

Brad A. Shoemaker
Warden

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Deputy Warden, Security & Operations

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LYCOMING COUNTY PRISON

277 West Third Street
Williamsport, PA 17701

LYCOMING COUNTY PRISON BOARD PUBLIC MEETING AGENDA Friday, September 12, 2025 Lycoming County Prison 8:30am

1.0 OPERATIONS

- 1.1 Convene Prison Board Meeting
- 1.2 Approve Minutes from Previous Meeting
- 1.3 Public Comment (Agenda Items Only)

2.0 EXPENDITURE REPORT

- 2.1 Vote to approve the Expenditures for the Prison and Pre-Release Center

3.0 PERSONNEL ACTIONS

- 3.1 Vote to approve the following personnel actions:
 - Denise Gee, Work Crew Foreman
 - Tom Tamberelli, Full-Time Resident Supervisor
 - Lara Caffas, Full-Time Resident Supervisor
 - Zachary Stephens, Full-Time Correctional Officer- Relief
 - Danielle Losinger, Full-Time Licensed Practical Nurse
 - Marcus Tapper, Part-Time Correctional Officer- Relief

4.0 INFORMATIONAL REPORTS/HIGHLIGHTS

- 4.1 Population
- 4.2 Prison Discipline
- 4.3 Pre-Release
- 4.4 Mental Health Data
- 4.5 Reentry Program
- 4.6 Prison/PRC Programs
- 4.7 Mental Health/Forensics Contacts
- 4.8 Informational Highlights

- On August 7, 2025, Deputy Warden Ebner and PRC Manager Thompson met with members of Penn College to discuss an apprenticeship program at PRC.
- On August 13, 2025, Administrative Specialist Tammy Toner and Warden Shoemaker met with auditors from Baker Tilly Advisory Group to discuss processes and financial operations at the Prison and PRC.
- August 25, 2025, Deputy Warden Barnes and Warden Shoemaker conducted a tour of the prison for a Penn College Human Services and Restorative Justice Class.

5.0 OLD BUSINESS

6.0 EXECUTIVE SESSION

6.1 Personnel Matter

7.0 NEW BUSINESS

7.1 Personnel Action (re: Executive Session)

7.2 Personnel Action (re: Employee Job Abandonment)

8.0 BOARD COMMENT

9.0 PUBLIC COMMENT

10.0 PRISON BOARD MEETINGS

10/10/25 Third Street Plaza (CB)

11/14/25 Third Street Plaza (CB)

12/12/25 Prison

**All Third Street Plaza meetings will be held in the Commissioners' Board Room (CB) at 33 West Third Street 3rd floor Williamsport, Pa.*

11.0 ADJOURNMENT