made and 124 other resources were given. Other resources comprise educational pamphlets or similar developmental information.
- 102 total referrals were made to the program, of which 99 were referred by LCP and 3 were from PRC. Of all referrals, 14 refused to participate, 6 were released from incarceration before being seen by the coordinator, and 0 did not meet criteria.
- 7 total referrals were made to the program in August.

- Total referrals categorized by the type of sentence are as follows: 5 from probation violations; 9 from max out cases; 55 from new cases; 17 from domestic matters; 16 from a contempt matters; and 0 from treatment court and pretrial matters.
- Statistics for Re-Entry Services reported 110 average participants per day; 23 total intakes; 22 total discharges; 6 successful completions; and Electronic Monitoring averaged 36 total participants as follows: 24 adult and 12 juvenile participants.

4.8 Warden Shoemaker ended with the following Additional Informational Highlights:

- Prison Staff attended Taser training conducted by training Sgt. Joe DeFrancesco, on August 1, 2024
- Prison Administration met with Fiscal Management, Human Resources, and Information Services for a Quarterly Financial Budget Meeting, on August 6, 2024.
- Deputy Warden Ebner and Warden Shoemaker attended the GEO reentry Graduation Ceremony at Lycoming College, on August 9, 2024.
- Prison Staff met with West Branch Drug and Alcohol Abuse Commission and Williamsport Family Medical Center staff to discuss Methadone Medication Assisted Treatment at the Prison, on August 14, 2024.
- Deputy Warden Ebner and Deputy Warden Barnes conducted a tour of the prison for a PA College of Technology Class, on August 26, 2024.
- PA College of Technology held the first English 101 Class for inmates at the Lycoming County Prison, on August 31, 2024.

5.0 Old Business: none

6.0 New Business: None

7.0 Board Discussion(s):

7.1 In addition to Section 4.8, the Informational Highlights, Warden Shoemaker acknowledged the dedicated progress that Deputy Warden Ebner has achieved

because of working closely with PCT. The inmates who take English courses will acquire college credits that will follow them into whatever they do. Likewise, President Judge Butts added acknowledgement for the support that PRC and LCP counselors provide for the inmates participating in programs, such as completing their GED, GEO, college courses, and so on. There are many beneficial programs for the inmates and that could not be possible without the help from these unsung heroes, namely Kari Snook and Joel Worthington from PRC, and Lacy Swain; Mikaela Brunozzi; Chloe Perrin; and, Bradley Baysore from LCP. The establishment of program reports is anticipated to showcase this progress. Commissioner Metzger added acknowledgment and gratitude.

- 7.2** Controller Rogers inquired about the long-standing question related to the bail release officer safety issue, if it has been reviewed or discussed, due to it needing attention. Commissioner Metzger agreed and will consult with Sheriff Lusk when he returns.

8.0 Public Comment: None

9.0 Upcoming Prison Board Meeting Time/Locations:

10/11/24 @ Third Street Plaza (CB)

11/08/24 @ Third Street Plaza (CB)

12/13/24 @ Prison

All Third Street Plaza meetings are held in the Commissioners' Board Room (CB) at 33 West Third Street, 3rd Floor, Williamsport, PA.

10.0 Adjournment of Prison Board Meeting: With agenda items completed, the meeting closed at 8:50 AM.


District Attorney, Thomas A. Marino
Prison Board Secretary